



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
MINUTES  
6:30 p.m. - Wednesday, November 15, 2023  
Council Chambers – 1669 Arthur Street, Richards Landing

**Present**

**Council**

Mayor Jody Wildman (virtual)  
Councillor Steven Adams  
Councillor Bryon Hall  
Councillor Cameron Ross

**Staff**

Amanda Richardson, Clerk Administrator

**Regrets**

Councillor Greg Senecal

**Presentations**

Tim Janzen, MET Energy Systems

**1. Call to Order**

Mayor Wildman called the meeting to order at 6:31 p.m.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

**4. Adoption of the previous minutes**

- a. Regular Council Meeting – November 1, 2023

Resolution #292

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, November 1, 2023, be adopted as circulated.

Carried.

**5. Accounts**

Resolution #293

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the Cheque Register dated November 15, 2023, in the amount of \$141,553.44 be approved as presented.

Carried.

**6. Presentations**

- a. Municipal Facilities Energy Audit Presentation (Met Energy Systems)

Tim Janzen of MET Energy systems presented a summary of energy audit findings for the following municipal buildings:

- Old Town Hall
- Administrative Office
- Dr. H.S. Trefry Centre
- Municipal Marina Building



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Overall, improvements that have been made are on the right track and Council was provided with a cost benefit analysis of recommendations to further improve energy efficiency at the locations.

**7. New Business and Discussion Items**

- a. By-Law Action List Review & Discussion  
Updated list was presented to Council and the priority order of by-laws to update was discussed.
- b. Trailer By-Law 2<sup>nd</sup> draft review  
Council reviewed the draft as presented and made final changes to be reviewed by the municipality's solicitor and the Minister of the Attorney General before coming back to Council to be passed.

**8. Staff and Committee Reports**

- a. Funding Application Request – 2024 Canada Summer Jobs  
Resolution #294  
Moved By: Cameron Ross  
Seconded By: Steven Adams  
BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding Canada Summer Jobs Grant Application 2024 be received; and  
  
That council approves staff to apply to Canada Summer Jobs for funding support for summer employment.  
Carried.
- b. Provincial and Federal Housing Funding Support Summary  
Resolution # 295  
Moved By: Cameron Ross  
Seconded By: Bryon Hall  
BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding a summary of the details of the Building Faster Fund and More Homes Built Faster Act and Housing Accelerator Fund be received for information, and  
  
That Council direct staff to investigate costs of a housing needs assessment.  
Carried.
- c. Flooring request for Administrative (PSW) Office  
Resolution #296  
Moved By: Bryon Hall  
Seconded By: Steven Adams  
BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the PSW Office Flooring Repair be received; and



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That council approves staff to engage a contractor to complete the work.  
Carried.

**9. Correspondence**

Item #	Description	Action
<b>Items with a request for support (resolutions)</b>		
A	City of Sault Ste. Marie – Intimate Partner Violence	Support
B	Wawa – Amend Legislation Act for Digital Publishing	Receive
C	Wawa – Volunteer Firefighter Tax Credit Increase	Support
D	Town of Huntsville – Floating Accommodations	Receive
E	Dufferin County – Violence Against Women	Receive
<b>Items with a request for support (other) or decision required</b>		
F	Bain – Sailor’s Encampment Paving	Respond

Resolution #297

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT correspondence items A through F be received for information; and

That the recommended actions be taken.

Carried.

**10. Closed Session**

Resolution #298

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT Council proceed into Closed Session at 8:51 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees.

- a. Fire Chief
- b. Potential and ongoing litigation update

Carried.

Resolution #299

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT Council does rise from Closed Session at 9:39 p.m.

Carried.



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Resolution #300

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED that the reports from the Mayor and Clerk Administrator regarding:

- a. Fire Chief
- b. Potential and ongoing litigation update

Be received for information.

Carried.

**11. By-Laws**

- a. Confirmation

Resolution #301

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023- 37 being a By-Law to confirm the proceedings of the Council meeting held on November 15, 2023; and THAT said by-law be passed in open council on November 15, 2023.

Carried.

**12. Adjournment**

Resolution #302

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 9:41 p.m. to meet again at 6:30 p.m. on Wednesday, December 6, 2023, or at the call of the chair.

Carried.

  
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Joseph Wildman, Mayor

  
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Amanda Richardson, Clerk Administrator