



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES
6:30 p.m. - Wednesday, October 4, 2023
Council Chambers – 1669 Arthur Street, Richards Landing

Present

Council

Mayor Jody Wildman
Councillor Steven Adams
Councillor Bryon Hall
Councillor Cameron Ross
Councillor Greg Senecal

Staff

Amanda Richardson, Clerk Administrator
Dan See, Superintendent of Public Works

1. Call to Order

Mayor Wildman Called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest – N/A

4. New Business and Discussion Items – N/A

5. Adoption of the previous minutes

a. Regular Council Meeting – September 20, 2023

Resolution #2023-248

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, September 20, 2023, be adopted as circulated.

Carried.

6. Accounts

Resolution #2023-249

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the Cheque Register dated October 4, 2023, in the amount of \$281,553.54 be approved as presented.

Carried.

7. Staff and Committee Reports

a. Roads Committee Update

i. Shore Road maintenance

ii. 2023 project review

Resolution #2023-250

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the summary of recent Roads Committee meetings be received for information.
Carried.

Mayor Wildman and the Public Works Superintendent provided a summary of recent roads and shore road meetings as well as project status updates for 2023.

b. RFQ Reissue - Public Works Storage Garage Floor

Resolution #2023-251

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the contract for the construction of a concrete floor within the existing Public Works storage garage be received, and

That Council authorizes staff to reissue the request for quotation for the project.

Carried.

c. RFQ Results – Centennial Grounds Hydroseeding

Resolution #2023-252

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of Request for Quotations (RFQ) regarding Centennial Grounds hydroseeding be received for information, and

THAT staff be authorized to award the contract and enter into an agreement with Chris Tranberg and Son Ltd. as quoted.

Carried.

d. RFQ Results – Centennial Grounds Fencing

Resolution #2023-253

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation (RFQ) for New Chain Link Fencing at the Centennial Grounds received for information.

Deferred.

e. Request to waive fee for – Children’s Library

Resolution #2023- 255

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the Children’s Library to waive the rental fee for the Old Town Hall for a family jigsaw puzzle contest to be held February 19, 2024, be received for information, and

That Council authorizes staff to waive the rental fee for the event provided as a community benefit.

Carried.

- f. Request to waive fee for – St. Joseph Island Lion’s Club
Resolution #2023- 256

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the St. Joseph Island Lions Club to waive the rental fee for the Tranter Park space for their annual witches’ dance event to be held on October 28, 2023, be received for information, and

That Council authorizes staff to waive the rental fee for the event provided as a community benefit.

Carried.

- g. 2023 Holiday Closure Schedule

Resolution #2023- 257

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the 2023 holiday hours for the Municipal Office, the Dr. Trefry Centre and Landfill Site be received: and

THAT Council approve the recommended holiday closure strategy, with the Township Office and the Dr. Trefry Memorial Centre being closed from 4:00 p.m. on Friday, December 22, 2023, through to Monday, January 1, 2024, inclusive, reopening Tuesday, January 2, 2024; and

THAT the Landfill Site be open for regular hours during that period; and

THAT the Council schedule be adjusted to meet on January 10th & 24th 2024, and

THAT public notification of the scheduling change be provided.

Carried.

- h. Planning Board Appointment

Resolution #2023- 258

Moved By: Greg Senecal

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the appointment for the St. Joseph Island Planning Board be received, and

That Council appointed Rick Thomas as a municipal representative on the Planning Board for the remainder of this Council term.

Carried.

8. Addendum

Staff & Committee Reports

- a. RFQ Results – Foundation Repair Richards Landing Marina Building

Resolution #2023- 259

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation (RFQ) for Foundation Repair at the Richards Landing Marina Building be received for information; and,

THAT staff be authorized to award the contract and enter into an agreement with Thomas Young Builders as quoted.

Carried.

9. By-Laws

a. Inventory and Classify Highways

Resolution #2023- 260

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-XX being a By-Law to set out the various classifications of highways within the municipality; and,

THAT said by-law be passed in open council on October 4, 2023.
Deferred.

b. Prescribe a Maximum Rate of Speed on Certain Highways

Resolution #2023-254

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-XX being a By-Law to prescribe maximum rates of speed on certain highways within the boundaries of the municipality; and

THAT By-Law Amends By-Law 1778, and

THAT said by-law be passed in open council on October 4, 2023.
Deferred.

c. Confirmation

Resolution #2023- 261

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023- 33 being a By-Law to confirm the proceedings of the Council meeting held on October 4, 2023; and

THAT said by-law be passed in open council on October 4, 2023.
Carried.

10. Adjournment


Resolution #2023- 262

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:26 p.m. to meet again at 6:30 p.m. on Wednesday, October 18, 2023, or at the call of the chair.

Carried.



Joseph Wildman, Mayor



Amanda Richardson, Clerk Administrator