

**St. Joseph Island Planning Board**  
***Draft Minutes***  
**September 19<sup>th</sup>, 2022**

Planning Board met at the Township of St. Joseph Municipal Administration Building in Richards Landing on the above date. Present were Chairman Doug Clute, Vice-Chair Dave Leask, Board Members Bob Courtney, Mark Henderson, and Jody Wildman; and Board Administrator and Secretary-Treasurer Michael Jagger. Board member Steven Adams, who was unable to attend due to illness, also took part electronically.

There were no declarations of pecuniary interest.

The minutes of the previous meeting were presented and typographical errors corrected.

Moved by: Steven Adams

Seconded by: Mark Henderson

Be it resolved that we do adopt the minutes of the August 22nd, 2022 meeting as amended.

- Cd.

The meeting agenda was reviewed. There were no changes or additions.

Notice respecting a proposed proposed public meeting to review proposed updating of their comprehensive zoning by-law was received from the Town of Thessalon.

Comments on the draft new Official Plan as presented at the public open houses held on September 23<sup>rd</sup> were received from Mr. David Moule and the the Township of Jocelyn. It was noted that the Board's planning consultants had already reviewed these comments and had provided a response to the comments from Jocelyn Township. The Secretary-Treasurer was requested to respond to the comments received from Mr. Moule.

The next steps in the approval process for the new official plan were discussed. It was noted that the draft document would have to be submitted to the Ministry of Municipal Affairs and Housing for review and comment, and that this step may take up to 3 months.

Moved by: Bob Courtney

Seconded by: Steven Adams

Be it resolved that we do direct our planning consultants, Fotenn Consultants Inc., to submit our draft new Official Plan to the Ministry of Municipal Affairs and Housing for one window review and comment.

- Cd.

The Board's draft financial statements for the year 2021 were received.

Moved by: Dave Leask

Seconded by: Mark Henderson

Be it resolved that we do approve the draft Financial Statement for Board operations for the Year 2021, as prepared by BDO Canada.

- Cd.

Moved by: Mark Henderson

Seconded by: Bob Courtney

Be it resolved that we do authorize payment of the following accounts:

Fotenn Consultants Inc.	Re: OP Update - Inv. # 55532	9,073.26
Michael Jagger	Re: Admin. Fee and Expense Allowance for November, 2022	904.00
Total		<u>\$ 9,977.26</u>

- Cd.

Recent difficulties in having enough members attend meetings of the Board to form a quorum was discussed. The Secretary-Treasurer was requested to bring this issue to the attention of the municipal councils in hopes that they can encourage their representatives to attend more regularly.

Moved by: Bob Courtney

Seconded by: Mark Henderson

Be it resolved that we do adjourn to meet again on November 21, 2022 or at the call of the Chair (at Hilton Township).

- Cd.

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Chairman - Doug Clute

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Secretary-Treasurer - Michael Jagger