



THE CORPORATION OF
THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES

WEDNESDAY, MARCH 17, 2021 at 6:30 p.m.

Virtual: <https://global.gotomeeting.com/join/352636989>

Canada (Toll Free): 1 888 299 1889

Access Code: 352-636-989

Present: Mayor Jody Wildman

Councillor Cheryl Ambeault
Councillor Barry Elliott
Councillor Bryon Hall
Councillor Steven Adams

Staff: Michelle Pearse, Deputy Clerk/Treasurer
Amanda Richardson, Clerk Administrator – Acting Treasurer

1. Call to Order

Mayor Wildman called the meeting to order at 6:28 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. Adoption of the previous minutes

Resolution No: 2021 - 057

Moved by: Barry Elliott

Seconded by: Bryon Hall

Be it resolved that the minutes of the Regular Council meeting held on Wednesday, March 17, 2021 be adopted as circulated.

Resolution No: 2021 - 058

Moved by: Cheryl Ambeault

Seconded by: Steven Adams

Be it resolved that the minutes of the Special Council meeting held on Tuesday, March 2021 be adopted as circulated.

5. Business Arising / Activity Log

6. Staff and Committee Reports

a. 2021 COVID-19 Recovery Funding

Staff presented a report regarding additional funding for Covid-19 noting that funds remaining unspent can be transferred to a reserve for future use. Council asked staff to gather a total of funding received to date for the next regular meeting.

b. 2020-2021 Fire Safety Grant

Resolution No: 2021 - 059

Moved by: Bryon Hall

Seconded by: Cheryl Ambeault

Be it resolved that the report from the Deputy Clerk Treasurer regarding the 2021 Fire Safety Grant be received; and that staff be authorized to complete the application.

c. Discussion – Trefry Centre Office Closure Thursday, March 18, 2021.

Council received the update that the Trefry centre would be closed Thursday, March 19, 2021 and that staff would advertise/post the information to the public prior.

d. Discussion – Draft Office Administrative Assistant job description for review

e. Discussion – Administration staff update

The Clerk Administrator updated Council on office activity during the week of March, 15 2021 being her first in the office.

7. Consent Agenda

Resolution No: 2021 - 060

Moved by: Steven Adams

Seconded by: Barry Elliott

Be it resolved that items a. through h. on the Consent Agenda be received; and That the recommended actions be taken (as amended).

Council changed the action on items C and D from support to receive.

8. Closed Session

Resolution No: 2021 - 062

Moved by: Barry Elliott

Seconded by: Bryon Hall

Be it resolved that Council proceed into closed Session at 7:00 p.m. in accordance with Section 239 of the Municipal Act in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

a. Staffing

Resolution No: 2021 - 065

Moved by: Cheryl Ambeault

Seconded by: Bryon Hall

Be it resolved that Council does rise from Closed Session at 7:58 p.m.

Resolution No: 2021 - 063

Moved by: Steven Adams

Seconded by: Bryon Hall

Be it resolved that the Deputy Clerk Treasurer continue at her current rate of job class 33 level 3 for a transition period ending April 16, 2021.

Resolution No: 2021 - 064

Moved by: Cheryl Ambeault

Seconded by: Steven Adams

Be it resolved that the Clerk Administrator be placed at job class 39 level 2 for the period in which she is Acting Treasurer.

9. By-Laws

- a. By-Law to appoint an Acting Treasurer of The Corporation of the Township of St. Joseph.

Resolution No: 2021 - 061

Moved by: Cheryl Ambeault

Seconded by: Bryon Hall

Be it resolved that leave be granted to introduce By-law 2021-009 being a By-law to appoint a Treasurer of The Corporation of the Township of St. Joseph and to repeal By-law 2020-50; and

That said By-law be read a first, and taken as read a second and third time and finally passed this seventeenth day of March, 2021.

- a. **Confirmation By-Law**

Resolution No: 2021 - 066

Moved by: Barry Elliott

Seconded by: Cheryl Ambeault

Be it resolved that leave be granted to introduce By-Law 2021- 010 being a By-Law to confirm the proceedings of the Council meeting held this seventeenth day of March 2021; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

- b. **Adjournment**

Resolution No: 2021 - 067

Moved by: Steven Adams

Seconded by: Bryon Hall

Be it resolved that this meeting of the Council of the Township of St. Joseph adjourn at 8:08 to meet again on Wednesday, April 7, 2021.



Joseph Wildman, Mayor



Amanda Richardson, Clerk Administrator –Treasurer