



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**  
**COUNCIL MEETING**  
**AGENDA**  
**6:30 p.m. - Wednesday, April 5<sup>th</sup>, 2023**  
**Council Chambers – 1669 Arthur Street, Richards Landing**

1. **Call to Order**
2. **Moment of Silent Reflection**
3. **Disclosure of Pecuniary Interest**
4. **New Business and Discussion Items**
5. **Adoption of the previous minutes** **4-7**
  - a. Regular Council Meeting – March 15<sup>th</sup>, 2023  
**Recommendation:** BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, March 15, 2023, be adopted as circulated.
6. **Accounts** **8-9**  
**Recommendation:** BE IT RESOLVED THAT the Cheque Register dated April 5<sup>th</sup>, 2023, in the amount of \$198,149.14 be approved as presented.
7. **Public Meeting – 1695 Lucy Street Proposed Zoning By-Law Amendment** **10-11**

The proposed Zoning By-law Amendment would seek to amend the municipality's Zoning By-law to reduce the minimum required exterior side yard building setback to 2 metres (6.5 feet) feet to permit the construction of a new accessory building (S 4.1.2.1).
8. **Presentations**

Fire Department – 2023 Draft Budget Presentation, Fraser Adams, Erica Pollock
9. **Staff and Committee Reports** **12-13**
  - a. **2022 Investment Report** **12-13**  
**Recommendation:** BE IT RESOLVED THAT the 2022 Annual Report on Investments from the Treasurer be received for information.
  - b. **Marina Rehabilitation Phase 2- Tender Results** **14**  
**Recommendations:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding tender results for Phase 2 of the Richards Landing Municipal Marina Rehabilitation Project be received for information, and  
That based on recommendations from Cenlo Engineering, Council authorizes staff to  
\_\_\_\_\_.
  - c. **Funding Application Request (NOHFC – Pickleball)** **15**  
**Recommendation:** BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Pickleball Court Renewal and WI Park improvements be received; and  
That Council authorizes staff to submit an application to the NOHFC for funding to cover a portion of the costs required for items identified in the report.

- d. **Funding Application Update (NOHFC – Marina)** **16**  
Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the ongoing marina rehabilitation project be received; and

That resolution #2023-61 be amended to add that roofing replacement costs be included in the NOHFC grant application covering a portion of the costs required for building maintenance items, and

That the municipality will be responsible for 10% of the eligible grant costs, up to \$20,000 in addition to any overruns.

- e. **Sewer Treatment Plant – Pump Replacement** **17**  
Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the quote for a submersible pump from Xylem be received for information, and

That Council \_\_\_\_\_.

**10. Consent Agenda – Correspondence**

Item #	Description	Action
<b>Items to be received for information – N/A</b>		
A	OPP – January and February 2023 Billing Reports <span style="float: right;"><b>18-21</b></span>	Receive
<b>Items with a request for support (resolutions)</b>		
B	Municipality of North Perth – School Bus Stop Arm Cameras <span style="float: right;"><b>22-23</b></span>	
C	Association of Ontario Roads Supervisors – Enbridge Utility Locate Charge <span style="float: right;"><b>24-25</b></span>	
<b>Items with a request for support (other) or decision required – N/A</b>		
D	St. Joseph Island Lion’s Club – Sponsorship Request <span style="float: right;"><b>26</b></span>	

Recommendation: BE IT RESOLVED THAT correspondence items a-d be received for information and,

That the above noted actions be taken for each item, and

That Council directs staff to \_\_\_\_\_.

**11. Closed Session**

Recommendation: BE IT RESOLVED THAT Council proceed into Closed Session at \_\_\_\_\_ p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees

- a. Hiring Recommendations:
- i. Landfill Attendant(s)
  - ii. Summer Positions
  - iii. Marina Manager

iv. Community Projects Intern

**Recommendation:** BE IT RESOLVED THAT Council does rise from Closed Session at \_\_\_\_ p.m.

**12. By-Laws**

- a. Zoning By-Law Amendment – 1695 Lucy Street **27-28**  
**Recommendation:** BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-13 being a By-Law to amend Zoning By-law 2011 - 34, as amended, to reduce the minimum required exterior side yard building setback to 2 metres (6.5 feet) feet to permit the construction of a new accessory building (S 4.1.2.1).
- b. Confirmation **29**  
**Recommendation:** BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-14 being a By-Law to confirm the proceedings of the Council meeting held on April 5, 2023; and

THAT said by-law be read a first and taken as read a second and third time and finally passed.

**13. Adjournment**

**Recommendation:** BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at \_\_\_\_\_ p.m. to meet again at 6:30 p.m. on Wednesday, April 19, 2023, or at the call of the chair.



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**  
**COUNCIL MEETING**  
**MINUTES**  
**6:30 p.m. - Wednesday, March 15, 2023**  
**Council Chambers – 1669 Arthur Street, Richards Landing**

<b>Present</b>	
<b>Council</b>	Mayor Jody Wildman Councillor Steven Adams Councillor Bryon Hall Councillor Cameron Ross
<b>Staff</b>	Amanda Richardson, Clerk Administrator Susanne Musso-Rains, Manager Seniors and Persons with a Disability Services
<b>Regrets</b>	Councillor Greg Senecal

**1. Call to Order**

Mayor Wildman called the meeting to order at 6:30 p.m.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

**4. New Business and Discussion Items**

- a. Councillor Adams – Outdoor ashtray receptacles downtown
- b. Mayor Wildman –
  - i. Update on grader repairs
  - ii. Department head performance review initial discussion
  - iii. Memorial bench

**5. Adoption of the previous minutes**

- a. Regular Council Meeting – March 1, 2023

Resolution #: 2023 – 69  
 Moved By: Bryon Hall  
 Seconded By: Steven Adams

BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, March 1, 2023, be adopted as circulated.  
 Carried.

**6. Accounts**

Resolution #: 2023 – 70  
 Moved By: Steven Adams  
 Seconded By: Bryon Hall

BE IT RESOLVED THAT the Cheque Register dated March 15, 2023, in the amount of \$302,437.13 be approved as presented.  
 Carried.

**7. Staff and Committee Reports**

- a. Senior's Services - Vaccination Policy Discussion  
 Resolution #: 2023 – 71  
 Moved By: Bryon Hall  
 Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the municipality's vaccination policy be received for information, and

That Council revise the policy for participation in the Dr. H.S. Trefry Centre programs that Covid vaccination is no longer required but is recommended.  
Carried.

b. Senior's Services – Grand Parade Fundraising Request

Resolution #: 2023 – 72

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Manager of Seniors & Persons with a Disability Services be received for information, and

That Council approves staff's participation in the Grand Parade Fundraising event.  
Carried.

c. 2023 Budget and Summer Council Meeting Schedule

Resolution #: 2023 – 73

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the 2023 summer and budget meeting schedule be received for information, and

That the proposed timeline for budget preparations be accepted for information, and

That Council approves the proposed schedule of an additional, special meeting to be held April 26<sup>th</sup>, beginning at 5:00 p.m., and meeting Wednesdays, July 19<sup>th</sup> and August 16<sup>th</sup>, 2023, returning to a regular meeting rotation on Wednesday, September 6<sup>th</sup>, 2023.

That Council directs staff to advertise for the changes to the regular Council meeting schedule.  
Carried.

d. Council remuneration report

Resolution #: 2023 – 74

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Treasurer regarding the 2022 Statement of Remuneration and Expenses be received for information.

Carried.

e. 2022 Building Permit Report

Resolution #: 2023 – 75

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Treasurer regarding that Building Permit Annual Report for 2022 be received for information.

Carried.

f. Landfill Committee Updates

Resolution #: 2023 – 76  
 Moved By: Bryon Hall  
 Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Clerk Administrator regarding a meeting summary from the March 9, 2023, Landfill Committee meeting be received for information, and

That a discussion of the Landfill hours will be held at the April 19<sup>th</sup> Council meeting.  
 Carried

**8. Consent Agenda – Correspondence**

<b>Resolution #:</b>	2023 – 77	
<b>Moved By:</b>	Steven Adams	
<b>Seconded By:</b>	Bryon Hall	
<b>Item #</b>	<b>Description</b>	<b>Action</b>
<b>Items to be received for information – N/A</b>		
<b>Items with a request for support (resolutions)</b>		
A	Chatham-Kent: Reducing Municipal Insurance Costs	Receive
B	Chatham-Kent: Support for Bill 5	Receive
C	Trent Lakes: Oath of Office	Received
D	Moonbeam: Extension of moratorium on most pupil accommodation reviews	Support
<b>Items with a request for support (other) or decision required – N/A</b>		

BE IT RESOLVED THAT correspondence items a-d be received for information and,  
 That the above noted actions be taken for each item.  
 Carried.

**9. Closed Session**

Resolution #: 2023 – 78  
 Moved By: Bryon Hall  
 Seconded By: Cameron Ross

BE IT RESOLVED THAT Council proceed into Closed Session at 7:32 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees:

- a. Planning Board Assistant
- Carried.

Resolution #: 2023 – 79  
Moved By: Cameron Ross  
Seconded By: Bryon Hall  
BE IT RESOLVED THAT Council does rise from Closed Session at 7:39 p.m.  
Carried.

Resolution #: 2023 – 80  
Moved By: Cameron Ross  
Seconded By: Bryon Hall  
BE IT RESOLVED THAT the report regarding the St. Joseph Island Planning Board Assistant position from the Clerk Administrator be received for information, and

That Council supports the Clerk Administrator’s interest in training for the position.  
Carried.

## 10. By-Laws

### a. Confirmation

Resolution #: 2023 – 81  
Moved By: Steven Adams  
Seconded By: Cameron Ross  
BE IT RESOLVED THAT leave be granted to introduce By-Law 2023- being a By-Law to confirm the proceedings of the Council meeting held on March 15, 2023; and

THAT said by-law be read a first and taken as read a second and third time and finally passed.  
Carried.

## 11. Adjournment

Resolution #: 2023 – 82  
Moved By: Steven Adams  
Seconded By: Bryon Hall  
BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 7:59 p.m. to meet again at 6:30 p.m. on Wednesday, April 5, 2023, or at the call of the chair.  
Carried.

---

Joseph Wildman, Mayor

---

Amanda Richardson, Clerk Administrator

**TOWNSHIP OF ST. JOSEPH**

Disbursements

DATE:

5-Apr-23

RESOLUTION #

<b>Chq #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Cheq Amount</b>
6193	3/17/2023	ALGOMA MANOR	Seniors - Transportation Van	\$ 375.00
106754	3/17/2023	ALGOMA DISTRICT SCHOOL BOARD	Property Tax Levy - 1st Installment	89,410.92
106755	3/17/2023	ALGOMA AG CENTRE	Roads - Fuel	4,080.05
106756	3/17/2023	ALGOMA BUSINESS COMPUTERS	Various Depts - Microsoft Subscription	271.92
106757	3/17/2023	ALLETRAM GROUP LTD	Landfill - Container Rental	678.00
106758	3/17/2023	MICHELLE DA SILVA	Seniors - MOW Mileage/Supplies	348.18
106759	3/17/2023	ISLAND CLIPPINGS	Admin/Marina - Advertising	135.60
106760	3/17/2023	ISLAND MARKET - TOWNSHIP	Admin - Supplies	34.86
106761	3/17/2023	ISLAND MARKET - TREFRY	Seniors - MOW Food	41.13
106762	3/17/2023	KENTVALE MERCHANTS LTD.	Roads - Supplies/Fuel	248.14
106763	3/17/2023	LE CONSEIL SCOLAIRE DU GRAND	Property Tax Levy - 1st Installment	522.12
106764	3/17/2023	LOCAL AUTHORITY SERVICES	Admin - Office Supplies	47.55
106765	3/17/2023	MAMABEAR LUNCHES	Seniors - YMCA Gym & Swim Food	240.00
106766	3/17/2023	MASSEY WHOLESALE LIMITED	Seniors - MOW/Diners Food	146.54
106767	3/17/2023	THE FELDMAN AGENCY	Recreation - Go North Musician Deposit	2,500.00
PAP	3/17/2023	ALGOMA POWER INC	Various Depts - Power Bills	7,212.33
PAP	3/17/2023	BELL CANADA	Various Depts - Internet	288.15
PAP	3/17/2023	SYSCO CENTRAL ONTARIO	Seniors - MOW Food	332.59
6194	3/24/2023	EQUIPMENT WORLD	Roads - Supplies	100.01
6195	3/24/2023	ROYAL CANADIAN LEGION - LADIES AUX.	Admin - Volunteer Dinner	3,105.00
106768	3/24/2023	ALGOMA BUSINESS COMPUTERS	Admin - Service and Laptop	1,272.95
106769	3/24/2023	ALGOMA OFFICE EQUIPMENT	Admin/Seniors - Copies	289.89
106770	3/24/2023	KIMBERLY CHEESEMAN	Seniors - Day Out Mileage	70.00
106771	3/24/2023	MELISSA CRIPPS	Seniors - Day Out Mileage	33.00
106772	3/24/2023	EQUITABLE LIFE OF CANADA	Group Benefits	5,534.78
106773	3/24/2023	MARGO GIBSON	Seniors - Exercise Class Mileage	22.20
106774	3/24/2023	GENEVIEVE GONNEAU	Seniors - Day Out Mileage	103.00
106775	3/24/2023	GOOD COMPANY	Recreation - Go North Musician Deposit	2,500.00
106776	3/24/2023	KENTVALE MERCHANTS LTD.	Roads - Fuel	120.00
106777	3/24/2023	LOCAL AUTHORITY SERVICES	Admin - Office Supplies	77.98
106778	3/24/2023	MASSEY WHOLESALE LIMITED	Seniors - MOW Food	326.72
106779	3/24/2023	MAXIMUM SIGNS	Water Treatment - Signs	1,981.32
106780	3/24/2023	PUBLIC UTILITIES COMMISSION	Water /Sewer - Contracted Services	12,916.00
106781	3/24/2023	YMCA SAULT STE MARIE	Seniors - Gym & Swim Program	372.90
PAP	3/24/2023	ALGOMA POWER INC	Roads - Street Light Power	1,218.63
PAP	3/24/2023	ATS	Admin - Alarm Monitoring	49.60
DD	3/24/2023	BI-WEEKLY PAYROLL	Pay Period # 6	25,698.33
6196	3/31/2023	ONTARIO COMMUNITY SUPPORT ASSOC	Seniors - OSCA Annual Membership	520.00
6197	3/31/2023	CITY OF SAULT STE MARIE	Policing - POA Allocation for 2022	2,484.56
106782	3/31/2023	ABELL PEST CONTROL INC	Landfill - Pest Control	125.02
106783	3/31/2023	CENLO ENGINEERING	Marina - Rehabilitation Project	15,339.75
106784	3/31/2023	FONOM	Council - Membership Fee	231.52
106785	3/31/2023	ISLAND CLIPPINGS	Admin/Planning - Advertising	135.60
106786	3/31/2023	KENTVALE MERCHANTS LTD.	Roads - Fuel	240.00

<u>Chq #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Cheq Amount</u>
106787	3/31/2023	TOWNSHIP OF LAIRD	Policing - 911 Billing 2022	645.22
106788	3/31/2023	LOCAL AUTHORITY SERVICES	Admin/Seniors - Office Supplies	252.16
106789	3/31/2023	MASSEY WHOLESALE LIMITED	Seniors - Supplies	283.90
106790	3/31/2023	MPAC	Admin - Q1 Levy	9,123.50
106791	3/31/2023	SUSANNE MUSSO RAINS	Seniors - Supplies	100.03
106792	3/31/2023	DAVID PEARSE	BLE - Training Course	762.75
106793	3/31/2023	ROYAL CANADIAN LEGION BRANCH 374	Seniors - MOW Hall Rental	250.00
106794	3/31/2023	YMCA SAULT STE MARIE	Seniors - Gym & Swim Program	372.90
PAP	3/31/2023	COLLABRIA VISA	Various Depts - Supplies	4,576.84
				<b>\$ 198,149.14</b>

**The Township of St. Joseph**  
**ZONING BY-LAW AMENDMENT**  
**PUBLIC MEETING**  
**Wednesday, April 5, 2022**

The purpose of this Public Meeting is to review a proposed Zoning By-law Amendment in accordance with Section 34 of the *Planning Act*, as well as to hear comments and review written submissions from the public and other agencies.

**DESCRIPTION OF THE PROPOSAL**

The property located at PLAN 503 LOT 25, also known as 1695 Lucy Street, in The Township of St. Joseph.

The proposed Zoning By-law Amendment would seek to amend the municipality's Zoning By-law to reduce the minimum required exterior side yard building setback to 2 metres (6.5 feet) feet to permit the construction of a new accessory building (S 4.1.2.1) to permit the construction of a new accessory building.

**SUMMARY OF COMMENTS FROM NEIGHBOURS & AGENCIES**

Public Notice of the proposed amendment was distributed to property owners and public agencies in accordance with the provisions of the *Planning Act*. No objection to the proposed zoning by-law amendment was received from any public agency.

**COMMENTS & QUESTIONS FROM PUBLIC**

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed amendment. If a person or public body that files an appeal of a decision of The Township of St. Joseph in respect of the proposed amendment does not make oral submissions at a public meeting or make written submissions to The Township of St. Joseph before the proposed amendment is adopted, the Ontario Land Tribunal may dismiss all or part of the appeal.

If anyone wishes to speak to the proposed zoning by-law amendment, speakers must state their name and address so that proper records may be kept in accordance with the *Planning Act*, and so that notice of future decisions can be sent to those persons involved in the review process.

**REPLY**

Members of Council may ask questions for clarification of specific matters.

Members of the public may respond to points clarified by Council and amendments suggested by staff.

**FINAL STATEMENT**

If there are no further questions or submissions, Council wishes to thank those in attendance for their participation. If Council approves the application in principle, the decision on the passing of the By-law will be deferred until the St. Joseph Island Planning Board has received and provisionally approved the consent application. Once the By-Law is approved and passed by Council, it will take effect following a 20-day appeal period where no eligible person or body has submitted an objection to the Ontario Land Tribunal.

KEY MAP

Subject Land





Township of St. Joseph	
Report To Council	
<b>FROM:</b>	Erica Pollock, Treasurer
<b>DATE:</b>	April 5, 2023
<b>SUBJECT:</b>	2022 Annual Report on Investments

**RECOMMENDATION:**

BE IT RESOLVED THAT the 2022 Annual Report on Investments from the Treasurer be received for information.

**Background**

The Township has an investment policy in place that sets guidelines for municipal investments, as defined by and in compliance with the requirements of Ontario Regulation 438/97 (Eligible Investments and Related Financial Agreements). The regulation also requires the Treasurer to report annually to Council on the performance of the investments and compliance with the investment policy.

**Summary of Investment Performance**

As shown in the attached investment summary for 2022, the Township has earned \$91,800 in investment income, an annual return of 2.3%. The book value of investments at December 31, 2022 was \$4,107,685 and the market value was \$3,978,983, resulting in unrealized losses of \$128,702. These unrealized losses have not been reflected in the annual return figures above. If the change in market value since December 31, 2021 is included in the investment return, the annual rate of return is -2.4%. The investments have rebounded in 2023. As of March 31, 2023, the unrealized losses are down to \$82,520.

**Compliance with Investment Policy**

All investments made in 2022 have complied with the investment policy of the Township, and with Ontario Regulation 438/97.

Erica Pollock, CPA, CA

Treasurer

*Attachment: Investment Summary for 2022*

Township of St Joseph  
Investment Summary  
as of December 31, 2022

	Market Value Dec 31/2021	Book Value Dec 31/2021	Transfers In (Out)	Investment Income Received 2022	Current Book Value Dec 31/2022	Current Market Value Dec 31/2022	Unrealized Gain(Loss)	Investment Income Received	Investment Return (incl Market Change)
<b><u>One Investment Program:</u></b>									
One High Interest Savings Acct	1,486,266	1,486,266	523,640	47,702	2,057,608	2,057,608	-	2.4%	2.4%
One Bond Portfolio	873,819	901,658	-	14,855	916,514	838,555	(77,958)	1.6%	-4.0%
One UCB Portfolio	869,478	874,202	-	18,318	892,520	796,741	(95,779)	2.1%	-8.4%
One Equity Portfolio	310,747	230,119	-	10,924	241,043	286,079	45,036	4.7%	-7.9%
<b>Total Investments</b>	<b>3,540,310</b>	<b>3,492,245</b>	<b>523,640</b>	<b>91,800</b>	<b>4,107,685</b>	<b>3,978,983</b>	<b>(128,702)</b>	<b>2.3%</b>	<b>-2.4%</b>

Summary of Holdings:	Suggested Investment Duration:	Book Value	% of Portfolio	Target %
Short Term (Savings Acct)	1 to 18 months	2,057,608	50%	45%
Mid term (Government Bond Portfolios)	18 months to 3 years	916,514	22%	30%
Long term (Corp Bond and Equity Portfolios)	4+ years	1,133,563	28%	25%
Total		4,107,685	100%	100%

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Amanda Richardson, Clerk Administrator
	<b>DATE:</b>	April 5, 2023
	<b>SUBJECT:</b>	RFQ Results – Marina Rehabilitation Phase 2
<b>RECOMMENDATION:</b>	<p>BE IT RESOLVED THAT the report from the Clerk Administrator regarding tender results for Phase 2 of the Richards Landing Municipal Marina Rehabilitation Project be received for information, and</p> <p>That based on recommendations from Cenlo Engineering, Council authorizes staff to _____.</p>	

**Background**

A request for quotation was circulated for Phase 2 of the Marina Rehabilitation Project. One submission was received from TYB Enterprises Inc. in the amount of \$343,820.00 plus applicable taxes and including a \$60,000 contingency allowance. The Engineer’s tender estimate for this Contract was \$360,000.00 (excl. HST) which was compiled based on previous experience, considering inflation and market conditions. Cenlo engineering reviewed the submission and recommends that Council proceed with the project as quoted by TYB Enterprises Inc.

Phase 2 Rehabilitation Includes:

- Asphalt removal and remediation and new path construction
- Sidewalk removal and replacement
- Eaves trough and drainage
- Restaurant Deck construction (larger footprint)
- Provisional items
  - Patio Canopy
  - Landscaping and planter boxes
  - Lighting
  - Shrubbery

**Financial Implications**

\$25,323.90 remaining in funding (after Phase 1 completion)  
 \$324,547.33 required from tax levy/reserves to be included in 2023 budget if full quote is accepted.

**Summary**

Council may accept the quotation as presented or consider other options.



\_\_\_\_\_  
 Amanda Richardson, Clerk Administrator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Sherie Gladu, Community Projects Coordinator
	<b>DATE:</b>	April 5, 2023
	<b>SUBJECT:</b>	NOHFC Grant Pickleball Court Renewal and WI Park improvements
<b>RECOMMENDATION:</b>	BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Pickleball Court Renewal and WI Park improvements be received; and That Council authorizes staff to submit an application to the NOHFC for funding to cover a portion of the costs required for items identified in the report.	

**Background**

**Pickleball Court Renewal:**

A plan for the renewal of the Pickleball courts has been prepared, and thus far has not been successful with a Trillium Grant in late 2022. NOHFC offers a Community Improvement that fund covers 90% of eligible costs up to a maximum value of \$200,000. The resurfacing, line painting, fencing, and lighting upgrades would be included in this application.

**WI Park Improvements:**

Upon speaking with the NOHFC advisor, he recommended that the Township also include previously identified improvements to the adjacent WI park to the funding application to serve the larger community. Items that are identified, that will also fit within the \$200,000 threshold for the project, include new asphalt path extension and grading to connect the existing path with the public washrooms at the WI. The funding application will also include an accessible seasonal beach access mat/path that will allow those with mobility needs to better access the water.

**Financial Implications**

This project should not exceed the maximum value of the grant. The Township would be responsible for 10% of the project, and any cost overruns beyond the maximum value of the grant.

This fund covers 90% of eligible costs up to a maximum value of \$200,000.

**Summary**

Council may accept the report for information only, authorize staff to apply for funding for the project or defer the discussion to a later date.




---

Sherie Gladu, Community Projects Coordinator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Amanda Richardson, Clerk Administrator
	<b>DATE:</b>	April 5, 2023
	<b>SUBJECT:</b>	Marina Rehabilitation Update and funding request for Building Repairs
<b>RECOMMENDATION:</b>	<p>BE IT RESOLVED THAT the report from the Clerk Administrator regarding the ongoing marina rehabilitation project be received; and</p> <p>That resolution #2023-61 be amended to add that roofing replacement costs be included in the NOHFC grant application covering a portion of the costs required for building maintenance items, and</p> <p>That the municipality will be responsible for 10% of the eligible grant costs, up to \$20,000 in addition to any overruns.</p>	

**Background**

Preliminary discussions were had with Cenlo Engineering regarding the option of placing a truss roof on the marina building through a future grant. It was identified that the plan may pose significant structural and financial challenges and that a feasibility study would be needed to go any further.

The marina committee met on March 27<sup>th</sup> and agreed that if the roof truss proposal was not deemed feasible that it would be best to go with option 2, which is to use NOHFC funding to replace the current flat roof membrane, as it is at end of life.

The report from Resolution 2023-61 was amended to remove the flat roof. The flat roof membrane will now be added back into the NOHFC funding request.

The funding request will now include removal of on roof HVAC and replacement with Ground mounted heat pump system, new flat roof membrane, foundation repairs and engineering, and replacement of floor covering.

**Financial Implications**

This project may exceed the maximum value of the grant. This work is required in order to maintain the building in good working order. The Township would be responsible for 10% of the project, and any cost overruns beyond the maximum value of the grant.

This fund covers 90% of eligible costs up to a maximum value of \$200,000.

**Summary**

Council may accept the report for information only, authorize staff to apply for funding to cover building maintenance costs or defer the discussion to a later date.

  
 \_\_\_\_\_  
 Amanda Richardson, Clerk Administrator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Amanda Richardson, Clerk Administrator
	<b>DATE:</b>	April 5, 2023
	<b>SUBJECT:</b>	Sewage Treatment Plant – Pump Replacement
<b>RECOMMENDATION:</b>	BE IT RESOLVED THAT the report from the Clerk Administrator regarding the quote for a submersible pump from Xylem be received for information, and  That Council _____ .	

**Background**

At their meeting on February 15<sup>th</sup>, 2023 Carla Buckner from the PUC attended Council to speak about annual reporting as well as upcoming maintenance for the water and sewer plants. It was discussed that a new pump is required for the sewer treatment plant. Since that meeting, PUC was able to obtain one quote from Xylem for a Flygt brand submersible pump for the station for \$29,990.10 plus HST. This quote is guaranteed until the end of April.

PUC recommends accepting the Xylem quote, as third-party service contracts are available from Sudbury and a part-supplied service truck is available for repairs as needed. There is a lengthy lead time on orders and PUC recommends that Council move forward with purchasing the pump now, as not to delay installation any further. The PUC operates 3 other systems (solely using Flygt) including wastewater operations in Sault Ste. Marie.

**Financial Implications**

The total amount of this expenditure will be included in the water and sewer budget for 2023.

**Summary**

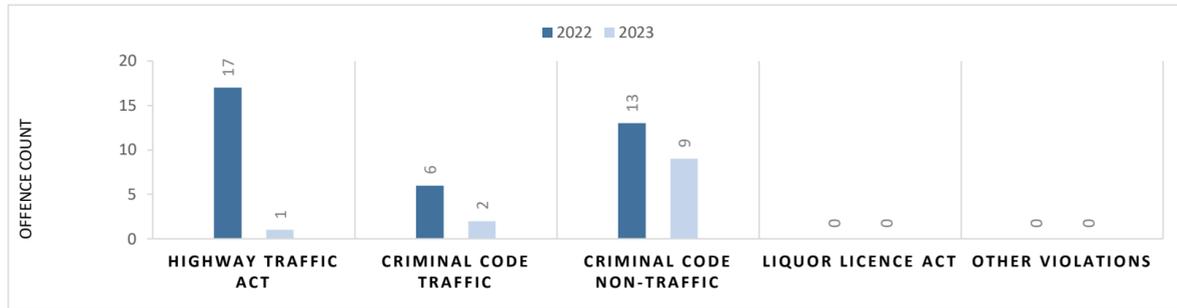
Council may accept the quotation as presented, defer to budget discussions, or consider other options.

  
 \_\_\_\_\_  
 Amanda Richardson, Clerk Administrator

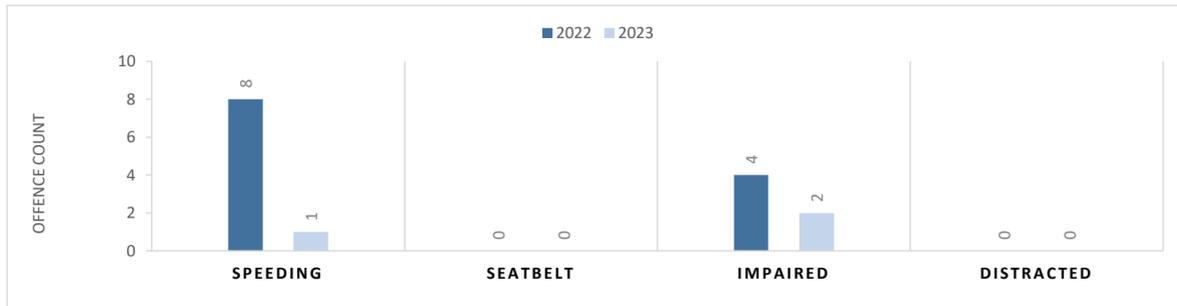
Starting Year	2023
Starting Month	January
Ending Month	January

**Police Services Board Report for St Joseph**  
**Integrated Court Offence Network**  
 January - 2023

Criminal Code and Provincial Statutes Charges Laid						
Offence Count	January - 2023			Year to Date - January		
	2022	2023	% Change	2022	2023	% Change
Highway Traffic Act	17	1	-94.1%	17	1	-94.1%
Criminal Code Traffic	6	2	-66.7%	6	2	-66.7%
Criminal Code Non-Traffic	13	9	-30.8%	13	9	-30.8%
Liquor Licence Act	0	0		0	0	
Other Violations	0	0		0	0	
<b>All violations</b>	<b>36</b>	<b>12</b>	<b>-66.7%</b>	<b>36</b>	<b>12</b>	<b>-66.7%</b>



Traffic Related Charges						
Offence Count	January - 2023			Year to Date - January		
	2022	2023	% Change	2022	2023	% Change
Speeding	8	1	-87.5%	8	1	-87.5%
Seatbelt	0	0		0	0	
Impaired	4	2	-50.0%	4	2	-50.0%
Distracted	0	0		0	0	
<b>All violations</b>	<b>12</b>	<b>3</b>	<b>-75.0%</b>	<b>12</b>	<b>3</b>	<b>-75.0%</b>



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind

**Data Utilized**

Ministry of Attorney General, Integrated Court Offence Network  
 Integrated Court Offence Network Business Intelligence Cube

<b>Detachment:</b>	4B10
<b>Data Source Date:</b>	15-Mar-23
<b>Report Generated On:</b>	15-Mar-23
<b>Report Generated By</b>	



## Calls For Service (CFS) Billing Summary Report

### St Joseph February - 2023

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2023				2022			
		February	Year to Date	Time Standard	Year To Date Weighted Hours	February	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	0		0.0	1	1	15.8	15.8
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>1</b>	<b>1</b>	<b>15.8</b>	<b>15.8</b>
Property Crime Violations	Break & Enter	1	1	6.4	6.4	0	0		0.0
	Fraud - Other	1	1	6.4	6.4	2	2	6.4	12.8
	<b>Total</b>	<b>2</b>	<b>2</b>	<b>6.4</b>	<b>12.8</b>	<b>2</b>	<b>2</b>	<b>6.4</b>	<b>12.8</b>
Operational	Domestic Disturbance	1	3	3.8	11.4	0	0		0.0
	Missing Person Located Under 12	0	0		0.0	1	1	3.8	3.8
	Lost Property -Master code	0	0		0.0	1	1	3.8	3.8
	Sudden Death - Natural Causes	1	2	3.8	7.6	0	1	3.8	3.8
	Assist Public	0	0		0.0	1	1	3.8	3.8
	<b>Total</b>	<b>2</b>	<b>5</b>	<b>3.8</b>	<b>19.0</b>	<b>3</b>	<b>4</b>	<b>3.8</b>	<b>15.2</b>
Operational2	False Alarm -Others	0	1	1.4	1.4	1	1	1.4	1.4
	911 call / 911 hang up	0	1	1.4	1.4	0	1	1.4	1.4
	<b>Total</b>	<b>0</b>	<b>2</b>	<b>1.4</b>	<b>2.8</b>	<b>1</b>	<b>2</b>	<b>1.4</b>	<b>2.8</b>
Traffic	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	0		0.0	1	2	3.7	7.4
	<b>Total</b>	<b>0</b>	<b>0</b>		<b>0.0</b>	<b>1</b>	<b>2</b>	<b>3.7</b>	<b>7.4</b>
<b>Total</b>		<b>4</b>	<b>9</b>		<b>34.6</b>	<b>8</b>	<b>11</b>		<b>54.0</b>

#### **Note to Detachment Commanders:**

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2023 billing period.

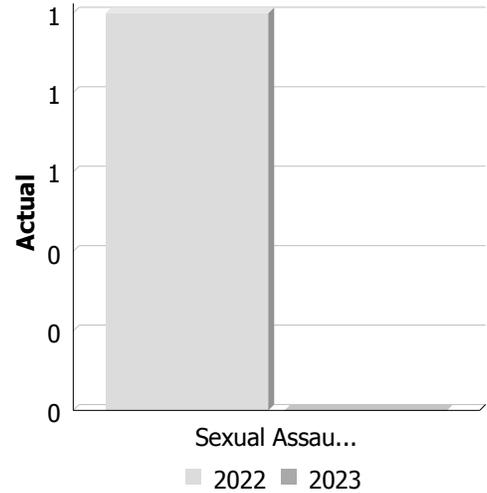
#### **Note to Municipalities:**

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

**Police Services Board Report for St Joseph  
Records Management System  
February - 2023**

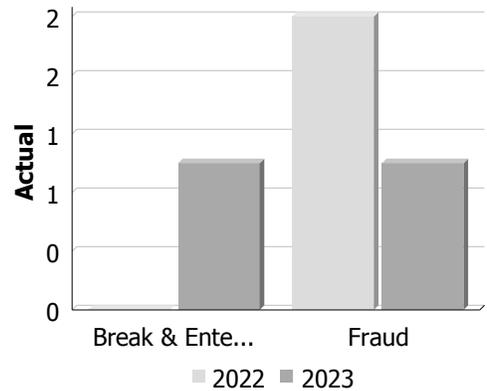
**Violent Crime**

Actual	February			Year to Date - February		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	0	-100.0%	1	0	-100.0%
Assault	0	0	--	0	0	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
<b>Total</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>



**Property Crime**

Actual	February			Year to Date - February		
	2022	2023	% Change	2022	2023	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	1	--	0	1	--
Theft Over	0	0	--	0	0	--
Theft Under	0	0	--	0	0	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	2	1	-50.0%	2	1	-50.0%
Mischief	0	0	--	0	0	--
<b>Total</b>	<b>2</b>	<b>2</b>	<b>0.0%</b>	<b>2</b>	<b>2</b>	<b>0.0%</b>



**Drug Crime**

Actual	February			Year to Date - February		
	2022	2023	% Change	2022	2023	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>0</b>	<b>--</b>

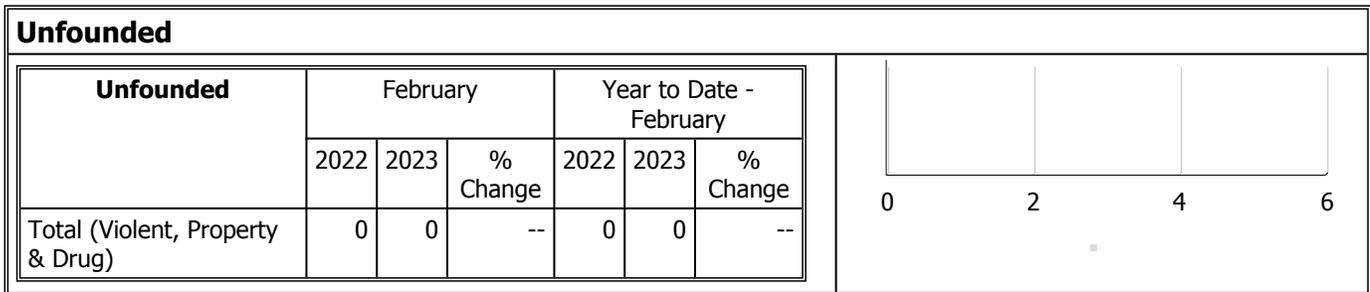
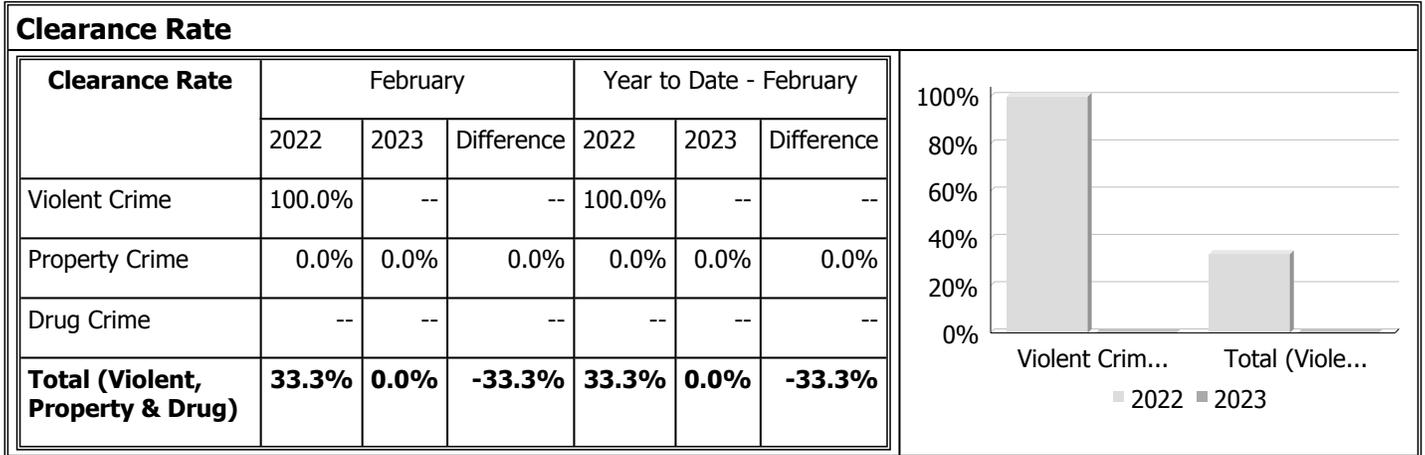


**Detachment:** 4B - EAST ALGOMA (Blind River)  
**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)  
**Area code(s):** 4019 - St Joseph  
**Data source date:** 2023/03/11

**Report Generated by:**  
Bowles, Natalie

**Report Generated on:**  
15-Mar-23 8:11:32 AM  
PP-CSC-Operational Planning-4300  
20 of 29

**Police Services Board Report for St Joseph  
Records Management System  
February - 2023**



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4B - EAST ALGOMA (Blind River)  
**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)  
**Area code(s):** 4019 - St Joseph

**Data source date:**  
2023/03/11

**Report Generated by:**  
Bowles, Natalie

**Report Generated on:**  
15-Mar-23 8:11:32 AM  
PP-CSC-Operational Planning-4300  
21 of 29



March 14, 2023

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford:

**RE: School Bus Stop Arm Cameras**

Pleased be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held March 6, 2023:

**Moved by** Councillor Rothwell **Seconded by** Councillor Blazek

**WHEREAS** almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

**AND WHEREAS** the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

**AND WHEREAS** the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

**AND WHEREAS** police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

**AND WHEREAS** the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of North Perth urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, AMO and all municipalities in Ontario.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me at [lcline@northperth.ca](mailto:lcline@northperth.ca).

Sincerely,



Lindsay Cline,  
Clerk/Legislative Services Supervisor  
Municipality of North Perth

cc.  
Hon. Doug Downey, Attorney General  
Hon. Stephen Lecce, Minister of Education  
Provincial Opposition Parties  
MPP Matthew Rea  
Association of Municipalities of Ontario (AMO)  
All Ontario Municipalities



**AORS**  
PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

*WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;*

*AND WHEREAS, third-party contractors include Ontario municipalities;*

*AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;*

*AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;*

*AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;*

*THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;*

*AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;*

*AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.*

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu  
Executive Director  
[johnmaheu@aors.on.ca](mailto:johnmaheu@aors.on.ca)



Kelly Elliott  
Marketing and Communications Specialist  
[kellyelliott@aors.on.ca](mailto:kellyelliott@aors.on.ca)



Jocelyn Township

St. Joseph Island, ON

**Dear, St. Joseph Island Supporter**

St Joseph Island Lions Club has planned another busy year of Island-wide service. Our club's energetic membership place high value on doing good work that is of benefit to the entire **Island community** residents both year-round and seasonal including off Island catchment area.

SJI Lions Club monthly Breakfasts continue to be a big hit and each one produces a small profit that we donate to many worthwhile projects.

Our first major event of 2023, "**Rock'n The Island**", will be held on Saturday May 20<sup>th</sup> in the Hilton Beach Community Hall. The live entertainment will be Flathead Ford, a great local oldies rock and roll band. Doors open 6:30, music starts at 7, and the evening ends, 12 midnight. We hope you and your friends will be able to attend to enjoy a great night of music and dancing for a great cause.

Tickets are \$20 in advance, or \$25 at the door. (SOLD OUT!)

**100% of the donations raised from this event will be donated to our Island Emergency services and 100% of first 200 tickets sold will be matched dollar to dollar, after expenses paid, by the St. Joseph Island Lions Club.**

We ask that your council consider generously contributing to this event by being an event sponsor and/or donating a Door Prize.

Your special donation will be acknowledged at the event and across the Island and beyond via social media and Island Clippings.

Once again, your generous donation and the entire evening's ticket revenue will go to assisting our vital **emergency services** which include all three SJI volunteer fire departments, the First Responders, and to the Matthew Memorial Hospital Association Physician Recruitment and Retention.

Thank you for your time, it is especially appreciated.

On behalf of the St Joseph Island Lions Club, I hope we will hear from you.

Sincerest regards,

Proud to serve, Lion Mike Trainor "**Rock'n the Island**" Dance Chair

Cell 1-705-471-5033

**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
BY-LAW NO. 2023-13**

**A By-law to Amend Zoning By-law 2011 - 34, as amended, to reduce the minimum required exterior side yard building setback to 2 metres (6.5 feet) feet to permit the construction of a new accessory building (S 4.1.2.1).**

WHEREAS the Corporation of the Township of St. Joseph has enacted By-law No.2011-34 to regulate the use of land and the erection, use, bulk, height and location of buildings and structures in the Township of St. Joseph; and

WHEREAS a Notice of Application to amend said by-law was provided in accordance with the provisions of Section 34 of the Planning Act, and a Public Meeting was held on April 5, 2023, to receive comments and feedback on the proposed amendment; and

WHEREAS the Council of the Corporation of The Township of St. Joseph has considered the request for an amendment to reduce the minimum required exterior side yard building setback to 2 metres (6.5 feet) feet to permit the construction of a new accessory building (S 4.1.2.1), and

WHEREAS Council deems it desirous and expedient to amend said zoning by-law for this use; NOW

THEREFORE the Council of the Corporation of the Township of St. Joseph enacts as follows:

1. By-law No. 2011-34, as amended, of the Corporation of The Township of St. Joseph is hereby further amended by the addition of the following new subsection:

Notwithstanding any other provision of this By-law, the provisions of this section shall apply to those lands known as 1695 Lucy Street, being PLAN 503 LOT 25, in the Township of St. Joseph and denoted by the number 8.104 on Schedule A to this by-law. All other provisions of this by- law, unless specifically modified or amended by this section continue to apply to the lands subject to this section.

**8.104 PLAN 503 LOT 25 (Stoutenburg)**

The following specific zone standards shall apply:

Minimum building setback from exterior side yard shall be 2 metres (6.5 feet).

2. Schedule "A" hereto forms part of this By-law.
3. This By-law shall come into effect upon the date of the final passing thereof.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED, April 5, 2022.

---

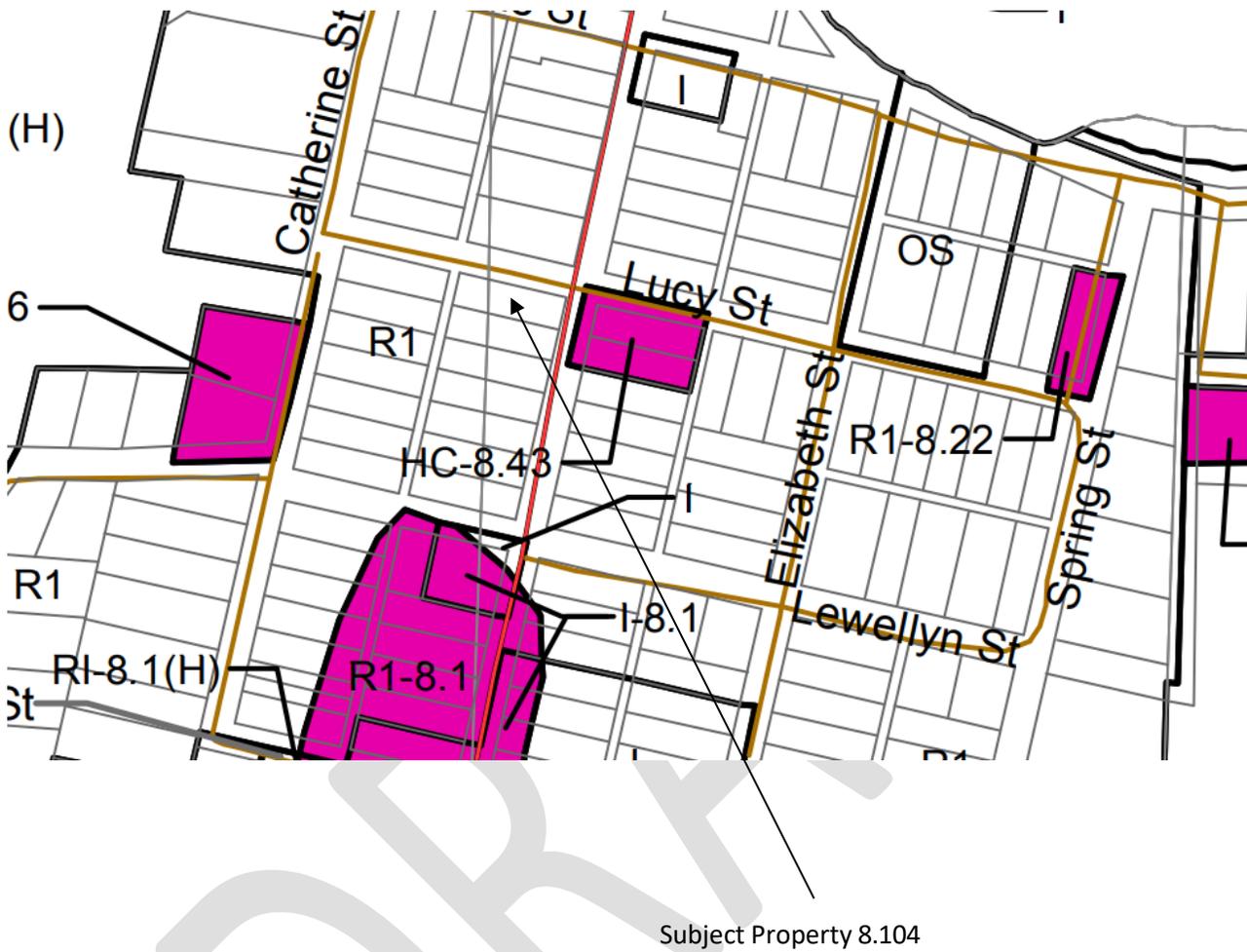
Joseph Wildman, Mayor

---

Amanda Richardson, Clerk Administrator

Schedule A to By-Law 2022-41

8.104 PLAN 503 LOT 25 (Stoutenburg)



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**

BY-LAW 2023 - 14

**A By-Law to Confirm the Proceedings of the Regular Council Meeting held on  
April 5, 2023.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c25, as amended, provides that a municipal Council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized by Council to be taken does not lend itself to an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of St. Joseph at its meeting on April 5, 2023, in respect to each motion, resolution, direction and other action passed and taken by Council, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified, and confirmed.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or actions, to obtain approvals where required, and to execute any and all documents as may be necessary, and to affix the corporate seal to all such documents as required.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open Council April 5, 2023.

---

Joseph Wildman  
Mayor

---

Amanda Richardson  
Clerk Administrator