

THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
SPECIAL COUNCIL MEETING
AGENDA

COUNCIL CHAMBERS, 1669 ARTHUR ST
Monday, July 26, 2021 at 6:30 p.m.

Virtual Access: <https://global.gotomeeting.com/join/244258893>

Canada (Toll Free): [1 888 299 1889](tel:18882991889)

Access Code: 244-258-893

1. Call to Order
2. Moment of Silent Reflection
3. Disclosure of Pecuniary Interest
4. New Business
5. Adoption of the previous minutes
 - a. Special Council Meeting

Recommendation: BE IT RESOLVED THAT the minutes of the Special Council meeting held on Wednesday, July 21, 2021, be adopted as circulated.

6. Accounts

Recommendation: BE IT RESOLVED THAT the Cheque Register dated July 26, 2021, in the amount of \$19,939.19 be approved as presented.

7. Budget Presentation

- a. Erica Pollock, Treasurer

8. Staff and Committee Reports

- a. Exclusion of amortization costs for the Water and Sewer Departments

Recommendation: BE IT RESOLVED THAT the report from the Treasurer on the exclusion of amortization expenses for the Water and Sewer Departments from the 2021 budget, as required under Ontario Regulation 284/09, be approved as presented.

- b. Municipal Marina/Cenotaph Park Proposed Event

Recommendation: BE IT RESOLVED THAT the report from the Office Assistant / Healthy Living Coordinator regarding a new proposed event at the Municipal Marina and Cenotaph Park be received; and

THAT council authorizes staff to allow the Marina Deck Caterer to host a licensed event August 13, 2021, in conjunction with fundraising efforts by the NSHN Richards Landing Auxiliary.

9. Correspondence

- a. Algoma Traditional Music and Dance Group

Recommendation: BE IT RESOLVED THAT the letter from Algoma Traditional Music and Dance Group requesting the use of tents for the 2021 music camp be received, and

That Council advises staff how to proceed.

10. By-Laws

a. Tax Rate By-Law

Recommendation: Be it resolved that leave be granted to introduce By-law 2021 - 29 being a by-law to set the rates of Taxation for the year 2021; and

That said By-law be read a first and taken as read a second and third time and finally passed the twenty-sixth of July 2021.

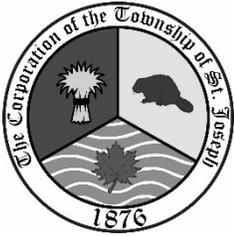
b. Confirmation

Recommendation: BE IT RESOLVED THAT leave be granted to introduce By-Law 2021-30 being a By-Law to confirm the proceedings of the Council meeting held on the twenty-sixth of July 2021; and

THAT said by-law be read a first and taken as read a second and third time and finally passed.

11. Adjournment

Recommendation: BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at _____ to meet again on Wednesday, August 18, 2021.



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
 SPECIAL COUNCIL MEETING
MINUTES
 COUNCIL CHAMBERS, 1669 ARTHUR ST
 Wednesday, July 21, 2021, at 6:30 p.m.

<u>Present</u>	
Council	Mayor Jody Wildman Councillor Steven Adams Councillor Cheryl Ambeault Councillor Barry Elliott Councillor Bryon Hall
Staff	Amanda Richardson, Clerk Administrator/Treasurer Michelle Pearse, Deputy Clerk/Treasurer

1. **Call to Order**
Mayor Wildman called the meeting to order at 6:30 p.m.
2. **Moment of Silent Reflection**
3. **Disclosure of Pecuniary Interest**
4. **New Business**

Councillor Adams – Water Access for dogs within Richards Landing
 Councillor Ambeault – emergency plan awareness
 Councillor Elliott – Caretaking around the Dr. H.S. Memorial Trefry Centre
 Mayor Wildman – Internet towers on private property

Adoption of the previous minutes

- a. Special Council Meeting

Date:	July 21, 2021
Resolution #:	2021-179
Moved By:	Steven Adams
Seconded By:	Bryon Hall
BE IT RESOLVED THAT the minutes of the Special Council meeting held on Wednesday, July 14, 2021, be adopted as circulated. Carried.	

- b. Special Council Meeting

Date:	July 21, 2021
Resolution #:	2021-180
Moved By:	Bryon Hall
Seconded By:	Barry Elliott
BE IT RESOLVED THAT the minutes of the Special Council meeting held on Thursday, July 15, 2021, be adopted as circulated. Carried.	

5. Accounts

Date:	July 21, 2021
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Resolution #:	2021-181
Moved By:	Cheryl Ambeault
Seconded By:	Steven Adams
BE IT RESOLVED THAT the Cheque Register dated July 21, 2021, in the amount of \$346,501.17 be approved as presented.	
Carried.	

6. Budget Presentation

7. Staff and Committee Reports

c. Purchase of Shore Road Allowance – 508 B Line Rd

Date:	July 21, 2021
Resolution #:	2021-182
Moved By:	Cheryl Ambeault
Seconded By:	Bryon Hall
<u>Recommendation:</u> BE IT RESOLVED THAT the report from the Deputy Clerk/Treasurer regarding the application to purchase the Shore Road Allowance in front of the property located at 508 B Line be received; and	
THAT staff be authorized to proceed with the process to sell the 66ft Shore Road Allowance at Part of Lot 2 Con B PCL 3166 ACS	
Carried.	

d. FedNor Tourism Relief Fund for C Line Wharf Revitalization

Date:	July 21, 2021
Resolution #:	2021-183
Moved By:	Barry Elliott
Seconded By:	Bryon Hall
BE IT RESOLVED THAT the report from the Office Assistant/Health Living Coordinator regarding the FedNor Tourism Relief Fund Program for the C Line Wharf Revitalization be received; and	
THAT Council authorizes staff to submit an application to FedNor for funding.	
Carried.	

8. Correspondence

a. Notice of Revised application for consent – SJI Planning Board

Date:	July 21, 2021
Resolution #:	2021-184
Moved By:	Bryon Hall
Seconded By:	Cheryl Ambeault
BE IT RESOLVED THAT the revised notice of application for consent from the St. Joseph Island Planning Board regarding Part 5, Plan 1R-9331 be received, and	
That Council has no objections to the application.	

Carried.

- b. 1419 Littleton Street
 Re: Letter regarding property markers on neighbouring property.
- c. Luthier Innovation Centre
 Re: Letter requesting support.
- d. Resolution from The Corporation of the Municipality of St Charles
 Re: Municipal Land Transfer Tax

Date:	July 21, 2021
Resolution #:	2021-185
Moved By:	Steven Adams
Seconded By:	Barry Elliott

BE IT RESOLVED THAT Council receives items b through d, and that staff be asked to:

- b. Response be sent to the concerned resident
- c. Support
- d. Receive

Carried.

9. Closed Session

Date:	July 21, 2021
Resolution #:	2021-186
Moved By:	Steven Adams
Seconded By:	Bryon Hall

BE IT RESOLVED THAT Council proceed into closed Session at 8:49 p.m. in accordance with Section 239 of the Municipal Act in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

- a) Staff Evaluations
- b) Personnel matters

Carried.

Date:	July 21, 2021
Resolution #:	2021-187
Moved By:	Barry Elliott
Seconded By:	Bryon Hall

BE IT RESOLVED THAT Council does rise from Closed Session at 10:09 p.m.

Carried.

Date:	July 21, 2021
Resolution #:	2021-188
Moved By:	Steven Adams
Seconded By:	Cheryl Ambeault

BE IT RESOLVED THAT the report from the Clerk Administrator regarding performance evaluations and pay increases for three staff members named in the report be received, and

That Council authorizes pay increase effective as indicated in the report.

Carried.

Date:	July 21, 2021
Resolution #:	2021-189
Moved By:	Bryon Hall
Seconded By:	Barry Elliott
BE IT RESOLVED THAT the letter of retirement from the Public Works Superintendent be received with regret, and	
That Council authorizes staff to proceed with posting the position to be filled before October 1, 2021	
Carried.	

Date:	July 21, 2021
Resolution #:	2021-190
Moved By:	Steven Adams
Seconded By:	Cheryl Ambeault
BE IT RESOLVED THAT the letter of resignation from the Laird Senior's Fitness Instructor be received with regret, and	
That Council authorizes staff to proceed with posting the position to be filled as soon as possible.	
Carried.	

10. By-Laws

e. By-Law to appoint a Treasurer of the Corporation of the Township of St. Joseph

Date:	July 21, 2021
Resolution #:	2021-191
Moved By:	Bryon Hall
Seconded By:	Barry Elliott
BE IT RESOLVED THAT leave be granted to introduce By-law 2021-26 being a By-law to appoint a Treasurer of The Corporation of the Township of St. Joseph and to repeal By-law 2021-009; and	
That said By-law be read a first and taken as read a second and third time and finally passed this Twenty-first Day of July 2021.	
Carried.	

f. Confirmation

Date:	July 21, 2021
Resolution #:	2021-192
Moved By:	Steven Adams
Seconded By:	Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2021-27 being a By-Law to confirm the proceedings of the Council meeting held on the Fifteenth of July 2021; and

THAT said by-law be read a first and taken as read a second and third time and finally passed.

Carried.

Date:	July 21, 2021
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Resolution #:	2021-193
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Moved By:	Cheryl Ambeault
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Seconded By:	Barry Elliott
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BE IT RESOLVED THAT leave be granted to introduce By-Law 2021-28 being a By-Law to confirm the proceedings of the Council meeting held on the Twenty-first of July 2021; and

THAT said by-law be read a first and taken as read a second and third time and finally passed.

Carried.

11. Adjournment

Date:	July 21, 2021
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Resolution #:	2021-194
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Moved By:	Cheryl Ambeault
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Seconded By:	Barry Elliott
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BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 10:15 p.m. to meet again on Wednesday, August 18, 2021.

Carried.

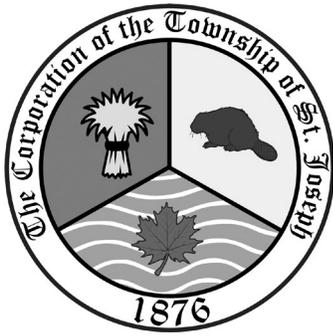
Jody Wildman, Mayor

Amanda Richardson, Clerk Administrator

**Township of St. Joseph
Disbursements**

Date 7/21/2021
Resolution # 21 -

Check#	Check Date	Name	Description	Check Amount
5775	7/21/2021	DEBORAH BAKER	SNRS - HOME MAINTENANCE	\$ 243.00
5776	7/21/2021	CARLA BEIER	SNRS - HOME MAINTENANCE	459.00
5777	7/21/2021	BELL CANADA	MARINA - INTERNET	158.20
5778	7/21/2021	BRIAN SHAW	SNRS - HOME MAINTENANCE	115.20
5779	7/21/2021	DUMANSKI OFFICE INTERIORS	CEMETERY - PLANS	30.45
5780	7/21/2021	MARIE EGGLESFIELD	SNRS - HOME MAINTENANCE	147.60
5781	7/21/2021	JUNE GAGNON	SNRS - HOME MAINTENANCE	108.00
5782	7/21/2021	JIM SEE	SNRS - HOME MAINTENANCE	158.40
5783	7/21/2021	MARK NORRIS	SNRS - HOME MAINTENANCE	117.00
5292	7/21/2021	ABELL PEST CONTROL INC	REC - PEST CONTROL	56.50
5293	7/21/2021	CLIFFE PRINTING	ADMIN - OFFICE SUPPLIES	520.93
5294	7/21/2021	DEBOERS FARM EQUIPMENT LTD	PARKS - EQUIPMENT PARTS	194.54
5295	7/21/2021	ISLAND CLIPPINGS	ADMIN/MARINA - ADVERTISING	176.28
5296	7/21/2021	ISLAND MARKET	SNRS - MOW FOOD	705.91
5297	7/21/2021	TERRI JONES	SNRS - DAY OUT FOOD	34.38
5298	7/21/2021	ALICE KENOSKI	SNRS - HOME MAINTENANCE	202.50
5299	7/21/2021	KENTVALE MERCHANTS LTD.	VARIOUS DEPTS - SUPPLIES	2,213.58
5300	7/21/2021	MASSEY WHOLESALE LIMITED	SNRS - MOW FOOD	423.94
5301	7/21/2021	MAXIMUM SIGNS	ROADS - SIGNS	103.97
5302	7/21/2021	PUBLIC UTILITIES COMMISSION	WATER/SEWER - CONTRACT	12,662.76
5303	7/21/2021	SUPERIOR PROPANE	ROADS/LANDFILL - INSPECTION	497.20
5304	7/21/2021	TOROMONT CAT	ROADS - PARTS	89.68
5305	7/21/2021	MARIE TUCKETT	SNRS - HOME MAINTENANCE	98.00
EFT	7/21/2021	ALGOMA POWER INC	REC - OTH POWER	25.03
EFT	7/21/2021	BELL CANADA	VARIOUS DEPTS - INTERNET	281.37
EFT	7/21/2021	RCAP LEASING INC.	ADMIN - COPIER LEASE	115.77
				\$ 19,939.19



THE TOWNSHIP OF ST. JOSEPH REPORT TO COUNCIL

From: Sherie Gladu, Office Assistant / Healthy Living Coordinator
Date: July 26, 2021
Subject: Municipal Marina/Cenotaph Park Proposed Event

RECOMMENDATION:

BE IT RESOLVED THAT the report from the Office Assistant / Healthy Living Coordinator regarding a new proposed event at the Municipal Marina and Cenotaph Park be received; and

THAT council authorizes staff to allow the Marina Deck Caterer to host a licensed event August 13, 2021 in conjunction with fundraising efforts by the NSHN Richards Landing Auxiliary.

Background:

The caterer for the licensed patio area during the Arts and Craft Beer events would like to host a Mini Festival of Beer at the Cenotaph Park between 12 noon and 6pm on Saturday August 13th. The event would consist of 4 tasting stations with various craft beer options. All Liquor License regulations would be followed and coordinated under the Catering License. The event would also include a live music component provided by LopLops. The Maker's market area would be maintained and the event would be in addition.

Loplops indicated they would be interested in partnering with a local charity to assist with fundraising in this difficult time. The Healthy Living Coordinator approached the NSHN Richards Landing Auxiliary to see if they would also be interested in fundraising at this event, due to the cancellation of Community Night, and they were receptive. Specifics of their fundraising efforts are to be determined, but may include a traditional Community night game(s) or volunteer donation collection, similar to the Community Night fireworks event in 2019.

Financial Implications:

Staff time and minimal promotion expenses are the two resources required from the Township. Staff time should be very minimal to assist with any promotions of the event. The fee structure of 10% of profits would extend to Loplops for this event.

Options:

Council may approve the proposed activities above, or may amend, defer or deny the request.

Sherie Gladu, Healthy Living Coordinator / Office Assistant

AlgomaTrad: Algoma Traditional Music and Dance Group
340 McKinnon Side Rd, RR#2
Desbarats ON PoR 1EO
705 782 4311 email: music@algotrad.ca



July 23, 2021

St. Joseph Township Council
Richards Landing, ON P0R 1J0

Dear Council of St. Joseph Township,

AlgomaTrad is currently planning the annual Family Camp for Aug. 9-14 at 1249 F&G Line under guidelines and direction from Algoma Public Health. To follow APH guidelines we are attempting to create as many outdoor workshop spaces as possible. It has been a challenge procuring enough tents that would help us create enough spaces and would like to know if Council would consider renting 2 of their 20x20 tents for this purpose. We understand the reluctance of the township to rent these outside of township events but are hoping that, with the present situation due to COVID-19 and that we ask this only in terms of helping to make the AlgomaTrad Family Camp a safe space, you might consider this request.

The AlgomaTrad Family Camp is expecting approximately 100 participants this year, lower numbers than usual so we can more easily maintain public health protocols, and is committed to providing a safe and secure experience for everyone. We apologize for the lateness in this request but it has been a challenge to make plans due to shifting and unknown details of each phase of the province's recovery plan. Algoma Public Health has been very positive and encouraging throughout our process of decision-making and planning.

We appreciate your consideration in this matter and we look forward to hearing from you at your earliest possible convenience. AlgomaTrad has always appreciated the support received from the Township of St. Joseph over the years and values the relationship. If the Township does allow us to rent the tents, we would of course follow any direction from the Township in terms of making sure the tents are returned to you in the same condition that we received them.

Sincerely,

Two handwritten signatures in black ink. The first signature is "Julie Schryer" and the second is "Pat O'Gorman".

Julie Schryer and Pat O'Gorman
Artistic Directors, AlgomaTrad

music@algotrad.ca

705 782 4311 or C-705 257 6106

THE CORPORATION OF THE TOWNSHIP OF ST JOSEPH

BY-LAW 2021 - 29

**A BY-LAW TO SET THE RATES OF TAXATION
FOR THE YEAR 2021**

WHEREAS pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS pursuant to section 8(1) of the *Municipal Act*, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate to enhance the municipality's ability to respond to municipal issues; and

WHEREAS Council passed By-law No. 2021-14 in accordance with section 308(5) of the *Municipal Act* which established the Tax Ratios to be used by the Township; and

WHEREAS Tax Rates to be used by single-tier municipalities to determine the amount of taxes to be raised for the Education Levy have been set by the Province,

NOW THEREFORE be it hereby enacted by the Council of The Corporation of The Township of St Joseph as follows:

1. That, for the year 2021, the estimate of all sums required for municipal purposes is as set forth in Schedule "A" as attached hereto and forming part of this By-law.
2. That for the year 2021, there shall be levied and collected upon the assessments in each property class, the rates of taxation as contained in Schedule "B" as attached hereto and forming part of this By-law.
3. In calculating the 2021 taxes as authorized herein, the Treasurer shall reduce the taxes by the interim amount billed as per Section 312 of the *Municipal Act*. The balance of the property taxes shall become due in one installment payable August 31, 2021.
4. A penalty shall be imposed for nonpayment of taxes on the due date, at the rate of 1.25% of the amount due on the first day of default and on the first day of each calendar month thereafter in which default continues.
5. After December 31, 2021, the Treasurer shall add interest at the rate of 1.25% per month on all taxes due and unpaid.
6. The Treasurer is hereby instructed to mail, or cause to be mailed, the notices of taxes due to the address of the residence or place of business of the person to whom such a notice is required to be given, as it appears in the last revised Assessment Roll for The Township of St Joseph.

7. Taxes shall be payable to The Corporation of The Township of St Joseph at 1669 Arthur St, Box 187, Richards Landing, ON, P0R 1J0 or through internet or telephone banking with most Credit Unions and Chartered Banks.
8. The Treasurer may accept part payment on account of any taxes due from time to time and apply such payments to outstanding balances.
9. The Treasurer is hereby authorized to adjust the billing schedule if required to comply with Provincial legislation or regulations which may be received after the passing of the By-law.
10. That this By-law shall take effect on the date of passing.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed the twenty-sixth of July, 2021.

Joseph Wildman, Mayor

Amanda Richardson, Clerk Administrator

THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

BY-LAW 2021-30

**A By-Law to Confirm the Proceedings of the Special Council Meeting held on
July 26, 2021.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c25, as amended, provides that a municipal Council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized by Council to be taken does not lend itself to an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of St. Joseph at its meeting on July 26, 2021, in respect to each motion, resolution, direction and other action passed and taken by Council, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified, and confirmed.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or actions, to obtain approvals where required, and to execute all documents as may be necessary, and to affix the corporate seal to all such documents as required.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open Council the Twenty-sixth of July 2021.

Jody Wildman, Mayor

Amanda Richardson
Clerk Administrator