



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

1669 Arthur Street, P.O. Box 187

Richards Landing, ON P0R 1J0

Telephone: 705-246-2625 ext 202 Fax: 705-246-3142

APPLICATION TO AMEND THE ST. JOSEPH ISLAND OFFICIAL PLAN

PLEASE READ BEFORE COMPLETING THIS APPLICATION

This application reflects the mandatory information that is prescribed in the Schedule to Ontario Regulation 543/06 made under the Planning Act, RCO, 1990, as amended. In addition to completing this form, the Applicant will be required to submit the appropriate fee, a detailed site plan and any additional information or studies that may be necessary to assess the proposal.

Failure to submit the required information will delay the consideration of this Application. An application which is not considered complete under the Planning Act is not subject to the timelines of the Act. Applicants are encouraged to consult with the Municipality prior to completing the application.

For use by The Township of St. Joseph

Date Received: _____ **Date Application Deemed to be Complete:** _____

Date to Council: _____ **Approved for processing:** Y N

1a. Property Owner Information:

Name of Owner: _____

e-mail: _____ Phone: _____

Mailing Address: _____

Postal Code: _____ Fax Number: _____

b. Applicant Information: Name of the person other than the owner who is to be contacted about the application. (This may be a person or firm acting on behalf of the owner. See Section 11)

Name of Applicant: _____

e-mail: _____ Phone: _____

Mailing Address: _____

Postal Code: _____ Fax Number: _____

c. Main Contact for this Application is:

Owner Applicant/Agent Both

2 a. Location of Subject Land:

Civic Address: _____

Full Legal Description: _____

(including Lot and Concession, RP no., Ref Plan, Instrument No. and PIN if known)

b. Are there any easements or restrictive covenants affecting the subject land?

Yes No If Yes, describe the easement or covenant and its effect:

3. Names and address of any mortgages, holders of charges or other encumbrances of the subject lands
(attach separate page if required).

4 a. Description of the property and servicing information

Lot Frontage of Entrance/Street Side: _____

Lot Frontage of Water Side (where applicable): _____

Lot Dimensions: _____ Total Lot Area: _____

b. Property is accessed by which type of highway (check appropriate box and state road name):

Provincial Highway _____

Municipal Road – maintained year-round _____

Municipal Road – seasonally maintained _____

Private Road _____

Right of way _____

Water Access _____

c. If water access only, describe the location of parking and docking facilities to be used and the distance from the subject lands. Indicate whether parking is public or private.

d. Water Supply (check appropriate box for type of service proposed):

Municipal piped water system

Privately owned and operated piped water system (communal)

Drilled well

Sand Point

Draw from lake or other water body

Other (please state) _____

Water service not proposed

e. Sewage Disposal (check appropriate box for type of service proposed):

Municipal sanitary sewage system*

Privately owned and operated individual septic system*

Privately owned and operated communal septic system*

Privy

Holding Tank

* If any of these items are checked, please see Section h below.

- Sewage system not proposed
- Other (please state) _____

f. Other Services (check if the service is available):

- Electricity
- School Busing

g. Storm Drainage (Indicate the proposed storm drainage system)

- Storm Sewers Ditches Swales
- Other (please state) _____

h. Where development will produce more than 4500 litres of effluent a day, applicants are required to submit a servicing options report and a hydrogeological report.

- Title and date of servicing options report: _____
- Title and date of hydrogeological report: _____

5. Planning Information

a. Current Official Plan Land Use designation(s) of subject land at time of application: _____

b. Section of the Official Plan to be amended _____
 Describe how the proposal will amend the Official Plan _____

c. If an Official Plan Amendment is approved, will the change: (check all appropriate boxes)

Replace or delete an existing policy(ies)? If yes, list all policy sections affected:

Change a land use designation on a property(ies)? If yes, what is the proposed land use designation(s)?

Alter the boundary of settlement area (i.e. town, village, hamlet): If yes, name the settlement area and provide a sketch of area affected.

(Note: if applicants are requesting a change to a policy, they are required to provide the proposed text of the policy(ies). If applicants are requesting a change to a Land Use Schedule, they are required to provide a map or schedule showing the proposed new land use designation for the affected property(ies).

b) List all existing buildings and structures (including accessory buildings and structures) on the property by completing the following Table:

(if more than 5 buildings or structures, please use a separate page to provide description)

Item	Building or Structure #1	Building or Structure #2	Building or Structure #3	Building or Structure #4	Building or Structure #5
Existing type or use of each building and structure					
Height (m)					
Setback from front lot line(m)					
Setback from rear lot line(m)					
setback from side lot line one side (m)					
set back from side lot line – other side (m)					
Setback from shore line (m)					
Dimension (m) or floor area (m)					
Year building or structure constructed					
Proposed date of construction					

c. Indicate the number or additional parking spaces to be provided: _____

d. Describe any uses or features on or within 500 m of the subject property, unless otherwise specified

Use of feature	On the subject land	Within 500 m of subject land, unless otherwise specified. (indicate approx. distance)
An agricultural operation including a livestock facility (i.e. barn) or manure storage facility		
A landfill site (active or closed)		
A sewage treatment plant or sewage lagoon		
An industrial pit or quarry or an aggregate reserve		
An operating mine		
A non-operating mine or mine hazard within 1 km of the subject lands		
A flood plain		
A hydro easement		
A provincially significant wetland (within 120m)		
A designated heritage building, historic site or cemetery (within 100 m)		

8. History of Subject Land

a. Has the subject land ever been the subject of an application for a previous official plan or zoning amendment?

Yes No Unknown

If yes, provide the date, details and decision of the previous application

b. If this application is a resubmission of a previous application, describe how it has changed from the original submission.

* Provide the date when the subject land was acquired by the current owner (if different).

* Provide the length of time that the existing use has been in place (proof may be required).

* Year that the current use took effect.

9. SIMULTANEOUS APPLICATIONS

Is the subject land or any land within 120m of the subject land the subject of any other planning application at this time?

Yes

No

If yes, indicate the type and file number (i.e. consent, subdivision, zoning amendment, site plan control).

Please complete the following table:

Item	Application #1 (type)	Application #2 (type)	Application #3 (type)
File Number			
Name of approval authority considering application			
Purpose			
Status			
Effect on the requested amendment			

10. AUTHORIZATION

If the applicant is not the owner of the subject land, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

AUTHORIZATION BY OWNER FOR AGENT TO MAKE APPLICATION

I, _____, am the owner of the land that is the subject of this application and
(PRINT NAME)

I authorize _____ to make this application on my behalf.
(PRINT NAME)

Date

Signature of Owner

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning the personal information set out below.

11. AUTHORIZATION BY OWNER FOR AGENT TO MAKE THE APPLICATION

I, _____, am the owner of the land that is the subject of this application and for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, I hereby authorize _____ to act as my agent for this application, to provide any of my personal information that will be used in this application or collected during the processing of the application. I authorize and consent to the use by disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

_____ Date

_____ Signature of Owner

12. ADDITIONAL STUDIES OR INFORMATION

Additional studies or information may be required by the Municipality to support the application. The application may not be considered to be complete unless these studies have been submitted. Applicants are advised to pre-consult with the Municipality to determine what additional studies or information is required.

List of Additional Studies or information required by the Municipality:

- _____
- _____
- _____
- _____
- _____
- _____

(NOTE: LIST TO BE PROVIDED BY THE MUNICIPALITY)

<p>For Township Staff Use</p> <p>Date complete application received: _____</p> <p>File Number: _____ Date presented to Council: _____</p>
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13. DECLARATION

ALL APPLICANTS SHALL ENSURE THAT A ‘COMPLETE APPLICATION’ HAS BEEN MADE UNDER THE PLANNING ACT BEFORE COMPLETING THIS DECLARATION.

- I. I hereby declare that this application is consistent with the policy statement issued under subsection 3(1) of the Planning Act.
- II. I hereby declare that this application conforms or does not conflict with any provincial plan or plans.
- III. I hereby declare that the information contained in this application and on the attached plan and any associated information submitted with this application are, to the best of my knowledge, a true and complete representation of the purpose and intent of this application.

Sworn before me

At The _____ (municipality)

In The _____

This _____ Day of _____, 20 _____.

Commissioner of Oaths

Applicant or Authorized Agent

14. SITEPLAN

A site plan MUST be submitted with this application that provided the following information:

- The boundaries and dimensions the subject land;
- The location size and type of all existing and proposed buildings and structures on the subject land indicating their distance from the front lot line, the rear lot line, each side yard lot line and the shoreline of any water body, where applicable;
- The approximate location of all natural and artificial features such as railways, roads, water body, drainage ditches, wetlands wooded areas, wells and septic tanks, all easements, flood plain, organic (muck) soils or lead clay;

(Note: these features must be shown for both the subject land and on any adjacent lands where these features may be affected by the application)

- The current uses of land that is adjacent to the subject land;
- The location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public road, a private road or a right-of-way;
- If access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- North arrow and scale;
- Other (as indicated by Municipality): _____

Information to be submitted:

Three hard (paper) copies of the application, supporting documentation and drawings no less than 11” x 17”;
One electronic copy of all reports (in Word and PDF formats) and drawings (in Auto CAD and PDF formats)