



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES
6:30 p.m. - Wednesday, December 4, 2024
Council Chambers – 1669 Arthur Street, Richards Landing**

Present

Council	Mayor Jody Wildman Councillor Steven Adams Councillor Bryon Hall Councillor Greg Senecal
Staff	Amanda Richardson, Clerk Administrator
Regrets	Councillor Cameron Ross

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. Adoption of the previous minutes

- a. Council Meeting – November 20, 2024
Resolution #2024- 303
Moved By: Bryon Hall
Seconded By: Greg Senecal
BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, November 20, 2024, be adopted as circulated.
Carried.

5. Accounts

- a. Disbursements – November 18-29, 2024
Resolution #2024- 304
Moved By: Steven Adams
Seconded By: Greg Senecal
BE IT RESOLVED THAT the Cheque Register dated December 4, 2024, in the amount of \$81,455.32 be approved as presented.
Carried.

6. New Business & Items for Discussion

- a. Mayor Wildman – Requested staff to place a memorial donation for R. Stortini
- b. By-Law Review & Discussion:
Responsible Dog Ownership

Staff reviewed the revised draft of this by-law, revisions to be made and brought back for further review prior to passing.

7. Staff and Committee Reports

a. Notice of Consent Application – Concession V Pt Lot 1

Resolution #2024- 305

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the notice of application for consent for Concession V Pt Lot 1 be received for information, and

That Council has no concerns with the application.

Carried.

b. Zoning By-Law Amendment #2024-08: 712 K Line (Kentvale)

Resolution #2024- 306

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding an amendment to the municipality's Zoning By-Law Schedule A-1 to correct the zoning for the property located at ST JOSEPH CON A PT LOT 30 RP 1R11669 PART 2 also known as 712 K Line Road be received for information, and

That Council authorizes staff to begin the public notification process and schedule a public meeting on December 18, 2024, for final consideration of the correcting amendment.

Carried.

c. 2025 Pay Grid Increase

Resolution #2024- 307

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Treasurer regarding 2025 wages be received: and,

THAT Council approve a 2025 increase of 2.00% for the positions listed on the salary grid; and,

THAT the increase also be applied to the honourariums for Council and the PSW Pilot Program employees; and

THAT the Treasurer be authorized to implement this increase as of January 1, 2025.

Carried.

8. Correspondence

a. Consent Agenda:

Item #	Description	Action
Items with a request for support (resolutions)		
108	Township of Terrace Bay – Ambulance Shortages & Healthcare Systems Issues	Support
109	Township of Terrace Bay – Support for Billy Bishop Airport	Receive
110	Township of Puslinch - Enabling Greater Beneficial Reuse Excess Soil	Support
111	Ministry of Natural Resources – Bill 228	Receive
112	Ministry of Municipal Affairs and Housing – Additional Residential Units	Receive

Resolution #2024- 308

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT correspondence item #108 through #112 be received for information;
and

That the recommended actions be taken.

Carried.

9. Closed Session

Resolution #2024- 309

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council proceed into Closed Session at 7:59 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees.

a. Administrative Staffing – work/training plan

Carried.

Resolution #2024- 310

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council does rise from closed session at 7:59 p.m.

Resolution #2024- 311

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding a transition plan for administrative staffing and retirement criteria and continued participation in the municipality's group benefits plan be received for information, and

That Council authorizes staff to waive two criteria for the individual named in the report, to be reconsidered upon any changes to the employee's work plan, and

That Council approves the following rates of pay for the individual named in the report for various work performed, beginning January 1, 2025:

Treasurer/Special Projects at Class 28 (level 7)

Senior Accounting Clerk at Class 13 (level 7)

Administrative Support at Class 9 (Level 7)

Carried.

10. By-Laws

a. Confirmation

Resolution #2024- 312

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-52 being a By-Law to confirm the proceedings of the Council meeting held on December 4, 2024; and

THAT said by-law be passed in open Council on December 4, 2024.

Carried.

11. Adjournment


Resolution #2024- 313

Moved By: Bryon Hall


Seconded By: Greg Senecal

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:25 p.m. to meet again at 6:30 p.m. on Wednesday, December 18, 2024, or at the call of the chair.

Carried.



Joseph Wildman, Mayor



Amanda Richardson, Clerk Administrator