



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING**

MINUTES

6:30 p.m. - Wednesday, September 6, 2023

Council Chambers – 1669 Arthur Street, Richards Landing

Virtual Meeting Information: Microsoft Teams meeting -

[Click here to join the meeting](#)

Meeting ID: 259 094 826 870

Passcode: KX7CRA

Present

Council

Mayor Jody Wildman
Councillor Steven Adams
Councillor Bryon Hall
Councillor Cameron Ross
Councillor Greg Senecal

Members of Planning Board

Chair, Doug Clute
Secretary-Treasurer, Michael Jagger
Fotten Consultants Inc. – Matt McElligott & Jamie Posen (virtual attendance)

Staff

Amanda Richardson, Clerk Administrator

Members of the Public

Cheryl MacKay

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. New Business and Discussion Items

- a. Councillor Ross – Children’s Library flagpole

5. Public Meeting

a. Official Plan Adoption

The Township of St. Joseph, in conjunction with the St. Joseph Island Planning Board have been working on a new updated official plan since early last year. Public open houses were held on a draft new official plan last fall by each of the 4 Island municipalities. Feedback from those open houses was considered in developing a final draft of the new official plan. The final draft official plan is posted on the municipality's website and notice of this meeting to consider the final draft plan has been issued in accordance with the provisions of the Planning Act. This meeting is being held to allow anyone who wishes to do so, an opportunity to make a presentation to Council on the final draft of the proposed new Official Plan, prior to adoption of that document by Council.

St. Joseph Island Planning Board Chair and representatives from Fotten Consultants Inc. presented a summary of the process for preparing the proposed new Official Plan for St. Joseph Island as well as highlighted changes from the current version and next steps in the process once the Official Plan is Adopted by the four St. Joseph Island municipalities.

6. Adoption of the previous minutes

- a. Council Meeting – August 16, 2023

Resolution #2023- 218

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, August 16, 2023, be adopted as circulated.

Carried.

7. Accounts

Resolution #2023- 219

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the Cheque Register dated September 6, 2023, in the amount of \$180,078.53 be approved as presented.

Carried.

8. Staff and Committee Reports

- a. Funding Applications Request – Seniors New Horizons (Inmu Sensory Cushions)

Resolution #2023- 220

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Manager of Seniors & Persons with a Disability Services regarding a request to apply for funding from the Federal Government's New Horizons for Seniors Program be received for information, and

That Council authorizes staff to submit an application, to cover the costs of Inmu musical sensory cushions for client use.

Carried.

- b. Funding Application Request – PSW: Models of Care Innovation Fund

Resolution #2023- 221

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding a request to apply for funding from the Ministry of Health's Models of Care Innovation Fund to cover costs of research to further develop a sustainable PSW program for the area be received for information, and

THAT Council authorizes staff to submit an application.

Carried.

- c. RFQ Results – Marina Roof Replacement

Resolution #2023- 222

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation (RFQ) for replacement of the Richards Landing Marina building roof be received for information, and,

THAT staff be authorized to award the contract and enter into an agreement with Maverick and Son Exteriors and Consulting Services Inc. as quoted.

Carried.

d. Request to waive fee for Council Chambers – Huron Shores Family Health Team

Resolution #2023- 223

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from Huron Shores Family Health Team to waive the rental fee for Council Chambers for three flu clinics to be held October 17, November 2, and November 6 be received for information, and

That Council authorizes staff to waive the rental fee for Council Chambers for flu clinics provided as a community benefit.

Carried.

e. AlgomaTrad – Request to Reduce Lottery Licensing Fee

Resolution #2023- 224

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from AlgomaTrad to reduce the lottery license fee for their recent 50/50 draw be received for information, and

THAT Council approve a proportional adjustment to 3% of actual prize amount.

Carried.

9. Consent Agenda – Correspondence

Resolution #2023- 225

Moved By: Cameron Ross

Seconded By: Greg Senecal

Item #	Description	Action
Items to be received for information – N/A		
A	OPP – Police Service Board Report June & July 2023	Receive
Items with a request for support (resolutions)		
B	Township of Archipelago - Request to Province to establish a regulatory framework for digital platforms such as Airbnb and VRBO	Receive
C	Township of Emo – Black Ash Tree Classification as “endangered”	Support

BE IT RESOLVED THAT correspondence items A through C be received for information; and

That the recommended actions be taken.

Carried.

10. Closed Session

Resolution #2023- 226

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council proceed into Closed Session at 7:47 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees;

- a. Marina Restaurant Lease – 2023 Start date
- b. Deputy Clerk Treasurer Hiring Recommendation

Carried.

Resolution #2023- 227

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT Council does rise from Closed Session at 8:09 p.m.

Carried.

Resolution #2023- 228

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the position of Deputy Clerk/Treasurer be received for information, and

That Council authorizes staff to offer the position to the individual named in the report, starting at job class 18, level 4 based on previous year's experience, and

That the individuals past years of service be granted towards eligibility for vacation time.

Carried.

Resolution #2023- 229

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the Marina Restaurant Tenant be received, and

That Council approves the proration of the lease start date for the 2023 season to June 15.

Carried.

11. By-Laws

- a. Adoption of Official Plan

Resolution #2023- 217

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-28 being a By-Law to adopt an Official Plan for the Corporation of the Township of St. Joseph and to repeal By-law No. 06-1955; and

THAT said by-law be passed in open Council on September 6, 2023.

Carried.

b. Appointment of a Deputy Clerk/Treasurer

Resolution #2023- 230

Moved By: Bryon Hall

Seconded By: Cameron Ross

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-29 being a By-Law to appoint a Deputy Clerk/Treasurer of The Corporation of The Township of St. Joseph; and

THAT said by-law be passed in open Council on September 6, 2023.

Carried.

c. Confirmation

Resolution #2023- 231

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-30 being a By-Law to confirm the proceedings of the Council meeting held on September 6, 2023; and

THAT said by-law be passed in open Council on September 6, 2023.

Carried.

12. Adjournment

Resolution #2023- 232

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:13 p.m. to meet again at 6:30 p.m. on Wednesday, September 20, 2023, or at the call of the chair.

Carried.



Joseph Wildman, Mayor



Amanda Richardson, Clerk Administrator