



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES
6:30 p.m. - Wednesday, September 18, 2024
Council Chambers – 1669 Arthur Street, Richards Landing

Present

Council

Mayor Jody Wildman
Councillor Steven Adams
Councillor Bryon Hall
Councillor Cameron Ross
Councillor Greg Senecal

Staff

Amanda Richardson, Clerk Administrator

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

- a. Mayor Wildman declared a conflict of interest with item 10.a.

4. New Business & Items for Discussion

- a. Matthews Memorial Hospital Auxiliary Request for Public Works: Community Night Set Up/Tear down
Resolution #2024- 233
Moved By: Greg Senecal
Seconded By: Steven Adams
BE IT RESOLVED THAT the request from the Matthews Memorial Hospital Auxiliary for the Township's Public Works Department to set up and tear down for the annual community night event, starting in 2025,

And that Council approves Public Works staff to assist with Community Night for a fee of \$1,200 in 2025, to be reviewed annually and indexed accordingly.

Carried.

- b. Councillor Ross – landfill entry paving
- c. Councillor Senecal – tipping voucher concern

5. Adoption of the previous minutes

- a. Council Meeting – September 4, 2024
Resolution #2024- 234
Moved By: Bryon Hall
Seconded By: Greg Senecal
BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, September 4, 2024, be adopted as circulated.

Carried.

6. Accounts

Resolution #2024- 235

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the Cheque Register dated September 18, 2024, in the amount of \$300,661.88 be approved as presented.

Carried.

7. Staff and Committee Reports

a. Recreation: 2024 Tri-Sport Recap

Resolution #2024- 236

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Tri-Sport Event Summary 2024 be received; and

That Council express its appreciation to organizer Stacie Koch, and

That Council approves staff and the Recreation Committee to begin planning for next year's Tri-Sport to be held on August 9, 2025.

Carried.

b. RFQ Results: Downtown Community Improvement Area

Resolution #2024- 237

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding a quote comparison of the results of the RFP 2024-04 for Consulting for Downtown Community Improvement Plan for Richards Landing be received; and

That Council award the project to FOTENN Consulting Inc. as quoted pending detailed clarifications through staff.

Carried.

c. Administration: Side Door Project Update & RFQ Request

Resolution #2024- 238

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the municipal office side exit project be received for information, and

That Council authorizes staff to prepare and release an RFQ for qualified contractors to install siding materials purchased by the Township.
Deferred.

Council requested staff to seek alternative solutions to exterior finishings.

8. Correspondence

a. **Consent Agenda:**

Item #	Description	Action
Items with a request for support (resolutions)		
90	St. Joseph Island Planning Board – APH Fees for Review of Land Use Applications	Receive
91	Tay Valley Township - Province Removes Wetlands Protection for Eastern Ontario	Receive

Resolution #2024- 239

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT correspondence item #90 through #91 be received for information; and

That the recommended actions be taken.

Carried.

9. Closed Session

Resolution #2024- 240

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council proceed into Closed Session at 7:16 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees and litigation, including matters before administrative tribunals, affecting the municipality:

- a. Legal Matters – Shore Road Allowance Covenants
- b. Treasurer Recruitment

Carried.

Resolution #2024- 241

Moved By:

Seconded By:

BE IT RESOLVED THAT Council does rise from closed session at 8:17 p.m.

Carried.

Resolution #2024- 242

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding ongoing legal matters be received for information, and

That Council directs staff to work with the Township's solicitor as discussed.

Carried.

Resolution #2024- 243

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator and Personnel Committee regarding treasurer recruitment and administrative staffing be received for information.

Carried.

10. By-Laws

a. Trailer By-Law Amendment

Resolution #2024- 244

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-40 being a By-Law to License and Regulate Travel Trailers outside of Trailer Parks in The Township of St. Joseph, and to repeal and replace By-laws 2024-28, 972, 1109, 1829 and 2015-44; and

THAT said by-law be passed in open Council on September 18, 2024.

Carried.

Councillor Hall chaired this section of the meeting.

b. Confirmation

Resolution #2024- 245

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-41 being a By-Law to confirm the proceedings of the Council meeting held on September 18, 2024; and

THAT said by-law be passed in open Council on September 18, 2024.

Carried.

11. Adjournment


Resolution #2024- 246

Moved By: Steven Adams

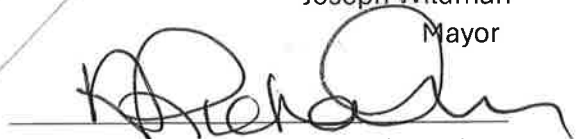
Seconded By: Greg Senecal

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:20 p.m. to meet again at 6:30 p.m. on Wednesday, October 2, 2024, or at the call of the chair.

Carried.



Joseph Wildman
Mayor



Amanda Richardson
Clerk Administrator