



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES**

**6:30 p.m. - Wednesday, December 18, 2024
Council Chambers – 1669 Arthur Street, Richards Landing**

Present

Council

**Mayor Jody Wildman
Councillor Steven Adams
Councillor Cameron Ross
Councillor Greg Senecal**

Staff

Amanda Richardson, Clerk Administrator

Regrets

Councillor Bryon Hall

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. New Business & Items for Discussion

- a. Pinchin Report – staff to send final draft waste management study to Council for review and schedule a presentation from Pinchin on the report in the new year.

5. Adoption of the previous minutes

- a. Council Meeting – December 4, 2024
Resolution #2024- 314
Moved By: Greg Senecal
Seconded By: Steven Adams
BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, December 4, 2024, be adopted as circulated.
Carried.

6. Accounts

- a. Disbursements – November 30 – December 13, 2024
Resolution #2024- 315
Moved By: Cameron Ross
Seconded By: Steven Adams
BE IT RESOLVED THAT the Cheque Register dated December 18, 2024, in the amount of \$232,690.66 be approved as presented.
Carried.

7. Public Meeting

- a. Zoning By-Law Amendment – 712 K Line Road
No objections or comments were received regarding this amendment to correct the zoning for 712 K Line from Rural (RU) to Highway Commercial (HC).

8. Staff and Committee Reports

- a. Funding Application: Summer Employment Opportunities
Resolution #2024- 316
Moved By: Greg Senecal
Seconded By: Steven Adams
BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding The Ministry of Tourism and Culture’s Summer Employment Opportunities Program be received; and

THAT council authorizes staff to apply to Summer Employment Opportunities Program for funding support for one student for summer employment, option A.

Carried.

Council opted to apply for funding for an existing summer position shared between marina and parks/recreation.

Carried.

- b. Funding Application: Ministry for Seniors and Accessibility – Seniors Community Grant
Resolution #2024- 317
Moved By: Cameron Ross
Seconded By: Greg Senecal
BE IT RESOLVED THAT the report from the Manager of Seniors and Persons with a Disability Services regarding the Ministry for Seniors and Accessibility Seniors Community Grant be received, and;

THAT Council authorizes staff to apply to the Ministry for Seniors and Accessibility Grant for instructor fees and fitness equipment purchases.

Carried.

- c. Zoning By-Law Amendment #2024-09: 1249 F&G Line (AlgomaTrad Music Camp)
Resolution #2024- 318
Moved By: Steven Adams
Seconded By: Cameron Ross
BE IT RESOLVED THAT the report from the Deputy Clerk regarding the application for Zoning By-Law Amendment at 1249 F&G Line to Section 7.1, Table B4 – Provisions for Buildings in the Rural Zone Except Residential Buildings to increase the maximum height for a building from 6 metres (20 feet) to 9 metres (30 feet), and

THAT Council authorizes staff to begin the public notification process and schedule a public meeting for final consideration of the application.
Carried.

d. Request for Use: Arch Great Bucket List Cycle Event 2025

Resolution #2024- 319

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Deputy Clerk regarding the request received from the ARCH Hospice requesting the use of the Centennial Grounds, public washrooms and in-kind assistance from staff for their annual Great Bucket List Cycle Event be received; and

THAT Council authorizes staff to waive fees and schedule the event on an annual basis.

Carried.

9. Correspondence

a. **Consent Agenda:**

Item #	Description	Action
Items with a request for support (resolutions)		
113	Ministry of Natural Resources - Proposal on Enabling the Development of Commercial-Scale Geologic Carbon Storage in Ontario	Receive
114	Algoma Public Health – 2025 Levy Notice	Receive
115	Town of Deep River - Amend O Reg 391/21: Blue Box for Ineligible Sources	Support
116	Town of Bruce Mines – Support for Sault Ste. Marie HART Hub	Receive
117	Ministry of Municipal Affairs & Housing - Proposed Municipal Accountability Act	Receive
118	Town of Puslinch – Aggregate Assessment	Receive

Resolution #2024- 320

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT correspondence item #113 through #118 be received for information; and

THAT the recommended actions be taken.

Carried.

10. Closed Session

Resolution #2024- 321

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council proceed into Closed Session at 7:11 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees.

- a. 2024 Performance Evaluation Summary
- b. Administrative staffing

Carried.

Resolution #2024- 322

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT Council does rise from closed session at 7:44 p.m.

Carried.

Resolution #2024- 323

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT the 2024 performance evaluation summary be received for information, and

That Council authorizes the wage rate increases as discussed.

Carried.

Resolution #2024-324

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding administrative staffing & restructure be received for information, and

That the position title for the individual named in the report be changed to CAO/Clerk-Treasurer, and

That the individual named in the report be placed in job class 35, level 3 of the Township's salary grid, effective January 1, 2025.

Carried.

11. By-Laws

- a. Emergency Management Plan

Resolution #2024-325

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-53 being a By-Law to establish an Emergency Management Program and Emergency Response Plan, and to repeal and replace By-Law #2023-38. and,

THAT said by-law be passed in open Council on December 18, 2024.
Carried.

b. 9-1-1 Agreement

Resolution #2024-326

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-54 being a By-Law to authorize the Clerk Administrator to execute an Agreement between His Majesty the King in Right of Ontario, as represented by the Minister of the Solicitor General on behalf of the Ontario Provincial Police, and the Township of St. Joseph, for the provision of Primary Public Safety Answering Point (PSAP) 9-1-1 Services for the Township of St. Joseph,

and to repeal by-law #2017-43. and,

THAT said by-law be passed in open Council on December 18, 2024.
Carried.

c. CAO-Clerk/Treasurer Appointment

Resolution #2024-327

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-55 being a By-Law to appoint a CAO/Clerk-Treasurer for the Township of St. Joseph. and,

THAT said by-law be passed in open Council on December 18, 2024.
Carried.

d. Zoning By-Law Amendment: 712 K Line Road

Resolution #2024- 328

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-56 being a By-law to amend Zoning By-law 2011 - 34, as amended, for the property located at ST JOSEPH CON A PT LOT 30 RP 1R11669 PART 2 also known as 712 K Line Road to correct the zoning from Rural (RU) to Highway Commercial (HC) to permit the current and proposed use of Commercial, and,

THAT said by-law be passed in open Council on December 18, 2024.
Carried.

e. Confirmation

Resolution #2024- 329

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-57 being a By-Law to confirm the proceedings of the Council meeting held on December 18, 2024; and

THAT said by-law be passed in open Council on December 18, 2024.

Carried.

12. Adjournment


Resolution #2024- 330

Moved By: Cameron Ross


Seconded By: Steven Adams

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 7:58 p.m. to meet again at 6:30 p.m. on Wednesday, January 15, 2024, or at the call of the chair.

Carried.



Joseph Wildman, Mayor



Amanda Richardson, Clerk Administrator