



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES**

**6:30 p.m. - Wednesday, October 2, 2024
Council Chambers – 1669 Arthur Street, Richards Landing**

Present

Council

Mayor Jody Wildman
Councillor Steven Adams
Councillor Bryon Hall
Councillor Cameron Ross
Councillor Greg Senecal

Staff

Amanda Richardson, Clerk Administrator

Members of the Public

Shane Romyn

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. New Business & Items for Discussion

- a. Councillor Ross – Update on 15th Side Road unopened road allowance access
- b. Councillor Senecal – Dog Park

5. Adoption of the previous minutes

- a. Council Meeting – September 18, 2024
Resolution #2024- 247
Moved By: Bryon Hall
Seconded By: Greg Senecal
BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, September 18, 2024, be adopted as circulated.
Carried.

6. Accounts

Resolution #2024- 248

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the Cheque Register dated October 2, 2024, in the amount of \$315,307.93 be approved as presented.

Carried.

7. Staff and Committee Reports

- a. Zoning By-Law Amendment Application: 1615 A Line

Resolution #2024- 249

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the application for Zoning By-Law Amendment at 1615 A Line Rd to Table B1 – Residential Zone Standards to reduce the minimum lot area from 2 hectares (5 acres) to 0.8 hectares (2 acres), and

To reduce the minimum lot frontage from 150 metres (500 feet) to 76 metres (248 feet), and

That Council authorizes staff to begin the public notification process and schedule a public meeting for final consideration of the application.

Carried.

- b. 2024 Holiday Schedule

Resolution #2024- 250

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding 2024 holiday hours for the Municipal office and Dr. Trefry Centre be received: and

THAT Council approve the recommended holiday closure strategy, with the Township Office and the Dr. Trefry Memorial Centre being closed from 12:00 p.m. on Tuesday, December 24, 2024, through to Wednesday, January 1, 2025, inclusive, reopening Thursday, January 2, 2025; and

THAT the Council schedule be adjusted to meet on January 15, 2025, and

THAT public notification of the scheduling change be provided.

Carried.

- c. Old Town Hall – Energy Usage Summary

Resolution #2024- 251

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the usage summary for the Old Town Hall from 2021 to 2024 be received for information.

Carried.

d. Landfill Committee Update

Resolution #2024- 252

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Deputy Clerk/Treasurer regarding a meeting summary from the September 25, 2024, Landfill Committee meeting be received for information; and

THAT Council authorizes staff to enter into an agreement for Depot Operations with Circular Materials Ontario (CMO), for the municipality to act as a contractor for receiving and hauling recyclable material for the period of July 1 – December 31, 2025. Carried.

e. Funding Application: Community Emergency Preparedness

Resolution #2024- 253

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Community Emergency Preparedness Grant 2024-2025 be received for information, and

That Council authorizes staff to prepare an application for this grant for the purchase of a backup generator system for the Fire Hall/Public Works building for emergency services and updates to the Emergency Plan.

Carried.

Council asked staff to consider alternatives for generator solutions prior to submitting an application for funding.

f. Request for Use: Administration Office (Employment Solutions)

Resolution #2024- 254

Moved By: Seven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding Employment Solutions Outreach at the Municipal Office be received for information, and

That Council authorizes staff to work with Employment Solutions to provide a space to engage with local job seekers.

Carried.

g. NOHFC Resolution Amendment – Tranter Rink Funding

Resolution #2024- 255

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT resolution #2024-220 regarding the Northern Ontario Heritage Fund Corporation (NOHFC) –Rural Enhancement Stream be amended to include:

That Council authorizes staff to apply to The NOHFC for the Tranter Rink Resurfacing, Lighting and Accessible Door Project; and

That the project value is \$199,500.00; and

That Council commits to cover 10% of the project costs to a total of \$19,950.00 and any cost overruns for the project from reserves should the project budget be in excess of the approved amount.

Carried.

8. Correspondence

a. Consent Agenda:

Item #	Description	Action
Items with a request for support (resolutions)		
92	City of Kitchener – Renovictions and Safe and Adequate Housing	Receive
93	Municipality of Wawa – Call for the Resignation of MPP Michael Mantha	Support
94	City of Temiskaming Shores – Alcohol Sales & Provincial Alcohol Strategy	Support
95	Municipality of St. Charles (Public Health Sudbury) – Nicotine Pouches	Support

Resolution #2024- 256

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT correspondence item #92 through #95 be received for information; and

That the recommended actions be taken.

Carried.

9. Closed Session

Resolution #2024- 257

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council proceed into Closed Session at 8:04 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees and litigation, including matters before administrative tribunals, affecting the municipality:

- Administrative structure
- PSW & Backup Day Out Leader

Resolution #2024- 258

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT Council does rise from closed session at 8:52 p.m.
Carried.

Resolution #2024- 259

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the PSW program and Day Out staff be received for information, and

That the resignation of a PSW/Backup Day Out Leader be received with regret, and

That staff be authorized to post for either position should the need arise in the future.

Carried.

Resolution #2024- 260

Moved By: Greg Senecal

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Clerk Administrator regarding administrative staffing and Treasurer recruitment be received for information, and

That Council authorizes staff to post for the position of Deputy Treasurer.

Carried.

10. By-Laws

a. Recycling Services Agreement: Circular Materials

Resolution #2024- 261

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-42 being a By-Law to authorize the Mayor and Clerk Administrator to enter into an agreement with Circular Materials Ontario for the provision of blue box services – Depot Collection from July 1, 2025 – December 31, 2025, and

THAT said by-law be passed in open Council on October 2, 2024.

Carried.

b. Confirmation

Resolution #2024- 262

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-43 being a By-Law to confirm the proceedings of the Council meeting held on October 2, 2024; and

THAT said by-law be passed in open Council on October 2, 2024.
Carried.

11. Adjournment


Resolution #2024- 263

Moved By: Greg Senecal


Seconded By: Cameron Ross

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:59 p.m. to meet again at 6:30 p.m. on Wednesday, October 16, 2024, or at the call of the chair.

Carried.



Joseph Wildman
Mayor



Amanda Richardson
Clerk Administrator