



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES
6:30 p.m. - Wednesday, January 15, 2025
Council Chambers – 1669 Arthur Street, Richards Landing**

Present

Council

**Mayor Jody Wildman
Councillor Steven Adams
Councillor Bryon Hall (virtual)
Councillor Greg Senecal**

Staff

**Amanda Richardson, CAO/Clerk-Treasurer
Michelle Pearse, Deputy Clerk**

Regrets

Councillor Cameron Ross

Members of the Public

**Doug Clute
Cody Wheten & Tim McBride (Pinchin)**

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. New Business & Items for Discussion

- a. Tranter Rink (closed session)

5. Adoption of the previous minutes

- a. Council Meeting – December 18, 2025
Resolution #2025- 01
Moved By: Greg Senecal
Seconded By: Steven Adams
BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday,
December 18, 2025, be adopted as circulated.
Carried.

6. Accounts

- a. Disbursements: December 14, 2024 – January 10, 2025
Resolution #2025- 02
Moved By: Steven Adams
Seconded By: Greg Senecal
BE IT RESOLVED THAT the Cheque Register dated January 15, 2025, in the amount of
\$357,026.40 be approved as presented.
Carried.

7. Public Meeting (6:40 p.m.)

- a. Zoning By-Law Amendment – 1249 F&G Line Road
No comments or objections were received regarding the proposed zoning by-law amendment.

8. Presentation

- a. Pinchin – Waste Management Study
Cody Wheten and Tim McBride attended to review the waste management study prepared for the municipal landfill site. Council expressed concerns with the value of the report relating to the scope of the project. Pinchin is to provide a final statement with recommendations as an amendment to the report version presented to Council.

9. Staff and Committee Reports

- a. Rogers Cellular Towers Concurrence Request
Resolution #2025- 03
Moved By: Greg Senecal
Seconded By: Steven Adams
BE IT RESOLVED THAT the Township of St. Joseph concurs with the proposal by Rogers Communications Inc. to erect wireless communication installations on lands known as:
 1. 1120 Sailors Encampment Drive (CON A LOT 9PT PCL 66 ALG) (PIN 31465-0202)
 2. CON D LOT 13 SPT (PIN 31458-0475); andThat the proposal is compliant, with the requirements of ISED Canada’s default protocol CPC-2-0-03 Issue 5 (July 2014) “Radiocommunication and Broadcasting Antenna Systems”, and all obligations for the municipal and public consultation requirements have been met; and
That staff send a statement of concurrence to Rogers Communication Inc. and to Innovation, Science and Economic Development Canada.
Carried.
- b. Zoning By-Law Amendment Application – 826 I Line
Resolution #2025- 08
Moved By: Greg Senecal
Seconded By: Bryon Hall
BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the application for Zoning By-Law Amendment at 826 I Line Road to Table B1 – Residential Zone Standards for the Rural Zone, to reduce the minimum lot area from 2 hectares (5 acres) to 0.53 hectares (1.3 acres), and

To reduce the minimum lot frontage from 150 metres (500 feet) to 114 metres (375 feet), and

That Council directs staff to work with the applicant to attempt to meet the requirements of the Zoning By-Law.

Carried.

- c. Notice of Application for Consent: Part Lot 16 Concession A (1615 A Line Road)
Resolution #2025- 09

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the notice of application for consent for Part Lot 16 Concession A (1615 A Line Road) be received for information, and

That Council has no objection to the application for consent to sever.

Carried.

- d. 2025 Volunteer Appreciation Dinner

Resolution #2025- 10

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding a Volunteer and Staff Appreciation Dinner be received; and

THAT council approves staff to plan the event for April 23, 2025.

Carried.

10. Correspondence

a. Consent Agenda:

Item #	Description	Action
Items with a request for support (resolutions)		
1	Township of Tarbutt – 2025 MPAC Levy	Support
2	FONOM – Request for Service Review and to Address Funding Shortfalls for Child Protective Services	Support
3	Town of Kearney - Changes to The Planning Act through More Homes Built Faster Act	Support
4	City of Woodstock- Adequate and Sustainable Funding for Children's Aid Societies	Support
5	Matthews Memorial Hospital Association – Request for continued support	Receive/Support
6	St. Joseph Island Planning Board – Notice of Provisional Approval: Pt Lot 1 Con V	Receive

Resolution #2025- 11

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT correspondence item #1 through #6 be received for information; and

That the recommended actions be taken.

Carried.

11. Closed Session

Resolution #2025- 04

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT Council proceed into Closed Session at 7:55 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees.

- a. Update on Legal Matters
- b. Lottery Eligibility Review
- c. Rink Restriction

Carried.

Resolution #2025- 05

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT Council does rise from closed session at 9:10 p.m.

Carried.

Resolution #2025- 06

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Township's solicitor regarding ongoing legal matters be received for information.

Carried.

Resolution #2025- 07

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Deputy Clerk regarding lottery license reporting requirements and eligibility review be received; and

THAT Council authorizes staff to issue a 2025 lottery licence to the organization named in the report, pending receipt of a complete application, and

THAT an eligibility review be conducted in spring 2025, to be presented to Council for consideration prior to future licenses being issued.

Carried.

12. By-Laws

a. 2025 Tax Ratios

Resolution #2025- 12

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law #2025-01 being a By-Law to establish tax ratios for the year 2025; and

THAT said by-law be passed in open council on January 15, 2025.

Carried.

b. 2025 Interim Tax Levy

Resolution #2025- 13

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-02 being a By-Law to provide for an interim tax levy for the year 2025; and

THAT said by-law be passed in open Council on January 15, 2025.

Carried.

c. 2025 Borrowing

Resolution #2025- 14

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-03 being a By-Law authorizing the borrowing and pledging of securities for the municipality; and

THAT said by-law be passed in open Council on January 15, 2025.

Carried.

d. 2025 Council Remuneration

Resolution #2025- 15

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-04 being a By-Law to provide remuneration for Members of Council, and to repeal By-law 2024-04; and

THAT said by-law be passed in open Council on January 15, 2025.

Carried.

e. Zoning By-Law Amendment: 1249 F&G Line Road

Resolution #2025- 16

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be given to introduce By-Law 2025-05 being a By-Law to amend Zoning By-law 2011 - 34, section 7.1, Table B4 as amended, to increase the maximum height for a building from 6 metres (20 feet) to 9 metres (30 feet) for the property located at ST JOSEPH CON G LOT 6PT – also known as 1249 F&G Line; and

THAT said by-law be passed in open Council on January 15, 2025.

Carried.

f. Confirmation

Resolution #2025- 17

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-06 being a By-Law to Confirm the Proceedings of the Regular Council Meeting held on January 15, 2025; and

THAT said by-law be passed in open Council on January 15, 2025.

Carried.

13. Adjournment


Resolution #2025- 18

Moved By: Steven Adams


Seconded By: Greg Senecal

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 9:44 p.m. to meet again at 6:30 p.m. on Wednesday, February 5, 2025, or at the call of the chair.

Carried.



Joseph Wildman, Mayor



Amanda Richardson, CAO/Clerk-Treasurer