



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
AGENDA
6:30 p.m. - Wednesday, February 19, 2025
Council Chambers – 1669 Arthur Street, Richards Landing**

- 1. Call to Order**
- 2. Moment of Silent Reflection**
- 3. Disclosure of Pecuniary Interest**
- 4. New Business & Items for Discussion**
- 5. Adoption of the previous minutes**
 - a. Council Meeting – January 15, 2025 4-9
Recommendation: BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, February 5, 2025, be adopted as circulated.
- 6. Accounts**
 - a. Disbursements February 1-14, 2025: 10
Recommendation: BE IT RESOLVED THAT the Cheque Register dated February 19, 2025, in the amount of \$209,019.54 be approved as presented.
- 7. Presentations**
 - a. PUC – 2024 Annual Review
- 8. Staff and Committee Reports**
 - a. Sewer Treatment Plant: RBC Motor Replacement 11
Recommendation: BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the procurement of two replacement motors for the Rotating Biological Contractors at the Sewer Treatment plant be received, and

That Council authorizes the purchase of two motors from Westburne Ontario at a cost of \$6,302.77 plus applicable taxes.
 - b. Use of Public Space – Temporary Vendor Permits 12
Recommendation: BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding a request to provide mobile food vending on Township property be received; and

THAT Council approves the fee structure for single day pop-up food vendors; and

THAT Council authorizes staff to develop an application and permit process for pop-up food vendors on Township property.

c. Funding Application Request: Green Municipal Fund

Recommendation: BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding The Green Municipal Fund through the Canadian Federation of Municipalities be received; and

13

THAT Council authorizes staff to work with SmartSense to determine eligibility, and, if eligible, apply for funding to cover 100% of costs to provide monitoring and reports regarding facility energy use and efficiency.

d. Public Works: Purchase of Grader Kit

Recommendation: BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the policy purchase of a Nordik Move grader kit with holder plate for the Township's grader be received for information, and

14-15

That Council authorizes staff to purchase the grader kit from White's Wearparts Ltd. at a cost of \$3,777.84 plus tax.

9. Correspondence

a. Consent Agenda:

Item #	Description	Action	
Items with a request for support (resolutions)			
13	MPAC – Response to 2025 Levy Concerns	Receive	16-18
14	Peterborough County – Proposed U.S. Tariffs on Canadian Goods		19-21
15	Hanover – United States Imposition of Tariffs on Canada		22-23
16	EOWC – Support of Canadian and Ontario Government's Negotiations with the United States Government on Trade Tariffs		24-25

Recommendation: BE IT RESOLVED THAT correspondence item #13 through #16 be received for information; and

THAT the recommended actions be taken.

10. Closed Session

Recommendation: BE IT RESOLVED THAT Council proceed into Closed Session at ____ p.m. in accordance with Section 239 of the Municipal Act to discuss matters solicitor-client privilege and personal information about an identifiable individual, such as an employee:

- a. Seniors and Persons with a Disability Services: Backup Cook
- b. Legal matters

Recommendation: BE IT RESOLVED THAT Council does rise from closed session at ____ p.m.

11. By-Laws

a. Confirmation

Recommendation: BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-12 being a By-Law to Confirm the Proceedings of the Regular Council Meeting held on February 19, 2025; and

26

THAT said by-law be passed in open Council on February 19, 2025.

12. Adjournment

Recommendation: BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at _____ p.m. to meet again at 6:30 p.m. on Wednesday, March 5, 2025, or at the call of the chair.



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
MINUTES
6:30 p.m. - Wednesday, February 5, 2025
Council Chambers – 1669 Arthur Street, Richards Landing

Present	
Council	Mayor Jody Wildman Councillor Steven Adams Councillor Bryon Hall (virtual) Councillor Cameron Ross Councillor Greg Senecal
Staff	Amanda Richardson, CAO/Clerk-Treasurer

1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

2. Moment of Silent Reflection

3. Disclosure of Pecuniary Interest

4. New Business & Items for Discussion

- a. Councillor Adams
 - i. Snow removal on Shore Road
- b. Mayor Wildman
 - i. Shared Recycling Service Request
 - ii. Updates from 2025 ROMA Conference

5. Adoption of the previous minutes

- a. Council Meeting – January 15, 2025
 - Resolution #2025- 19
 - Moved By: Steven Adams
 - Seconded By: Bryon Hall
 - BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, January 15, 2025, be adopted as circulated.
 - Carried.

6. Accounts

- a. Disbursements:
 - Resolution #2025- 20
 - Moved By: Cameron Ross
 - Seconded By: Greg Senecal

BE IT RESOLVED THAT the Cheque Register dated February 5, 2025, in the amount of \$181,550.40 be approved as presented.
Carried.

7. Staff and Committee Reports

a. Zoning By-Law Amendment Application – 826 I Line

Resolution #2025- 21

Moved By: Greg Senecal

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the application for Zoning By-Law Amendment to Section 7, Table B1 – Residential Zone Standards for the Rural Zone, to reduce the minimum lot area from 2 hectares (5 acres) to 0.76 hectares (1.9 acres), at 826 I Line Road; and

That Council authorizes staff to begin the public notification process and schedule a public meeting for final consideration of the application.

Carried.

b. Integrity Commissioner Report

Resolution #2025- 22

Moved By: Steven Adams

Seconded By: Greg Senecal

BE RESOLVED THAT the report from Ironside Consulting Services regarding the annual integrity commissioner report for the period covering January 1 to December 31, 2024, be received for information.

Carried.

c. On-Call Pay Process – Public Works

Resolution #2025- 23

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the policy for on-call pay for public works employees be received, and

That Council authorizes staff to amend the employee conditions by-law section 3.a to eliminate the premium pay for time worked at night, and

That Council authorizes the addition of 2% to each pay for on-call pay for the positions of Public Works Superintendent and Equipment Operator(s), eliminating the current extra vacation week paid in lieu of on-call pay, and

That the respective job descriptions be updated to include on-call requirements and that these changes be effective as of February 1, 2025.

Carried.

d. Funding Application Request: NOHFC Go North 2025

Resolution #2025- 24

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding a Northern Ontario Heritage Fund application for the Go North Festival be received; and

THAT Council authorizes staff to apply for the Northern Ontario Heritage Fund, Northern Event Partnership Program for the 2025 Go North Music Festival for a maximum of \$15,000 in funding; and

THAT Council commits to cover any cost overruns for the project from reserves should the project budget be in excess of the approved amount.

Carried.

e. Go North Special Occasion Permit and Noise By-Law Exemption

Resolution #2025- 25

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Go North Music Festival Special Occasion Permit and Noise By-Law Exemption be received, and;

THAT Council deems this concert to be an event of municipal significance to the community and supports the application for a Special Occasion Permit for July 24, 25 & 26, 2025; and

THAT Council authorizes the exemption from the Noise By-Law to allow music to be amplified until 12:00 a.m. for the Go North Music Festival on July 27, 2025.

Carried.

8. Correspondence

a. **Consent Agenda:**

Item Description

#

Action

Items with a request for support (resolutions)

7	Town of Aylmer - Opposition to Provincial Legislation on Cycling Lanes and Support for Municipal Authority in Transportation Planning	Support
8	FONOM – Expanding Producer Responsibility to include ICI recycling materials	Support
9	Town of Hawkesbury – Municipal Code of Conduct	Receive
10	City of Peterborough – Bill 242, Safer Municipalities Act	Receive
11	Town of Halton Hills – Sovereignty of Canada	Receive
12	Canadian Union of Postal Workers – Industrial Inquiry Commission Reviewing Canada Post	Receive

Resolution #2025- 26

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT correspondence item #7 through #12 be received for information; and

THAT the recommended actions be taken.

Carried.

9. Closed Session

Resolution #2025- 27

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council proceed into Closed Session at 7:20 p.m. in accordance with Section 239 of the Municipal Act to discuss Financial Information and Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality

a. 2025 Public Works Amalgamated Tender

b. Update on Legal Matters

Carried.

Resolution #2025- 28

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT Council does rise from closed session at 7:56 p.m.

Carried.

Resolution #2025- 29

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the amalgamated tender supply/service list from the Public Works Superintendent be received, and

That Council authorizes staff to submit the list, as presented, to the East Algoma Road Superintendent's Association for consideration in the 2025 Amalgamated Tender.

Carried.

Resolution #2025- 30

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding ongoing legal matters be received for information, and

That Council direct the Solicitor to proceed as discussed.

That Council

Carried.

10. By-Laws

- a. Signing Authority - Repeal 2010-2160

Resolution #2025- 31

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-07 being a By-law to repeal by-law 10-2160 and to authorize signing authority to the Mayor and CAO/Clerk-Treasurer and other authorized officers of the municipality, to execute certain agreements, contracts and documents for the Corporation of the Township of St. Joseph; and

That said by-law be passed in open Council on February 5, 2025.

Carried.

- b. Procedure By-Law

Resolution #2025- 32

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-08 being a By-law to repeal By-Law 2020-13 and to amend By-law 10-2136, as amended, being a By-law to govern the calling, place and proceedings of meetings of Council and Committees of The Township of St. Joseph; and

THAT said by-law be passed in open Council on February 5, 2025.

Carried.

- c. Appoint Integrity Commissioner

Resolution #2025- 33

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-09 being a By-Law repeal By-Law 2022-19 and to appoint an Integrity Commissioner for The Township of St. Joseph; and

THAT said by-law be passed in open Council on February 5, 2025.

Carried.

- d. Appoint a Deputy Fire Chief

Resolution #2025- 34

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-10 being a By-law to appoint a Deputy Fire Chief for the Township of St. Joseph and to repeal by-law 2012-08; and

That said by-law be passed in open Council on February 5, 2025.
Carried.

e. Confirmation

Resolution #2025- 35

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2025-11 being a By-Law to Confirm the Proceedings of the Regular Council Meeting held on February 5, 2025; and

THAT said by-law be passed in open Council on February 5, 2025.
Carried.

11. Adjournment

Resolution #2025- 36

Moved By: Greg Senecal

Seconded By: Cameron Ross

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:15 p.m. to meet again at 6:30 p.m. on Wednesday, February 19, 2025, or at the call of the chair.
Carried.

Joseph Wildman, Mayor

Amanda Richardson, CAO/Clerk-Treasurer

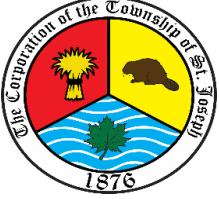
TOWNSHIP OF ST. JOSEPH

Disbursements

19-Feb-25

RESOLUTION #2025-

<u>CHQ #</u>	<u>DATE</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>Amount</u>
Various	2025-02-07	VOLUNTEER FIREFIGHTERS	FIRE - 2024 FIRE POINTS POOL	\$ 801.98
Various	2025-02-07	SENIORS TRANSPORTATION DRIVERS	SENIORS - TRANSPORTATION MILEAGE	2,656.46
Various	2025-02-07	SENIORS VOLUNTEER DRIVERS	SENIORS - MEALS ON WHEELS MILEAGE	1,653.21
6595	2025-02-07	ST JOSEPH ISLAND LIONS CLUB	GO NORTH ADVERTISING	35.00
6596	2025-02-07	SUPERIOR TRUCK CENTER LTD	FIRE - EQUIPMENT MAINTENANCE	1,066.91
6597	2025-02-07	UNIQUE CLEANING	VARIOUS - CUSTODIAL SERVICES	945.00
108841	2025-02-07	ALGOMA BUSINESS COMPUTERS	ADMIN - COMPUTER MAINTENANCE	29.66
108842	2025-02-07	ABELL PEST CONTROL INC	LANDFILL - PEST CONTROL	137.78
108843	2025-02-07	ALGOMA DISTRICT SERVICES ADMINISTRATION BOARD	MUNICIPAL LEVY	67,369.00
108844	2025-02-07	ALGOMA AG CENTRE	ROADS - FUEL	3,284.74
108849	2025-02-07	MELISSA CRIPPS	SENIORS - MILEAGE	148.32
108853	2025-02-07	JENNY ENNS	PSW - MILEAGE	341.42
108855	2025-02-07	MARGO GIBSON	SENIORS - MILEAGE	64.80
108856	2025-02-07	GENEVIEVE GONNEAU	SENIORS - MILEAGE	95.04
108859	2025-02-07	GLEN IRWIN	CBO - MILEAGE	82.08
108860	2025-02-07	ISLAND CLIPPINGS	ADMIN - ADVERTISING	67.80
108862	2025-02-07	KENTVALE MERCHANTS LTD.	ROADS/FIRE/RINK - FUEL & MAINTENANCE	368.07
108863	2025-02-07	ELIZABETH LANE	PSW - MILEAGE	351.36
108870	2025-02-07	MASSEY WHOLESALE LIMITED	SENIORS - PROGRAM SUPPLIES	354.83
108871	2025-02-07	MAXIMUM SIGNS	ADMIN - SIGNAGE	255.87
108874	2025-02-07	ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	OMERS CONTRIB JAN 2025	14,358.28
108876	2025-02-07	PURE H2O SSM INCORPORATED	ADMIN - SUPPLIES	14.00
108878	2025-02-07	SHERRY RODGERS	PSW - MILEAGE	419.76
108883	2025-02-07	UNITED SYSTEMS TECHNOLOGY INC	ADMIN - LICENCE FEES	0.81
PAP	2025-02-07	RECEIVER GENERAL	PAYROLL REMITTANCES	16,116.54
PAP	2025-02-07	BI-WEEKLY PAYROLL	PAY PERIOD 3	32,767.34
PAP	2025-02-07	MONTHLY PAYROLL	JANURAY	3,982.03
6598	2025-02-14	MINISTER OF FINANCE	2025 CAO/CLERKS FORUM	75.00
6599	2025-02-14	MINISTER OF FINANCE	POLICING - OPP BILLING DEC 2024	18,016.00
6600	2025-02-14	CITY OF NORTH BAY	2025 FONOM CONFERENCE	452.00
6601	2025-02-14	RENEW IT EXTERIORS	ADMIN - EMERGENCY EXIT SIDING PROJECT	3,164.00
108887	2025-02-14	ALGOMA AG CENTRE	ROADS - FUEL	1,503.39
108888	2025-02-14	ALGOMA BUSINESS COMPUTERS	VARIOUS - COMPUTER LICENCES	102.83
108889	2025-02-14	ALLETRAM GROUP LTD	LANDFILL - RECYCLING BIN RENTAL	678.00
108890	2025-02-14	AVERY CONSTRUCTION	WATERMAIN REPAIR	16,025.55
108891	2025-02-14	GREEN FOR LIFE ENVIRONMENTAL	LANDFILL - RECYCLING BIN EMPTY	3,499.37
108892	2025-02-14	KENTVALE MERCHANTS LTD.	REC/ROADS - RINK SUPPLIES & FUEL	148.91
108893	2025-02-14	ALGOMA KINNIWABI	2025 MEMBERSHIP	395.50
108894	2025-02-14	LOCAL AUTHORITY SERVICES	ADMIN - OFFICE SUPPLIES	1,236.22
108895	2025-02-14	MASSEY WHOLESALE LIMITED	SENIORS - PROGRAM SUPPLIES	499.45
108896	2025-02-14	SPI HEALTH AND SAFETY INC.	FIRE - FILL STATION PROJECT	14,075.36
108897	2025-02-14	SUPERIOR PROPANE	LANDFILL - PROPANE	265.50
PAP	2025-02-14	ALGOMA POWER INC	OLD TOWN HALL - POWER	742.09
PAP	2025-02-14	BELL MOBILITY	VARIOUS - TELEPHONE	372.28
			TOTAL	\$ 209,019.54

	Township of St. Joseph	
	Report To Council	
	FROM:	Amanda Richardson, CAO/Clerk-Treasurer
	DATE:	February 19, 2025
	SUBJECT:	Sewer Treatment Plant: RBC Motor Replacement
RECOMMENDATION:	<p>BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the procurement of two replacement motors for the Rotating Biological Contractors at the Sewer Treatment plant be received, and</p> <p>That Council authorizes the purchase of two motors from Westburne Ontario at a cost of \$6,302.77 plus applicable taxes.</p>	

Background

Rotating Biological Contractors (RBC) #1 motor failed on January 5, 2025 and was repaired on January 6th with a spare that was in stock at the sewer treatment plant. RBC #3 continued to operate, and the failure did not negatively impact the treatment process.

The RBC#3 motor was replaced with the motor from RBC #2 (when it was out of operation). PUC is recommending that the Township purchase two motors to have on site so that all three RBCs will have new motors (when required).


A quote was received from Westburne Ontario for the two motors at a total cost of \$6,302.77 + HST. This quote is for identical motors to those on site now.

Financial Implications


This amount will be included in the 2025 budget for the Water & Sewer department.

Summary

Council may approve the recommendation as presented, defer to budget discussions or consider other options.



 Amanda Richardson, CAO/Clerk-Treasurer

	Township of St. Joseph	
	Report To Council	
	FROM:	Sherie Gladu, Community Projects Coordinator
	DATE:	February 19, 2025
	SUBJECT:	Pop-Up Food Vendors on Township Property
RECOMMENDATION:	<p>BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding a request to provide mobile food vending on Township property be received; and</p> <p>THAT Council approves the fee structure for single day pop-up food vendors; and</p> <p>THAT Council authorizes staff to develop an application and permit process for pop-up food vendors on Township property.</p>	

Background:

A local mobile food vendor has requested use of the Marina public space near the Lighthouse, for once-a week pop-up food vending, on days the Marina Restaurant is not open for business.

The Town of Thessalon has recently opened an expression of interest process for a similar pop-up vending opportunity at their Marina. Their fee structure is \$20 per day, with applicants requiring insurance, APH mobile vending permit and a self-contained mobile food vending structure (no power or water).


If the Township permits pop-up food vending on the waterfront on days when the restaurant is otherwise closed, it will provide a much-needed visitor amenity, as other restaurant options in Richards Landing are limited.

Summary:

Council may approve the fee structure, authorize staff to develop an application and permit process, defer or suggest other options.



Sherie Gladu, Community Projects Coordinator

	Township of St. Joseph	
	Report To Council	
	FROM:	Sherie Gladu, Community Projects Coordinator
	DATE:	February 19, 2025
	SUBJECT:	The Green Municipal Fund for Facility Energy Use and Efficiency Monitoring and Reporting
RECOMMENDATION:	<p>BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding The Green Municipal Fund through the Canadian Federation of Municipalities be received; and</p> <p>THAT Council authorizes staff to work with SmartSense to determine eligibility, and, if eligible, apply for funding to cover 100% of costs to provide monitoring and reports regarding facility energy use and efficiency.</p>	

Background:

The Green Municipal Fund through the Canadian Federation of Municipalities offers a 100% funded grant for municipalities in Northern Ontario to monitor and report on facility energy use and efficiency, with the ultimate goal of reducing GHGs and increasing building efficiency. SmartSense manages the grant application process including calculating savings and ROI for upgrades.

If funding is secured, the program supports:

- Real-Time Monitoring: Clip-on sensors track each piece of equipment in each facility, providing second-by-second insights into energy usage and performance.
- Precision Energy Plan: Combining 3D facility scans and sensor data, SmartSense determines energy-saving opportunities and operational inefficiency.
- Equipment Health & Predictive Maintenance: Monitors equipment cycles, detects irregular spikes, and measures deterioration to predict and prevent costly breakdowns.
- Ongoing Optimization: SmartSense continuously identifies savings and inefficiencies, ensuring long-term results.
- Peak Demand Insights: Visualize and reduce peak energy demand to cut costs further.

Benefits:

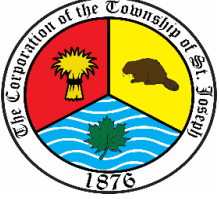
- Reduce Costs: Significant energy savings and optimized operations.
- Avoid Breakdowns: Predict and fix issues prior to failure.
- Long-Term Results: A program built to adapt and deliver value over time.
- Minimal Effort: Everything is set up, managed, and optimized for use by the organization.

Summary:

Council may approve staff to work with SmartSense to determine eligibility and if eligible apply for the grant, defer or suggest other options.



Sherie Gladu, Community Projects Coordinator

	Township of St. Joseph	
	Report To Council	
	FROM:	Amanda Richardson, CAO/Clerk-Treasurer
	DATE:	February 19, 2025
	SUBJECT:	Grader Kit Purchase - Public Works
RECOMMENDATION:	<p>BE IT RESOLVED THAT the report from the CAO/Clerk-Treasurer regarding the policy purchase of a Nordik Move grader kit with holder plate for the Township's grader be received for information, and</p> <p>That Council authorizes staff to purchase the grader kit from White's Wearparts Ltd. at a cost of \$3,777.84 plus tax.</p>	

Background


The Public Works Superintendent recommends the purchase of a Nordik Move Grader Kit for the Township grader. Many other municipalities in the area use the system and it is highly recommended. The grader kit is estimated to last approximately five years and does not have to be taken on/off the grader with the change of seasons. Additionally, it will save on the cost of blade replacements for the grader, which is currently required every 2-3 winter events. Because of the way the blade cleans, it is also supposed to help save on the amount of sale required for the roads. White's Wearparts is the only known supplier of the kit and has quoted for the grader kit. The Public Works superintended would like to proceed with the purchase of the kit prior to the budget being passed to secure current pricing and potentially see some of the benefits of the system during this winter season. Photos of the grader kit installed have been attached for reference.

Financial Implications

The purchase of the grader kit will be included in the 2025 public works budget.

Summary

Council may accept the recommendation as presented, defer their decision to budget discussions or consider other options.


 Amanda Richardson, CAO/Clerk-Treasurer



From: [Sherie Gladu](#)
To: [Amanda Richardson](#)
Subject: FW: 2025 MPAC Municipal Levy - St. Joseph
Date: February 5, 2025 3:03:50 PM
Attachments: [Township of St. Joseph - Levy Calculation.pdf](#)

From: Meffe, Mary <Mary.Meffe@mpac.ca>
Sent: February 5, 2025 2:54 PM
To: Sherie Gladu <community@sjtwp.ca>
Subject: RE: 2025 MPAC Municipal Levy - St. Joseph

Classification: Private

Council of The Township of St. Joseph

Dear Amanda Richardson, Clerk-Treasurer and Members of Council,

Thank you for sharing your concerns regarding the Municipal Property Assessment Corporation's (MPAC) 2025 levy increase. We value your feedback and the opportunity to provide some additional clarification.

We understand the challenges municipalities face, particularly in balancing financial obligations while delivering essential services. MPAC's 2025 budget and the associated levy increase are part of our long-term strategy to address fiscal challenges, ensure predictable levy impacts, and enhance the services provided to municipalities like the Township of St. Joseph.

For 2025, St. Joseph's levy will increase by 2.25%, amounting to \$25.80 per property - \$0.55 more than in 2024. The MPAC levy calculation is legislated under the MPAC Act and I've reattached the breakdown for your municipality for transparency.

MPAC is investing in modernizing our assessment system to enhance data accuracy and accessibility. Additionally, we are working to provide expanded access to Electronic Assessment Information (EAI) files in 2025 to further support informed decision-making for municipalities.

While MPAC is no longer responsible for providing enumeration services for the creation of the Preliminary List of Electors (PLE), the corporation continues to collect and maintain school support information to ensure Elections Ontario receives accurate and up-to-date data. Enumeration services represented a relatively small part of MPAC's overall operations and the budget no longer includes costs associated with the preparation of the PLE. Our primary focus remains on delivering comprehensive and reliable property assessments, which are central to our mandate.

I can assure you that we are dedicated to finding efficiencies, using reserves strategically, and aligning our budget with municipal priorities. These investments will deliver long-term benefits and reinforce our value to municipalities across Ontario.

Thank you for your continued partnership. Please feel free to contact us with any further questions.

Kind regards,

Mary

Mary Meffe (She/her/hers) [Why is this important?](#)
Vice President and Chief Financial Officer
P: 289.539.0306
E: mary.meffe@mpac.ca

Municipal Property Assessment Corporation

1340 Pickering Parkway, Suite 101
Pickering ON L1V 0C4

We value and respect flexible work arrangements, so please respond within your own working hours.

From: Sherie Gladu <community@sjtwp.ca>
Sent: Tuesday, January 21, 2025 9:02 AM
To: clerk@tarbutt.ca
Cc: McNeill, Nicole <Nicole.McNeill@mpac.ca>; Amanda Richardson <clerkadmin@sjtwp.ca>
Subject: 2025 MPAC Municipal Levy

Please see the attached letter of support.

Thank you,

-Sherie

Sherie Gladu

Community Projects Coordinator

The Township of St. Joseph

705-246-2625 ext 200

www.stjoseph township.com



MUNICIPAL PROPERTY ASSESSMENT CORPORATION

**SUPPORTING INFORMATION FOR THE CALCULATION OF 2025
PROPERTY ASSESSMENT SERVICES AND SUPPORT COSTS**

Municipality	Township of St. Joseph			
Legislated Cost Recovery Formula	$= \frac{(A+B)}{2} \times C$			
	Township of St. Joseph	Province	Municipality's Share	% Change
Assessment Value (A)				
2025	\$239,599,000	\$3,186,798,013,186	0.0075%	
2024	\$238,378,400	\$3,137,961,380,222	0.0076%	-1.03%
Property Count (B)				
2025	1,462	5,681,507	0.0257%	
2024	1,461	5,612,845	0.0260%	-1.14%
MPAC Cost Recovery (C)	2025	2024	% Change	
Average of (A) and (B)	\$226,892,631.48 0.0166%	\$219,431,945.34 0.0168%	3.40% -1.12%	
Municipality's Share of Levy	\$37,722.14	\$36,893.29	2.25%	
Quarterly Payment	\$9,430.54			

- * **A** is the Municipality's share of the total province's assessment value.
- * **B** is the Municipality's share of the total province's property count.
- * **C** is the total amount required by MPAC from all municipalities in the province as a payment for service.



February 5, 2025

To Whom it May Concern,

Re: Proposed U.S. tariffs on Canadian Goods

Please note at their Regular meeting held on February 5, 2025, Peterborough County Council passed the following resolution:

Resolution No. 19-2025

Moved by Deputy Warden Senis
Seconded by Warden Clark

Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

Whereas trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and



Whereas municipalities have traditionally treated all procurements from trade partners equally and fairly; and

Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces.

Therefore, be it resolved that, the County of Peterborough supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

And that the CAO be directed to bring back a report detailing a temporary purchasing policy that integrates and addresses these concerns;

And that County Economic Development & Tourism Division be directed to implement a “Buy Local Peterborough County, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver



- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers.
- All local MPs and MPPs,
- All Ontario Municipalities for their support.

Carried

Should you have any questions or concerns please contact Kari Stevenson, Director of Legislative Services/Clerk at kstevenson@ptbocounty.ca.

Yours truly,

Holly Salisko
Administrative Services Assistant – Clerk's Division/Planning
hsalisko@ptbocounty.ca

February 6, 2025

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2
Via fax

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via email

Robin Jones, President, AMO
Association of Municipalities of Ontario
155 University Avenue, Suite 800
Toronto, ON M5H 3B7
Via email

Rebecca Bligh, President, FCM
Federation of Canadian Municipalities
24 Clarence Street
Ottawa, ON K1N 5P3
Via email

Re: United States Imposition of Tariffs on Canada

Please be advised that the Council of the Town of Hanover, at their regular meeting of February 3, 2025, adopted the following resolution with respect to the above noted matter:

“Whereas United States President Donald Trump, issued executive orders to impose tariffs on imports from Canada effective February 4, 2025; and

Whereas these tariffs will have a significant detrimental impact on the economic stability in both countries; and

Whereas federal and provincial leaders are encouraging Canadians to buy Canadian; and

Whereas municipalities have significant purchasing power through capital and infrastructure programs; and

Whereas according to data from the Association of Municipalities of Ontario, Ontario municipalities are expected to spend \$250 to \$290 billion on infrastructure in the next 10 years; and

Whereas municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services; and

Whereas municipalities can assist in the effort to combat tariffs and support businesses in the procurement for capital and infrastructure programs;

Now therefore be it resolved that the Council of the Town of Hanover endorse the federal and provincial call to action to buy Canadian where and when possible; and

That the federal and provincial governments work with municipalities on measures to protect Canadian consumers and businesses; and

That council call on the federal and provincial government to remove any impediments to municipalities preferring to engage Canadian companies for capital projects and supplies when appropriate and feasible; and

That this resolution be forwarded to the Prime Minister Justin Trudeau, Premier Doug Ford, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities and all Ontario municipalities.

Should you have any questions or concerns, please contact the undersigned.

Sincerely,

A handwritten signature in blue ink that reads "Vicki McDonald". The signature is written in a cursive, flowing style.

Vicki McDonald
Clerk

/tp

cc: Honourable Rick Byers, MPP Bruce-Grey-Owen Sound
All Ontario Municipalities

Resolution: EOWC Support of Canadian and Ontario Governments' Negotiations with the United States Government on Trade Tariffs

Moved by: Corinna Smith-Gatcke, Warden of the United Counties of Leeds & Grenville
Seconded by: Steve Ferguson, Vice-Chair, EOWC / Mayor of Prince Edward County

Whereas the Canadian government is currently in negotiations with the United States (U.S.) government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Canada's Prime Minister and Ontario's Premier have outlined several plans to combat the impact that the proposed tariffs would have on Ontario which focus on strengthening trade between Ontario and the U.S. while bringing jobs back home for workers on both sides of the border; and

Whereas the Canadian government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S. on tariffs; and

Whereas trade between Ontario and the U.S. is very important to our residents and local economies, and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and

Whereas Ontario municipalities have traditionally treated trade partners equally and fairly in all procurements in accordance with our established international trade treaties; and

Whereas municipalities play a crucial role as part of the Team Canada approach to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces and territories.

Therefore, be it resolved that the Eastern Ontario Wardens' Caucus supports the Canadian and Ontario governments on the measures they have put in-place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations, and ensure municipalities are part of the coordinated Team Canada approach;

And that the Canadian and Ontario governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the Canadian and Ontario governments take action to remove trade barriers between provinces as a response to U.S. tariffs and support Canadian businesses;

And that the Canadian and Ontario governments remove all legislative barriers that impact the ability to buy local, and indemnify municipalities should there be challenges to buying Canadian;

And that the Canadian and Ontario governments continue to invest in infrastructure to provide stability, jobs, and support our communities' social and economic prosperity over the long-term.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- Doug Ford, Leader of the Progressive Conservative Party
- Marit Stiles, Leader of the Ontario New Democratic Party
- Bonnie Crombie, Leader of the Ontario Liberal Party
- Mike Schreiner, Leader of the Ontario Green Party
- Ontario's Minister of Economic Development, Job Creation and Trade
- Ontario's Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver
- Robin Jones, President, AMO and Mayor of Westport
- Christa Lowry, Chair, Rural Ontario Municipal Association
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All regional Members of Canadian Parliament
- All candidates running as Ontario Members of Parliament
- All of Ontario's municipalities for their support

Carried



Chair Bonnie Clark, EOWC

February 10, 2025

THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

BY-LAW 2025-12

**A By-Law to Confirm the Proceedings of the Regular Council Meeting held on
February 19, 2025.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c25, as amended, provides that a municipal Council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized by Council to be taken does not lend itself to an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of St. Joseph at its meeting on February 19, 2025, in respect to each motion, resolution, direction and other action passed and taken by Council, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified, and confirmed.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or actions, to obtain approvals where required, and to execute any and all documents as may be necessary, and to affix the corporate seal to all such documents as required.

Passed in open Council on February 19, 2025.

Joseph Wildman
Mayor

Amanda Richardson
CAO/Clerk-Treasurer