



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
AGENDA  
6:30 p.m. - Wednesday, November 20, 2024  
Council Chambers – 1669 Arthur Street, Richards Landing**

**1. Call to Order**

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

**4. Adoption of the previous minutes**

- a. Council Meeting – November 6, 2024

**Recommendation:** BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, November 6, 2024, be adopted as circulated. 4-8

**5. Accounts**

- a. Disbursements – November 7-15 2024

**Recommendation:** BE IT RESOLVED THAT the Cheque Register dated November 20, 2024, in the amount of \$424,977.57 be approved as presented. 9-10

**6. New Business & Items for Discussion**

- a. **By-Law Review & Discussion:**

Administrative Monetary Penalties

Back yard poultry

Kennel

**7. Staff and Committee Reports**

- a. Seniors Services – Policy Updates

**Recommended:** BE IT RESOLVED THAT the report from the Manager of Seniors and Persons with a Disability regarding the policy updates to the Client Declaration Policy, Client Bill of Rights and Responsibilities, and Meals on Wheels Service Cancellation/Discharge Policy be approved as presented. 11-14

- b. Funding Application Request: NOHFC (Trefry Centre Kitchen Renovation) Amendment

**Recommendation:** BE IT RESOLVED THAT resolution #2024-47 regarding the Northern Ontario Heritage Fund Corporation (NOHFC) -Rural Enhancement Stream be amended to include:

That Council authorizes staff to apply to The NOHFC for the Trefry Center Commercial Kitchen Renovation; and

That the project value is \$193,240.00; and

That Council commits to covering 10% of the project costs to a total of \$19,324 and any cost overruns for the project from reserves should the project budget be in excess of the approved amount.

- c. Funding Application Request: Experience Ontario and Ontario Cultural Attractions Fund (Go North 2025) **15**

**Recommendation:** BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding Application to Experience Ontario 2025 and the Ontario Cultural Attractions Fund for the Go North Music Festival be received; and

That Council authorizes staff to apply for the Experience Ontario 2025 funding from the Ministry of Heritage, Sport, Tourism and Culture Industries for the 2025 Go North Music Festival; and

That Council authorizes staff to apply to the Ontario Cultural Attractions Fund for the 2025 Go North Music Festival; and

That Council commits to funding any deficits for the Go North Music Festival from the Events Reserve if funding requests are declined.

## 8. Correspondence

- a. **Consent Agenda:**

| Item #  | Description   | Action       |
|---|---|--------------|
| <b>Items with a request for support (resolutions)</b> |   |              |
| 103   | Township of Puslinch – Excess Soil Management Practices   | <b>16-18</b> |
| 104   | Township of McGarry - Redistribution of Provincial Land Transfer Tax & GST to Municipalities for Sustainable Infrastructure Funding | <b>19-20</b> |
| 105   | Rogers Communications – Proposed Cell Tower 20th SR - F&G Line  | <b>21-32</b> |
| 106   | Sault Ste Marie – Homelessness and Addiction Recover Treatment (HART) Hub   | <b>33-34</b> |
| 107   | Township of Papineau-Cameron- Inclusion of Pre-Approved Affordable Housing Plans in Ontario Building Code                           | <b>35-36</b> |

**Recommendation:** BE IT RESOLVED THAT correspondence item #103 through #106 be received for information; and

That the recommended actions be taken.

## 9. By-Laws

- a. Deputy Clerk Appointment

**Recommendation:** BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-49 **37** being a By-Law to amend By-Law 2023-29, and to appoint a Deputy Clerk for The Corporation of The Township of St. Joseph, and

THAT said by-law be passed in open Council on November 20, 2024.

b. Deputy Treasurer Appointment

**Recommendation:** BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-50<sup>38</sup> being a By-Law to appoint a Deputy Treasurer for The Corporation of The Township of St. Joseph, and

THAT said by-law be passed in open Council on November 20, 2024.

c. Confirmation

**Recommendation:** BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-51<sup>39</sup> being a By-Law to confirm the proceedings of the Council meeting held on November 20, 2024; and

THAT said by-law be passed in open Council on November 20, 2024.

**10. Adjournment**

**Recommendation:** BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at \_\_\_\_\_ p.m. to meet again at 6:30 p.m. on Wednesday, December 4<sup>th</sup>, 2024, or at the call of the chair.



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
MINUTES**

**6:30 p.m. - Wednesday, November 6, 2024  
Council Chambers – 1669 Arthur Street, Richards Landing**

|                |   |
|----------------|---|
| <b>Present</b> |   |
| <b>Council</b> | Mayor Jody Wildman<br>Councillor Steven Adams<br>Councillor Bryon Hall<br>Councillor Cameron Ross |
| <b>Staff</b>   | Amanda Richardson, Clerk Administrator  |
| <b>Regrets</b> | Councillor Greg Senecal   |

**1. Call to Order**

Mayor Wildman called the meeting to order at 6:30 p.m.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest – N/A**

**4. New Business & Items for Discussion**

- a. Councillor Adams – Marina projects (Planning for Phase 3 – East Basin)
- b. Councillor Adams – Street light repairs and placement
- c. East Algoma Road Superintendents Association Update

Resolution #2024- 275

Moved By: Bryon Hall

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Clerk Administrator regarding correspondence and updates from the East Algoma Roads Superintendents Association (EARSAs) be received for information, and

That Council supports the appointment of Dan See as the president of the EARSAs.  
Carried.

**5. Adoption of the previous minutes**

- a. Council Meeting – October 16, 2024

Resolution #2024- 276

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, October 16, 2024, be adopted as circulated.

Carried.

## 6. Accounts

- a. Disbursements – November 6, 2024

Resolution #2024- 277

Moved By: Bryon Hall

Seconded By: Cameron Ross

BE IT RESOLVED THAT the Cheque Register dated November 6, 2024, in the amount of \$151,824.32 be approved as presented.

Carried.

## 7. Public Meeting

- a. Zoning By-Law Amendment #2024-07: 1615 A Line Road

No comments or objections were received regarding the zoning by-law amendment. Staff calculated the minimum distance separation (MDS) to a nearby barn/farm facility and the proposed development will meet the MDS requirements. The by-law passed will take effect upon provisional approval of a pending consent application for the subject property.

## 8. Staff and Committee Reports

- a. Marina – 2024 Season Summary

Resolution #2024- 278

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the fall 2024 Marina Committee Meeting and season summary be received for information.

Carried.

- b. Canada Summer Jobs 2025

Resolution #2024- 279

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding Canada Summer Jobs Grant Application 2025 be received; and

That council approve staff to apply to Canada Summer Jobs for funding support for summer employment.

Carried.

- c. Go North Music Festival Event Summary 2024 and Draft Budget 2025

Resolution #2024- 280

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Community Projects Coordinator

regarding the Go North Music Festival Event Summary 2024 be received; and

That Council approves the draft budget for next year's Go North Music Festival to be held July 24-26, 2025.

Carried.

## 9. Correspondence

### a. Consent Agenda:

| Item #  | Description  | Action  |
|---|--|---------|
| <b>Items with a request for support (resolutions)</b> |  |         |
| 100   | Good Roads – Ontario Rural Road Safety Program                             | Receive |
| 101   | FONOM – Support Ontario's Forest Industry in 2025 Ontario Budget           | Support |
| 102   | Minister of Finance – 2025 Ontario Municipal Partnership Fund Announcement | Receive |

Resolution #2024- 281

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT correspondence item #100 through #102 be received for information; and

That the recommended actions be taken.

Carried.

## 10. Closed Session

Resolution #2024- 282

Moved By: Bryon Hall

Seconded By: Cameron Ross

BE IT RESOLVED THAT Council proceed into Closed Session at 7:40 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees and marina restaurant lessee:

- a. Deputy Treasurer Recruitment Results
- b. Senior Management Performance Evaluation process review
- c. Group benefits – retirement criteria
- d. Marina Restaurant Lease terms and conditions

Carried.

Resolution #2024- 283

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT Council does rise from closed session at 8:27 p.m.

Carried.

Resolution #2024- 284

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding Deputy Treasurer Recruitment results be received for information, and

That Council approves staff to offer the position to the individual named in the report starting at job class 18, level 2.

Carried.

Resolution #2024- 285

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding performance evaluations be received for information.

Carried.

Resolution #2024- 286

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding retirement criteria and continued participation in the municipality's group benefits plan be received for information, and That Council authorize staff develop an arrangement for Council review.

Carried.

Resolution #2024- 287

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding requests from the marina restaurant lessee be received for information, and

That Council direct staff to respond as discussed.

Carried.

## 11. By-Laws

- a. Zoning By-Law Amendment: 1615 A Line Road

Resolution #2024- 288

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-47 being a By-Law to amend Zoning By-law 2011-34, as amended, to reduce the minimum lot area from 2 hectares (5 acres) to 1 hectare (2.5 acres), and to reduce the minimum lot frontage from 150 metres (500 feet) to 76 metres (248 feet), as a prerequisite for consent application to create a new, rural/residential lot for the property located at CON A LOT 16PT RP 1R4379 PART 1 – also known as 1615 A Line Road, and

That said by-law be passed in open Council on November 6, 2024.  
Carried.

b. Confirmation Resolution #2024-289

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2024-48 being a By-Law to confirm the proceedings of the Council meeting held on November 6, 2024; and

THAT said by-law be passed in open Council on November 6, 2024.

Carried.

**12. Adjournment**

Resolution #2024- 290

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:35 p.m. to meet again at 6:30 p.m. on Wednesday, November 20, 2024, or at the call of the chair.

Carried.

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Joseph Wildman, Mayor

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Amanda Richardson, Clerk Administrator



**TOWNSHIP OF ST. JOSEPH**

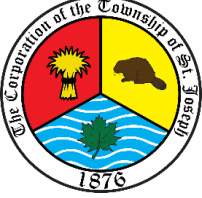
Disbursements

20-Nov-24

RESOLUTION #2024-

| CHQ #   | DATE       | VENDOR NAME                            | DESCRIPTION                       | Amount     |
|---------|------------|--|-----------------------------------|------------|
| 6557    | 11/6/2024  | BELL CANADA                            | MARINA - INTERNET                 | \$ 129.87  |
| 6558    | 11/6/2024  | BELL CANADA                            | VARIOUS DEPTS - PHONE             | 1,040.49   |
| various | 11/6/2024  | SENIORS VOLUNTEER DRIVERS              | SENIORS - MEALS ON WHEELS MILEAGE | 1,607.31   |
| various | 11/6/2024  | SENIORS VOLUNTEER DRIVERS              | SENIORS - TRANSPORTATION PROGRAM  | 2,433.86   |
| 6561    | 11/6/2024  | ISLAND TIMBER MART                     | ADMIN - BLDG MAINTENANCE          | 48.54      |
| 6562    | 11/6/2024  | MINISTER OF FINANCE                    | POLICING - OPP BILLING            | 17,415.00  |
| 6563    | 11/6/2024  | ONTARIO TRAP ROCK                      | ROADS - GRAVEL                    | 1,619.96   |
| 6564    | 11/6/2024  | UNIQUE CLEANING                        | VARIOUS DEPTS - CLEANING SERVICES | 1,330.00   |
| 108541  | 11/6/2024  | ALGOMA OFFICE EQUIPMENT                | SENIORS - COPIER LEASE            | 76.68      |
| 108543  | 11/6/2024  | AVERY CONSTRUCTION                     | ROADS - LEWELLYN ST PAVING        | 166,433.39 |
| 108544  | 11/6/2024  | BELL CANADA ACCESS NETWORK ENGINEERING | ROADS - TELEPHONE LINE WORK       | 2,886.21   |
| 108550  | 11/6/2024  | KERRY-MARIE DUTCHAK                    | SENIORS - PROGRAM COSTS           | 1,440.00   |
| 108553  | 11/6/2024  | FORUM ATHLETIC PRODUCTS                | RECREATION - SOCCER NETS          | 7,299.80   |
| 108557  | 11/6/2024  | KENTVALE MERCHANTS LTD.                | VARIOUS DEPTS - SUPPLIES          | 555.26     |
| 108558  | 11/6/2024  | KETCHUM MANUFACTURING INC.             | ANIMAL CONTROL - DOG TAGS         | 251.82     |
| 108559  | 11/6/2024  | ALGOMA KINNIWABI                       | ADMIN - 2025 ADVERTISING          | 1,708.56   |
| 108560  | 11/6/2024  | LAW OFFICE OF HUGH MACDONALD           | ADMIN - LEGAL FEES                | 3,516.40   |
| 108562  | 11/6/2024  | LOCAL AUTHORITY SERVICES               | VARIOUS DEPTS - SUPPLIES          | 1,034.39   |
| 108568  | 11/6/2024  | PURE H2O SSM INCORPORATED              | ADMIN - SUPPLIES                  | 21.00      |
| 108571  | 11/6/2024  | ROYAL CANADIAN LEGION BRANCH 374       | SENIORS - DINERS HALL RENTAL      | 282.50     |
| 108574  | 11/6/2024  | SOO OVERHEAD DOORS INC                 | ROADS - DEPOSIT FOR GARAGE DOOR   | 5,995.91   |
| 108577  | 11/6/2024  | TMS TRUCK CENTRE LTD                   | ROADS - PLOW TRUCK REPAIRS        | 4,485.13   |
| 108578  | 11/6/2024  | TRACTION (UAP INC)                     | FIRE/ROADS - SUPPLIES             | 35.11      |
| PAP     | 11/6/2024  | ALGOMA POWER INC                       | VARIOUS DEPTS - POWER             | 6,246.84   |
| PAP     | 11/6/2024  | BELL MOBILITY                          | VARIOUS CELL PHONE                | 338.99     |
| PAP     | 11/6/2024  | RCAP LEASING INC.                      | ADMIN - COPIER LEASE OCT & NOV    | 223.44     |
| DD      | 11/8/2024  | MONTHLY PAYROLL                        | OCTOBER                           | 2,530.03   |
| 6565    | 11/14/2024 | ALLISTON PLOW PARTS                    | ROADS - EQUIPMENT MAINTENANCE     | 777.74     |
| 6566    | 11/14/2024 | BELL CANADA                            | MARINA - INTERNET                 | 110.51     |
| 6567    | 11/14/2024 | VILLAGE OF HILTON BEACH                | REC - INSTALL/REMOVE BANNER       | 175.00     |
| 108581  | 11/14/2024 | ALGOMA BUSINESS COMPUTERS              | ADMIN - COMPUTER MAINTENANCE      | 107.35     |
| 108582  | 11/14/2024 | ALGOMA DISTRICT SERVICES ADMIN BOARD   | MUNICIPAL LEVY NOV 2024           | 67,369.00  |
| 108583  | 11/14/2024 | MELISSA CRIPPS                         | SENIORS - MILEAGE                 | 95.20      |
| 108584  | 11/14/2024 | JENNY ENNS                             | PSW PROGRAM - MILEAGE             | 270.72     |
| 108585  | 11/14/2024 | FOTENN CONSULTANTS INC.                | EC DEV - DOWNTOWN PROJECT         | 7,173.00   |
| 108586  | 11/14/2024 | GARDINER MARINE LIMITED                | MARINA - SEASONAL DOCK OUT        | 768.40     |
| 108587  | 11/14/2024 | MARGO GIBSON                           | SENIORS - MILEAGE                 | 63.00      |
| 108588  | 11/14/2024 | GENEVIEVE GONNEAU                      | SENIORS - MILEAGE                 | 92.40      |
| 108589  | 11/14/2024 | GREEN FOR LIFE ENVIRONMENTAL           | RECYCLING - BIN EMPTY             | 3,975.18   |
| 108590  | 11/14/2024 | HUCKSON LIMITED                        | MARINA - WINTER MAINTENANCE       | 666.93     |
| 108591  | 11/14/2024 | ICONIX WATERWORKS LP                   | PUBLIC WORKS - SUPPLIES           | 11,652.63  |
| 108592  | 11/14/2024 | KENTVALE MERCHANTS LTD.                | VARIOUS - SUPPLIES                | 365.44     |
| 108593  | 11/14/2024 | ELIZABETH LANE                         | PSW PROGRAM - MILEAGE             | 396.16     |
| 108594  | 11/14/2024 | LOCAL AUTHORITY SERVICES               | VARIOUS - SUPPLIES                | 344.57     |
| 108595  | 11/14/2024 | M&L SUPPLY                             | FIRE - SUPPLIES                   | 1,583.70   |
| 108596  | 11/14/2024 | MASSEY WHOLESALE LIMITED               | SENIORS - PROGRAM SUPPLIES        | 1,057.47   |

| <b>CHQ #</b> | <b>DATE</b> | <b>VENDOR NAME</b>                       | <b>DESCRIPTION</b>                  | <b>Amount</b>        |
|--------------|-------------|--|-------------------------------------|----------------------|
| 108597       | 11/14/2024  | MICHAEL NADJIWON                         | PUBLIC WORKS - WILDLIFE MANAGEMENT  | 900.00               |
| 108598       | 11/14/2024  | NORTH CHANNEL HEATING & AIR CONDITIONING | ADMIN - MAINTENANCE                 | 169.50               |
| 108599       | 11/14/2024  | NORTHSHORE SENTINEL                      | ADMIN - ADVERTISING                 | 291.54               |
| 108600       | 11/14/2024  | NORTHSHORE TRACTOR LIMITED               | ROADS - SNOWBLOWER & SANDER         | 26,502.15            |
| 108601       | 11/14/2024  | PUBLIC UTILITIES COMMISSION              | WATER SEWER CONTRACT NOV 2024       | 13,174.33            |
| 108602       | 11/14/2024  | SHERRY RODGERS                           | PSW PROGRAM - MILEAGE               | 319.36               |
| 108603       | 11/14/2024  | SUPERIOR PROPANE                         | PARKS - TANK RENTAL (23/24 & 24/25) | 449.74               |
| 108604       | 11/14/2024  | TOWNSHIP OF LAIRD                        | CBO - 2024 MEMBERSHIP & CONFERENCE  | 311.81               |
| PAP          | 11/14/2024  | RECEIVER GENERAL                         | SOURCE DEDUCTIONS OCT 2024          | 24,814.69            |
| PAP          | 11/15/2024  | BI-WEEKLY PAYROLL                        | PAY PERIOD 23                       | 30,013.56            |
|              |             |  | <b>TOTAL</b>                        | <b>\$ 424,977.57</b> |

|   |  |   |
|---|--|---|
|  | <b>Township of St. Joseph</b>  |   |
|   | <b>Report To Council</b>   |   |
|   | <b>FROM:</b>   | Marcy Clark, Manager of Seniors and Persons with a Disability |
|   | <b>DATE:</b>   | November 12, 2024   |
|   | <b>SUBJECT:</b>  | Policy Updates  |
| <b>RECOMMENDATION:</b>  | BE IT RESOLVED THAT the report from the Manager of Seniors and Persons with a Disability regarding the policy updates to the Client Declaration Policy and the Client Bill of Rights and Responsibilities be approved as presented, or |   |

**Background**

At the Seniors Advisory Committee meeting held on November 12, 2024, the following policies were approved to be updated pending Council approval.

- Client Declaration Policy (please see highlighted sentences). “Special requests will be considered but NOT guaranteed. If we are unable to accommodate, the client will be referred to another Health Service Provider. All personal information obtained will be kept confidential.”
- Client Bill of Rights and Responsibilities, a signature location has been added to ensure that the clients have read and understand their rights and responsibilities.
- Meals on Wheels Service Cancellation / Discharge Policy. This policy is necessary to be included in the Standard Operating Guidelines.

The Innovation Centre along with Meals on Wheels program providers, have been working on Standard Operating Guidelines for Ontario North East. They will be coming to the Dr. H.S. Trefry Memorial Centre on November 21, 2024, to audit our SOG. We would like to include the updated policies in our SOG.

**Financial Implications**

There are no increased financial implications to the Township resulting from this request.

**Summary**

Council may approve staff request or suggest other options.




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Marcy Clark,  
Manager of Seniors and Persons with a Disability



# DR. HAROLD S. TREFRY MEMORIAL CENTRE

A Division of The Corporation of the Township of St. Joseph  
Seniors and Persons with a Disability Services



## **MEALS ON WHEELS** **SERVICE CANCELLATION / DISCHARGE POLICY**

The Dr. H.S Trefry Memorial Centre will cancel services for clients who:

- Have requested a pause (up to 1 month) or cancellation in meal delivery
- Had an extended hospital stay
- Overdue unpaid account balances. One month unpaid will get a reminder notice, two months unpaid will be paused until payment is made. (\*See Client Declaration Policy)

It is the responsibility of the client to cancel meals (temporary or permanent). Meals that are cancelled prior to the time frame determined by the Dr. Trefry Centre will not be delivered or charged to the client.

Meals cancelled after the time determined by the Dr. Trefry Centre will not be delivered or charged to the client.

Approved by Advisory Committee:

Approved by Council:

P.O. Box 158, 1601 C Line, Richards Landing, ON P0R1J0 \*Phone: 705-246-0036 \*Fax: 705-246-0249 \*Email: [manager@trefrycentre.ca](mailto:manager@trefrycentre.ca)

Providing services to seniors and persons with disabilities which will assist them to remain in their own homes,  
allowing them to maintain their dignity.

Operating in the memory of Dr. Harold S. Trefry and his devoted service to this community from 1936 until 1960.



# DR. HAROLD S. TREFRY MEMORIAL CENTRE

A Division of The Corporation of the Township of St. Joseph  
Seniors and Persons with a Disability Services



## CLIENT DECLARATION POLICY

*The Dr Harold S Trefry Memorial Centre provides services to seniors 65+ and persons with a disability.*

### **General**

- All clients, staff, and volunteers are encouraged to self-screen for illness before entering the Centre or attending in-person programming. Please do not attend if you are symptomatic or feeling unwell. You could be asked to mask and go home.
- Please provide 3 days' notice to start or stop a program or service, whenever possible. Clients could be charged for services if sufficient notice of cancellation is not provided.
- Reduced rates for services are offered based on income. To be considered for, or to continue to receive a reduced rate, a current Notice of Assessment must be provided annually. Clients who fail to provide proof of income will be ineligible for reduced rates.
- Program fees and services are invoiced monthly and to be paid within 30 days. Overdue Accounts:  
Over 30 days: clients will receive a Friendly Reminder.  
Over 60 days: services will be paused until payment is received. Please call the Centre at any time to discuss payment options.

### **Transportation**

- All drives must be booked at least 48 hours in advance through the Transportation Coordinator.
- A \$5 fee applies for each additional stop.
- Drivers will only make stops booked in advance with the Transportation Coordinator.
- Only registered clients & caregivers may take drives through transportation program.

### **Meals on Wheels**

- Drivers stop in for a wellness check when food is delivered. If a wellness check is not wanted, please provide a cooler outside your door for the driver to place your meal in.
- Should you be away when your meal is being delivered, please provide a cooler outside your door.

### **Adult Day Out**

- Program hours are 9.30 am to 3 pm.
- Please refer to your program handbook for all day out procedures.
- Caregivers are to wait outside for their loved ones before/after program.

**Please be respectful of staff and volunteers. Abusive language, threatening behaviors and disrespect will not be tolerated and could result in loss of services. Special requests will be considered but NOT guaranteed. If we are unable to accommodate, the client will be referred to another Health Service Provider. All personal information obtained will be kept confidential.**

**CLIENT'S DECLARATION** I confirm that I have read carefully and agree to the content of this document and that I have provided all the required information which concerns me, and/or the client I am caring for. I hereby declare and confirm that this is true and correct and that I have not withheld any relevant information. Further, I undertake to inform immediately the Dr Harold S Trefry Memorial Centre of any change of this information.

**Client's Full Name:**

**Caregiver's Full Name (if applicable):**

\_\_\_\_\_  
**Signature:**

\_\_\_\_\_  
**Date:**

Approved by Advisory Committee: November 12,2024

Approved by Council:

P.O. Box 158, 1601 C Line, Richards Landing, ON P0R1J0 Phone: 705-246-0036 Fax: 705-246-0249 Email: manager@trefrycentre.ca

Providing services to seniors and persons with disabilities which will assist them to remain in their own homes, allowing them to maintain their dignity.  
Operating in the memory of Dr. Harold S. Trefry and his devoted service to this community from 1936 until 1960.



# DR. HAROLD S. TREFRY MEMORIAL CENTRE

A Division of The Corporation of the Township of St. Joseph  
Seniors and Persons with a Disability Services



## CLIENT BILL OF RIGHTS AND RESPONSIBILITIES

### **Rights:**

- To be treated with dignity, courtesy, and respect, and in a manner that promotes the person’s autonomy and respects the person’s individuality.
- To expect that the Dr. Harold S. Trefry Memorial Centre will offer services that are flexible, responsive to client needs, and delivered free of discrimination.
- To have information relating to his/her service plan and file kept confidential in accordance with the law.
- To receive services free of mental, physical, emotional, sexual, or financial abuse.
- To consent or refuse any services.
- To voice concerns or recommend changes about their service, without the fear of interference, pressure, discrimination, or retribution.
- To be informed, in a timely manner, of changes to the services or discharge from service.
- To be informed of the policies and procedures affecting the service provider operations, and to receive written procedures for initiating complaints about the service provider.

### **Responsibilities:**

- To treat the service provider with dignity, courtesy, and respect.
- To maintain a safe working environment.
- To refrain from subjecting the service provider to any form of abuse, be it mental, physical, sexual, or financial. This also applies to family members.
- To inform the service provider in a timely manner when a change in service is requested, or when service is no longer required.
- To disclose to the service provider all relevant information which would affect the safe delivery of the service.
- To be available to discuss the service plan.

**Client’s Full Name:**

**Caregiver’s Full Name (if applicable):**

**Signature:**

**Date:**


Approved by Advisory Council: November 12,2024

Approved by Council:

P.O. Box 158, 1601 C Line, Richards Landing, ON P0R1J0 \*Phone: 705-246-0036 \*Fax: 705-246-0249 \*Email: [manager@trefrycentre.ca](mailto:manager@trefrycentre.ca)

Providing services to seniors and persons with disabilities which will assist them to remain in their own homes,  
allowing them to maintain their dignity.

Operating in the memory of Dr. Harold S. Trefry and his devoted service to this community from 1936 until 1960.

|   |   |   |
|---|---|---|
|  | <b>Township of St. Joseph</b>   |   |
|   | <b>Report To Council</b>  |   |
|   | <b>FROM:</b>  | Sherie Gladu, Community Projects Coordinator  |
|   | <b>DATE:</b>  | November 20, 2024   |
|   | <b>SUBJECT:</b>   | Experience Ontario 2025 and Ontario Cultural Attractions Fund applications for the 2025 Go North Music Festival |
| <b>RECOMMENDATION:</b>  | <p>BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding Application to Experience Ontario 2025 and the Ontario Cultural Attractions Fund for the Go North Music Festival be received; and</p> <p>That Council authorizes staff to apply for the Experience Ontario 2025 funding from the Ministry of Heritage, Sport, Tourism and Culture Industries for the 2025 Go North Music Festival; and</p> <p>That Council authorizes staff to apply to the Ontario Cultural Attractions Fund for the 2025 Go North Music Festival; and</p> <p>That Council commits to funding any deficits for the Go North Music Festival from the Events Reserve if funding requests are declined.</p> |   |

**Background:**

The Go North Music Festival is eligible to apply for funding from Experience Ontario 2025 which may cover up to 50% of eligible expenses for the 2025 festival. The Go North Music Festival is also eligible to apply to the Ontario Cultural Attractions Fund (OCAF) for up to \$10,000 with a 30% repayment rate from any surplus revenue.

**Experience Ontario 2025 funding:**

The Community Projects Coordinator will prepare an application for the Experience Ontario 2025 funding from the Ministry of Heritage, Sport, Tourism and Culture Industries for the 2025 Go North Music Festival. If successful, this Grant will be used to fund eligible elements of the Go North Music Festival from performances, production, contracted services, and portions of marketing. The grant will be used to support the expansion and sustainability of the Go North music Festival. The Experience Ontario 2025 fund supports events that positively impact the community and region through tourism and supporting the local economy, as well as helping to promote Ontario as a premiere tourism destination more broadly.

This grant is based on a percentage split. The Grant may cover up to 50% of eligible items associated with the Go North Music Festival Budget. The grant application is due early January, 2025.

**Ontario Cultural Attractions Fund:**

The OCAF provides Ontario cultural organizations with investment to increase cultural tourism, revenue, economic growth and job creation. This funding may be used for eligible activities such as production or marketing. The grant may provide up to \$10,000 with 30% of that amount to be repaid from any excess revenue. This application is due in early January, 2025.

**Summary**

Council may authorize staff to apply for funding from Experience Ontario 2025 and OCAF, defer or deny the request or consider other options.

  
 \_\_\_\_\_  
 Sherie Gladu, Community Projects Coordinator



Hon. Paul Calandra  
Minister of Environment,  
Conversation and Parks  
VIA EMAIL:  
[Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

Hon. Doug Ford  
Premier of Ontario  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

November 7, 2024

Hon. Rob Flack  
Minister of Agriculture,  
Food, and Agribusiness  
VIA EMAIL:  
[minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Hon. Matthew Rae, MPP  
VIA EMAIL:  
[Matthew.Rae@pc.ola.org](mailto:Matthew.Rae@pc.ola.org)

Hon. Ted Arnott, MPP  
VIA EMAIL:  
[ted.arnottco@pc.ola.org](mailto:ted.arnottco@pc.ola.org)

Barclay Nap  
Wellington Federation of  
Agriculture  
VIA EMAIL:  
[napbarclay@gmail.com](mailto:napbarclay@gmail.com)

RE: Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices

Please be advised that Township of Puslinch Council, at its meeting held on October 23, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2024-378:** Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

Whereas the provincial government is undertaking:

- a) significant road and underground projects over the next ten years which will generate significant excess soil to be managed and disposed; and
- b) studies of underground projects that if implemented will also generate significant excess soil: and





Whereas landfill sites across Ontario are already near capacity, necessitating amendments to legislation to allow certain quality soil to be disposed at excess soil reuse sites instead of being disposed of in landfills effective January 1, 2025; and

Whereas the Ministry of the Environment, Conservation and Parks (MECP) is currently under resourced and lacks the capacity to effectively manage the additional enforcement and oversight required for the relocation of excess soil; and

Whereas the responsibility to enforce and oversee excess soil regulations is being downloaded onto municipalities, which have limited enforcement capabilities and face the risk of significant costs being passed on to local taxpayers; and

Whereas contamination of existing soil and groundwater is a significant concern, particularly in rural municipalities with valuable agricultural lands and reliance on groundwater for its residents; and

Whereas agricultural lands must be prioritized equally with housing needs, roads and underground infrastructure; failure to adequately protect these lands could exacerbate the ongoing food crisis in Ontario; and

Whereas Ontario is not alone in navigating the challenges of sustainable development, and the United Nations provides guidance through its Sustainable Development Report, which includes goals focused on economic growth, infrastructure, sustainable communities, hunger, clean water and sanitation, climate action, and life on land; and

Whereas it is critical that governments consider the comprehensive impacts on all of these areas when conducting feasibility studies and implementing projects which generate excess soil; and

Whereas neglecting to account for the broader implications of projects may lead to negative outcomes;

Therefore Be It Resolved that the Council of the Township of Puslinch calls on the provincial government to:



1. Prioritize the protection of agricultural lands in the management of excess soil from roads and underground projects and in the planning and feasibility studies related to such projects.
2. Ensure that adequate resources are allocated to the MECP to support effective enforcement and oversight of excess soil regulations.
3. Collaborate with municipalities to provide necessary support and funding for enforcement activities related to excess soil management, minimizing financial burdens on local taxpayers.
4. Conduct a comprehensive impact assessment that considers all aspects of sustainable development, in alignment with the United Nations Sustainable Development Report, before proceeding with the traffic tunnel project and any further amendments to excess soil legislation; and

That the Township of Puslinch Council direct staff to send a copy of this resolution to the Minister of the Environment, Conservation and Parks; the Premier of Ontario; all Ontario municipalities; MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable development practices in Ontario.

**CARRIED**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk

CC: All Ontario Municipalities



November 12, 2024

Resolution No. 333/2024

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
P.O. BOX 99,  
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY *Debbie Fox*

SECONDED BY *Francine Plante*

**Whereas** municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

**Whereas** the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

**Whereas** the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and;

**Whereas** the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

**Whereas** redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

**Whereas** a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. **Now Therefore Be It Hereby Resolved That** The Council of the Corporation of the Township of McGarry formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. **Be It Further Resolved That** The Council of the Corporation of the Township of McGarry calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. **Be It Further Resolved That** this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive their fair share of the revenue to address critical infrastructure needs; and

4. **Be It Further Resolved That** copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. **Be It Further Resolved That** copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Defeated \_\_\_\_\_ / Carried Bonita Culhane  
 Mayor Mayor

| Recorded Vote              | Requested by _____ |       |
|----------------------------|--------------------|-------|
|                            | YES                | NO    |
| Mayor Bonita Culhane       | _____              | _____ |
| Councillor Louanne Caza    | _____              | _____ |
| Councillor Elaine Fic      | _____              | _____ |
| Councillor Annie Keft      | _____              | _____ |
| Councillor Francine Plante | _____              | _____ |

# **PUBLIC CONSULTATION CONSULTATION DU PUBLIC**

November 15<sup>th</sup>, 2024

Dear sir or madam,

Rogers Communications Inc. ("Rogers") is expanding its wireless network and would like to share with you its current plan in the Township of St. Joseph.

We are consulting residents and businesses of this area regarding this proposed project. Details of this project are included in this document. We invite you to take note of the proposed project and to provide us with any questions or comments in writing by **5:00pm on December 15<sup>th</sup>, 2024**, after which we will answer your concerns. You will then have the opportunity to submit further comments if you require additional clarifications.

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Madame, Monsieur,

Rogers Communications Inc. (« Rogers ») souhaite vous informer que nous prévoyons des investissements majeurs au niveau de notre réseau de communication sans-fil dans la Canton de St. Joseph.

Nous désirons consulter la population environnante à propos de ce projet. Le détail de celui-ci est joint à la présente sous forme de dossier informatif. Nous vous invitons à en prendre connaissance et à nous faire part de vos questions/commentaires par écrit avant la fermeture des bureaux de Rogers le **15 décembre, 2024**, après quoi nous répondrons à vos observations. Vous aurez par la suite l'opportunité d'émettre vos commentaires sur nos réponses dans l'éventualité où de l'information supplémentaire serait requise.

Please send your comments or questions by mail or email to:

Veillez adresser vos questions/commentaires par la poste ou par courriel à :

**Rogers Communications Inc.**  
Ref: C4448 20th SR - F&G Line  
Christian Lee  
337 Autumnfield St. Kanata, Ont. K2M 0J6  
(613) 799-9900  
email: christian.lee@rogers.com

# PUBLIC NOTIFICATION

## Proposed Wireless Telecommunications Installation

### 1. Purpose of the Proposed Installation

Rogers is proposing to build a new wireless communications installation north of D-Line Rd., 1km west of 15<sup>th</sup> Side Rd. (the “**Proposed Installation**”), to improve wireless coverage to your community, and to meet rising demands for wireless services.

The Proposed Installation will correct the above mentioned and ensure continuous and uninterrupted coverage between existing telecommunications sites and maintain our commitment to provide fast and reliable cellular service, both indoors and outdoors.

### 2. Evaluation of Existing Structures and Site Selection

Before proposing new telecommunication infrastructure, Rogers reviews any existing structure or building for colocation opportunities. Rogers considered an existing Bell tower just over 3.5km away, and it was determined that the structure was not tall enough to service the target area.

Since Rogers could not install its equipment on the above-mentioned structure, we identified the proposed location as the site of least impact to the community, while enabling Rogers to meet the desired cellular coverage goals and the municipality’s requirements.

Furthermore, Rogers accepts to receive and review any colocation and tower sharing requests made by other licensed carriers.

### 3. Details of the Proposed Installation

|                                |  |
|--------------------------------|--|
| <b>Proposed location:</b>      | North of D-Line Rd., 1km west of 15 <sup>th</sup> Side Rd., St. Joseph |
| <b>Geographic coordinates:</b> | 46°16'53.46"N, 84° 1'3.14"W  |
| <b>Location on the lot:</b>    | The site is located towards the southern end of the lot.               |

### 4. Description of the Proposed Antenna System

**Type of tower and details:** guyed tower

**Height:** 90 metres, including the antennas, a lightning rod and an obstruction light.

**Details:** An equipment shelter will also be installed at the base of the proposed tower and the entire site will be surrounded by a security fence with a locked gated access point. The site is designed to provide 3-sectored 700, 2100, MHz LTE and 5G services. It will also accommodate future TBD technologies.

### 5. Aeronautical obstruction marking requirements and land use specifications

At this time, Rogers has not received any aviation obstruction lighting or clearance specifications from Transport Canada nor from NAV CANADA for the land-use of proposed project. Nevertheless, Rogers believes that the tower will not require lighting. In the event the proposed tower requires lighting, it will include the following day lighting: one flashing white Type CL-865 beacon (20,000 candela) at the top (no tower paint) whereas the night lighting will include one flashing red Type CL-864 beacon (2,000 candela) at the top and 2 steady burning red CL-810 DOLs (32.5 candela) at mid-point, pursuant to Standard 621 - Obstruction Marking and Lighting - Canadian Aviation Regulations (CARs). Should this information not be accurate, Rogers will inform residents. For additional information: [NAV CANADA Land Use Program](#)

<https://tc.canada.ca/en/corporate-services/acts-regulations/list-regulations/canadian-aviation-regulations-sor-96-433/standards/standard-621-obstruction-marking-lighting-canadian-aviation-regulations-cars>

## **6. Respect of engineering ethics and code of practice**

Rogers attests that the radio antenna system for the Proposed Installation will be constructed in compliance with the *National Building Code* and the structural standards contained in *CSA S37-18* (Canadian Standard Association), and will respect good engineering practices, including structural adequacy.

## **7. Health Canada's Safety Code 6**

Rogers attests that the radio antenna system for the Proposed Installation will be installed and operated on an ongoing basis so as to comply with Health Canada's *Safety Code 6* limits as it may be amended from time to time, for the protection of the general public, including any combined effects of additional carrier co-locations and nearby installations within the local radio environment.

Additional information from the Government of Canada and from other credible sources:

<http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf11467.html>

<https://www.canada.ca/en/health-canada/services/environmental-workplace-health/reports-publications/radiation/understanding-safety-code-6.html>

<https://www.canada.ca/en/health-canada/services/health-risks-safety/radiation/everyday-things-emit-radiation/cell-phones-towers.html>

<https://www.who.int/news-room/questions-and-answers/item/radiation-5g-mobile-networks-and-health>

## **8. Environmental assessment - Impact Assessment Act**

Rogers attests that the Proposed Installation is not located within federal lands nor is it incidental to, or form part of, projects that are designated under the *Regulations Designating Physical Activities* or by the Minister of the Environment as requiring an environmental assessment. Detailed information on the Impact Assessment Act (S.C. 2019, c. 28, s. 1) can be found at:

<https://laws-lois.justice.gc.ca/eng/acts/l-2.75/page-1.html>

## **9. Innovation, Science and Economic Development Canada's Regulatory Framework**

The telecommunications industry is exclusively regulated under the Federal Radiocommunication Act and administered by Innovation, Science and Economic Development Canada. It has established a clear set of rules that wireless carriers must follow when looking to install or modify a tower or antenna system (*Client Procedures Circulars - CPC 2-0-03, Radiocommunication and Broadcasting Antenna Systems*).

Furthermore, Rogers must consult with representatives of the Township of St. Joseph, as the Land-Use Authority, and refer to their applicable local land-use and consultation requirements and any preferences it may have for tower-siting and/or design. General information relating to antenna systems is available on ISED's website: <https://ised-isde.canada.ca/site/spectrum-management-telecommunications/en/safety-and-compliance/facts-about-towers>

## **10. Public Consultation and Local Processes**

Since the Township of St. Joseph does not have its own antenna tower siting protocol, Rogers is required to follow ISED Canada's default public consultation process. We invite citizens to refer to the link for details relating to the public consultation process:

<https://ised-isde.canada.ca/site/spectrum-management-telecommunications/en/learn-more/key-documents/procedures/client-procedures-circulars-cpc/cpc-2-0-03-radiocommunication-and-broadcasting-antenna-systems>



# DOSSIER DE NOTIFICATION

## Projet d'implantation d'un nouveau site de télécommunication

### 11. Justification du projet proposé

Rogers propose l'installation d'un nouveau système d'antennes de radiocommunication au nord de la route D-Line, 1km à l'ouest de la route 15th Side. (« **projet proposé** ») afin d'améliorer la couverture cellulaire dans les environs de St. Joseph, et ainsi répondre à la demande sans cesse croissante pour les services sans fil.

Le projet proposé corrigera cette situation et permettra une couverture continue et ininterrompue entre les sites de télécommunication existants tout en maintenant notre engagement d'offrir un service cellulaire rapide et fiable, tant à l'intérieur qu'à l'extérieur des immeubles.

### 12. Évaluation des structures existantes et le choix de l'emplacement

Avant de proposer une nouvelle infrastructure de télécommunication, Rogers examine toute structure ou tout bâtiment existant pour déterminer s'il existe des possibilités de colocalisation. Rogers a examiné une tour Bell existante située à un peu plus de 3.5 kilomètres, mais il a été déterminé que la structure n'était pas assez haute pour desservir la zone cible.

Comme Rogers ne pouvait pas installer son équipement sur la structure susmentionnée, nous avons identifié l'emplacement proposé comme étant le site ayant le moins d'impact sur la communauté, tout en permettant à Rogers d'atteindre les objectifs de couverture cellulaire souhaités et de répondre aux exigences de la municipalité.

En outre, Rogers accepte de recevoir et d'examiner toute demande de colocalisation et de partage de pylônes émanant d'autres opérateurs titulaires d'une licence.

### 13. Description du système d'antennes proposé

**Localisation proposée :** au nord de la route D-Line, à l'ouest de la route 15th Side.  
**Coord. géographiques :** 46°16'53.46"N, 84° 1'3.14"W  
**Emplacement sur le site :** Le site est situé dans le sud du terrain.

### 14. Description des équipements et des ouvrages proposés

**Type de tour et détails :** tour haubanée

**Hauteur :** Élévation hors-tout d'environ 90 mètres incluant les antennes, le balisage aérien et le parafoudre.

**Autres détails :** Un cabinet d'équipements sera aussi aménagé à la base de la tour et l'ensemble du site sera ceinturé d'une clôture de sécurité et d'une entrée verrouillée. Le site est conçu pour fournir des services LTE et 5G à 3 secteurs 700, 2100, MHz. Il pourra également accueillir les futures technologies TBD.

### 15. Exigences en balisage d'obstacle aérien et pour l'utilisation des terrains

À l'heure actuelle, Rogers n'a reçu aucune spécification de Transports Canada ou de NAV CANADA concernant l'éclairage des obstacles à l'aviation ou le dégagement pour l'utilisation des terres dans le cadre du projet proposé. Néanmoins, Rogers estime que la tour nécessitera pas d'éclairage. Dans l'éventualité où la tour proposée devrait être éclairée, l'éclairage de jour sera le suivant : un feu blanc

clignotant de type CL-865 (20 000 candelas) au sommet (sans peinture), tandis que l'éclairage de nuit comprendra un feu rouge clignotant de type CL-864 (2 000 candelas) au sommet et deux feux rouges fixes CL-810 DOL (32,5 candelas) à mi-parcours, conformément à la norme 621 - Balisage et éclairage d'obstacles - Règlement de l'aviation canadien (RAC). Si ces spécifications sont inexactes, des informations supplémentaires vous seront fournies. Pour plus de détails, veuillez consulter :

[www.navcanada.ca/fr/information-aeronautique/programme-dutilisation-de-terrains.aspx](http://www.navcanada.ca/fr/information-aeronautique/programme-dutilisation-de-terrains.aspx)

<https://tc.canada.ca/fr/services-generaux/lois-reglements/liste-reglements/reglement-aviation-canadien-dors-96-433/normes/norme-621-balisage-eclairage-obstacles-reglement-aviation-canadien-rac>

## **16. Respect des codes et principes de génie**

Rogers atteste que tous les ouvrages, installations et structures réalisés et érigés dans le cadre du projet proposé respecteront les codes applicables (Code national du bâtiment et de l'Association canadienne de normalisation – CSA S37-18), et seront conçus selon les principes de génie généralement reconnus, et les méthodes de construction respecteront les règles de l'art, y compris l'intégrité structurelle.

## **17. Code de sécurité 6 de Santé Canada**

Rogers atteste que l'installation radio du projet proposé sera établie et exploitée de façon continue en conformité avec le Code de sécurité 6 de Santé Canada et les modifications qui pourront y être apportées, pour la protection du grand public, y compris tous les effets combinés de la colocation et des installations avoisinantes sur l'environnement radio local.

Pour plus de détails, nous vous invitons à consulter les sites du Gouvernement du Canada et de sources crédibles :

<http://www.ic.gc.ca/eic/site/smt-gst.nsf/fra/sf11467.html>

<https://www.canada.ca/fr/sante-canada/services/securete-et-risque-pour-sante/radiation/exposition-professionnelle-reglementation/code-securete-6-lignes-directrices-exposition-radiofrequences.html>

<https://www.canada.ca/fr/sante-canada/services/securete-et-risque-pour-sante/radiation/sources-rayonnements-quotidien/cellulaires-stations-base.html>

<https://www.who.int/news-room/q-a-detail/5g-mobile-networks-and-health> (anglais seulement)

## **18. Évaluation environnementale – Loi sur l'évaluation d'impact**

Rogers affirme que le projet proposé n'est pas situé sur des terres fédérales et qu'il n'est pas lié à un projet désigné (selon la description dans le [Règlement désignant les activités concrètes](#)), ou qu'il est autrement expressément désigné par le ministre de l'Environnement, comme nécessitant une évaluation environnementale. Pour plus de détails concernant la Loi sur l'évaluation d'impact (L.C. 2019, ch. 28, art. 1) : <https://laws-lois.justice.gc.ca/fra/lois/l-2.75/page-1.html>

## **19. Cadre réglementaire d'Innovation, Science et Développement économique Canada**

Le secteur des communications sans fil est une industrie réglementée par la Loi sur la radiocommunication du gouvernement fédéral et celle-ci est appliquée par Innovation, Sciences et

Développement économique Canada. ISDE Canada a mis en place une procédure intitulée *Circulaire des procédures concernant les clients* (CPC 2-0-03 — Systèmes d'antennes de radiocommunications et de radiodiffusion) que tout promoteur doit suivre quant au choix d'emplacement ou de modification d'un système d'antennes.

De plus, Rogers est tenu de consulter l'autorité responsable de l'utilisation du sol (ARUS) de la Canton de St. Joseph afin de déterminer les exigences de consultations et de discuter des préférences locales concernant l'emplacement ou la conception du système d'antennes. De l'information additionnelle se trouve sur le site d'ISDE Canada : <https://ised-isde.canada.ca/site/gestion-spectre-telecommunications/fr/securite-conformite/faits-sujet-pylones>

## **20. Consultation publique et le processus local**

Comme la Canton de St. Joseph n'a pas adopté son propre processus spécifique aux systèmes d'antennes de radiocommunications, le processus de consultation publique par défaut d'ISDE Canada s'applique. Les détails de cette procédure sont disponibles sur le site suivant : <https://ised-isde.canada.ca/site/gestion-spectre-telecommunications/fr/savoir-plus/documents-cles/procedures/circulaires-procedures-concernant-clients-cpc/cpc-2-0-03-systemes-dantennes-radiocommunications-radiodiffusion>

## **21. Contact Information / Coordonnées des intervenants**

**Innovation, Science and Economic Development Canada / Innovation, Science et développement économique Canada**

**Innovation, Science and Economic Development Canada**

2 Queen Street East, Sault Ste. Marie, ON, P6A 1Y3

Tel: 1-855-465-6307

Fax: 705-941-4607

Email/Courriel: [spectrumnod-spectredeno@ised-isde.gc.ca](mailto:spectrumnod-spectredeno@ised-isde.gc.ca)

Web: [https://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/h\\_sf11435.html](https://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/h_sf11435.html)

**Rogers Communications Inc.**

Christian Lee

Eric Belchamber and Associates

337 Autumnfield St., Kanata, ON, K2M 0J6

Tel: (613) 799-9900

Email/Courriel: [christian.lee@rogers.com](mailto:christian.lee@rogers.com)

**Land-Use Authority / L'autorité responsable de l'utilisation du sol**

**Township of St. Joseph/Canton de St. Joseph**

Amanda Richardson, Clerk Administrator

1669 Arthur Street - P.O. Box 187

Richards Landing, ON P0R 1J0

Phone: (705) 246-2625 X. 202

E-mail/Courriel: [clerkadmin@stjosephtownship.com](mailto:clerkadmin@stjosephtownship.com)

## **22. Invitation to Submit Feedback / Commentaires**

Within the framework of the public consultation, we invite citizens to submit their written comments and concerns **before 5pm on December 15<sup>th</sup>, 2024 at:**

Dans le cadre de la consultation, nous vous invitons à nous faire part de vos commentaires **avant 17h00 le 15 décembre, 2024 au:**

Tower Installation Project / Projet d'installation de communication sans fil  
Reference: **C4448 20th SR - F&G Line**

### **Rogers Communications Inc.**

Christian Lee

Eric Belchamber and Associates

337 Autumnfield St., Kanata, ON, K2M 0J6

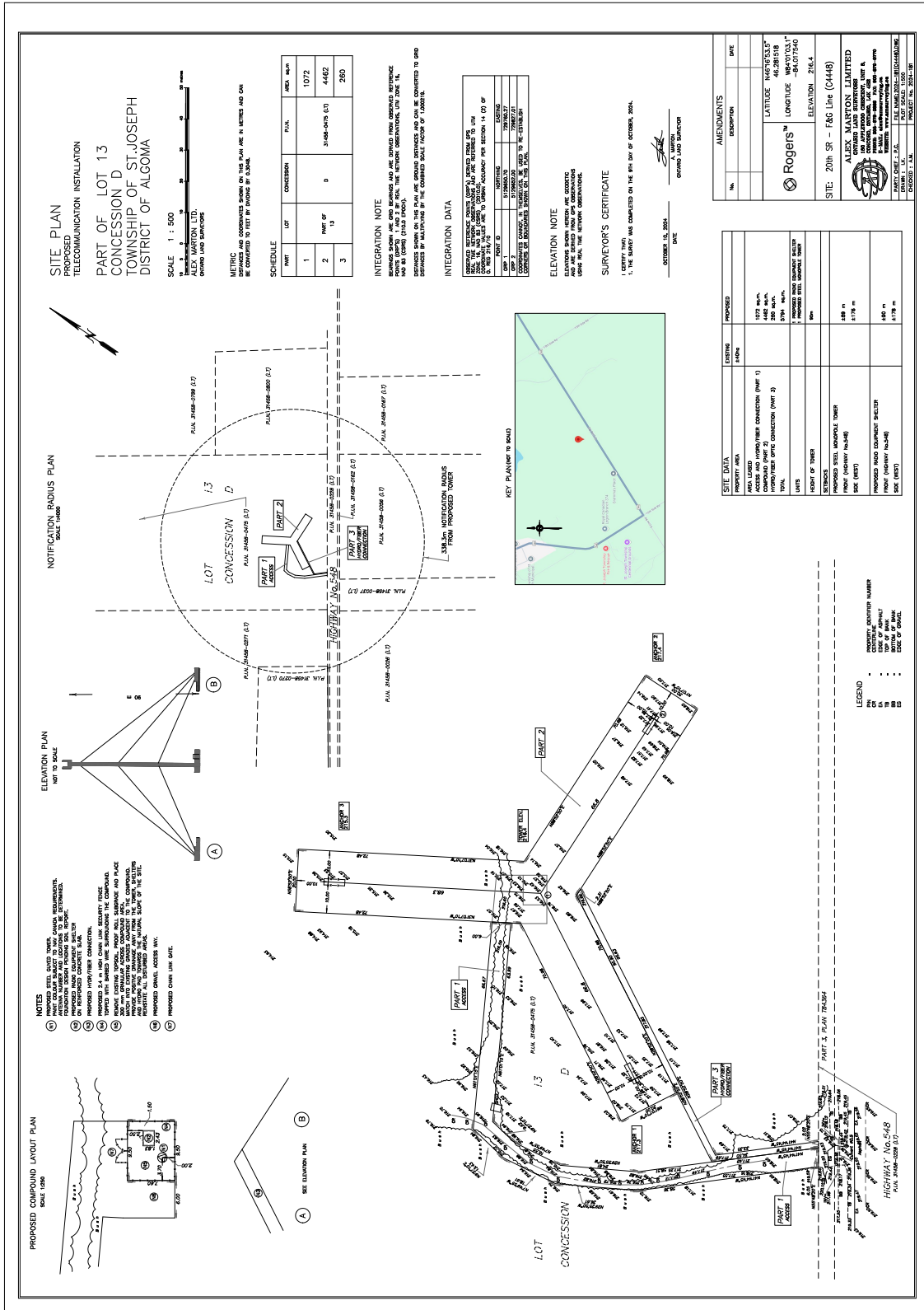
Tel: (613) 799-9900

Email/Courriel: [christian.lee@rogers.com](mailto:christian.lee@rogers.com)

**Appendix 1: Location map of the Proposed Installation**  
**Annexe 1 : Carte de localisation du projet propose**



# Appendix 2: Site plan of the Proposed Installation Annexe 2 : Projet de site arpenté

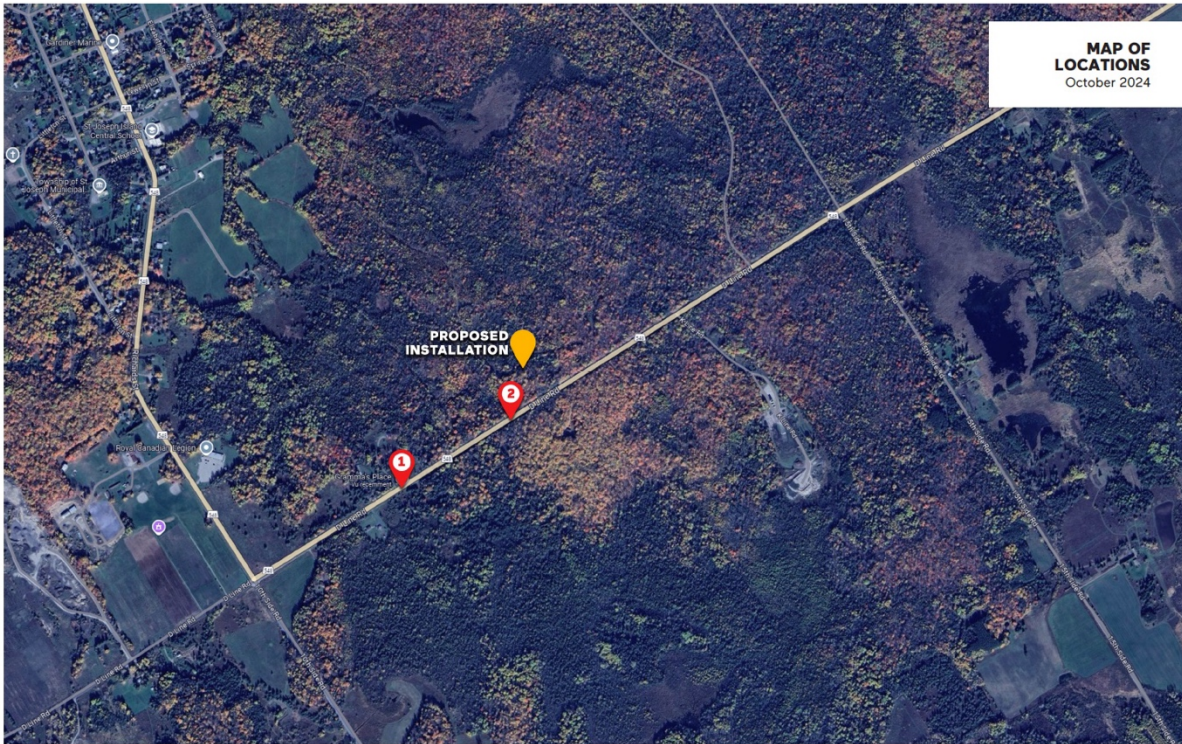


| AMENDMENTS |             | DATE |
|------------|-------------|------|
| No.        | DESCRIPTION |      |
|            |             |      |

**Rogers™**  
 SITE: 20th SR - F&G Line (C448)  
**ALEX MARTON LIMITED**  
 CHARTERED LAND SURVEYOR  
 1000 GERRARD STREET EAST, SUITE 100  
 TORONTO, ONTARIO M4W 1G7  
 TEL: (416) 461-5555  
 FAX: (416) 461-5556  
 REG. NO. 25244-11

| SITE DATA               | EXISTING       | PROPOSED       |
|-------------------------|----------------|----------------|
| PROPERTY AREA           | 14.00 Hectares | 14.00 Hectares |
| AREA UNDER CONSTRUCTION | 4462 SQ.M      | 4462 SQ.M      |
| CONCRETE AREA           | 360 SQ.M       | 360 SQ.M       |
| ASPHALT AREA            | 200 SQ.M       | 200 SQ.M       |
| PAVING                  |                |                |
| HEIGHT OF TOWER         |                | 18.00 M        |
| HEIGHT OF TOWER         |                | 18.00 M        |
| HEIGHT OF TOWER         |                | 18.00 M        |
| HEIGHT OF TOWER         |                | 18.00 M        |
| HEIGHT OF TOWER         |                | 18.00 M        |

**Appendix 3: Visual simulations of the Proposed Installation**  
**Annexe 3 : Simulations visuelles du site proposé**



**C4448 20TH SR - F & G LINE**



**SIMULATION 2**  
October 2024

**C4448 20TH SR - F & G LINE**

APPROXIMATE DISTANCE BETWEEN THE PROPOSED INSTALLATION AND THE VIEWPOINT : 147 METRES

\* This illustration is a visual simulation. The end result, upon construction of this telecommunications tower, could differ from the illustration.

**ROGERS.**  
Simulations by **Futil.** [www.futildesign.com](http://www.futildesign.com)



**SIMULATION 1**  
October 2024

**C4448 20TH SR - F & G LINE**

APPROXIMATE DISTANCE BETWEEN THE PROPOSED INSTALLATION AND THE VIEWPOINT : 477 METRES

\* This illustration is a visual simulation. The end result, upon construction of this telecommunications tower, could differ from the illustration.

**ROGERS.**  
Simulations by **Futil.** [www.futildesign.com](http://www.futildesign.com)





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## Supporting a HART Hub in Sault Ste. Marie

# Homelessness and Addiction Recovery Treatment (HART) Hub

**Wednesday, November 13, 2024**

The Canadian Mental Health Association of Algoma and contributing partners have submitted an application to the Government of Ontario for a HART (Homelessness, Addictions Recovery & Treatment) Hub to be located in Sault Ste. Marie.

As homelessness, mental health challenges, and substance use issues continue to grow in our community – and more people require assistance as a result – we badly need increased support from the province. The HART Hub program that has been announced by the government represents an opportunity to get people the help they need. Working with individuals, families and Indigenous communities on a daily basis, the team that submitted our proposal understands that low-barrier connections to services and critical support networks are foundational to the success of mental health and addictions treatment, life stabilization and aftercare programming that ensures vulnerable individuals can attain housing to achieve and maintain well-being and recovery.

The proposal thoroughly demonstrates the need for such a facility, provides a comprehensive description of operations, outlines how it will positively affect the community and emphasizes why our longstanding collaborative approach to health and well-being in our community makes Sault Ste. Marie an ideal candidate for a HART Hub.

In support of our application, the City is asking that community members send letters to the Minister of Health. A template letter file is [available online](#), and the text of the letter is included below.

Date

[sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)

Honourable Sylvia Jones  
Minister of Health  
777 Bay Street, 5th Floor  
Toronto, ON  
M7A 2J3

Dear Minister Jones:

I am writing as a concerned resident of Sault Ste. Marie, compelled to address a crisis affecting our community's well-being. Recent data released by the Office of the Chief Coroner for Ontario, shows that Sault Ste. Marie continues to have the highest rate of opioid-related deaths in the province, along with rates of emergency department visits and hospitalizations that are significantly above average.

These statistics highlight an urgent need for enhanced support from the Government of Ontario. Establishing a HART (Homelessness, Addictions Recovery & Treatment) Hub in Sault Ste. Marie is a vital step in addressing this crisis. Our community faces unique challenges that exacerbate the impacts of addiction and homelessness, such as limited access to comprehensive mental health and addiction services. A HART Hub would provide a much-needed, coordinated health care option that integrates addiction treatment, mental health services and housing supports, all within a single, accessible facility.

While we see tremendous efforts from local organizations, healthcare providers, and volunteers, this crisis requires a level of support that only the Provincial government can provide. I urge you to prioritize Sault Ste. Marie as a location for a HART Hub. Thank you for your consideration.

Sincerely,

**Share this page:**

## Contact Us

### Phone

705-759-2500

### Email

[info@cityssm.on.ca](mailto:info@cityssm.on.ca)

### Fax

705-759-2310

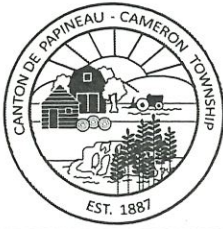
### .TTY

1-877-688-5528

### Location

**99 Foster Drive**

Sault Ste. Marie, ON  
P6A 5X6



## THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
E-mail: [clerk@papineaucameron.ca](mailto:clerk@papineaucameron.ca) Website: [www.papineaucameron.ca](http://www.papineaucameron.ca)

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November 13, 2024

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office  
Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

### **RE: Ontario Building Code**

The Council of Papineau-Cameron met at their regular Council meeting on November 12, 2024 and passed the attached resolution 2024-328.

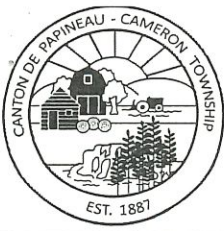
Feel free to contact us if you have any questions.

Sincerely,

Jason McMartin, BA, ADA  
CAO/Clerk-Treasurer

Encl. Council Resolution 2024-328

c.c. Hon. Paul Calandra MPP, Minister of Municipal Affairs and Housing  
Hon. Michael Parsa MPP, Minister of Children, Community and Social Services  
Hon. Victor Fedeli MPP, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade  
Association of Municipalities of Ontario  
Ontario Building Officials Association  
Municipalities of Ontario



**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
 Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
 Website: www.papineaucameron.ca

**DATE:** November 12, 2024      **RESOLUTION NUMBER:** 2024- 328

**MOVED BY:** *Shelley Belanger*      **SECONDED BY:** *MChenier*

**WHEREAS** Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

**AND WHEREAS** the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

**AND WHEREAS** the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

**AND WHEREAS** current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

**AND WHEREAS** an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

**AND WHEREAS** providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

**THAT** the Council of Papineau-Cameron Township hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
4. Support for Diverse Models: Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

**AND FURTHER THAT** the Council of Papineau-Cameron Township encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

**AND FURTHER THAT** this resolution be provided to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

**CARRIED:** *Robert Corriveau*      **NOT CARRIED:** \_\_\_\_\_  
 (Mayor)      (Mayor)

**COPY**

Recorded Vote (Upon Request of Councillor \_\_\_\_\_) Section 246 (1) Municipal Act

| RECORDED DIVISION VOTE        | YES Signature | NO Signature | ABSTAIN Signature |
|-------------------------------|---------------|--------------|-------------------|
| Mayor Robert Corriveau        |               |              |                   |
| Deputy Mayor Shelley Belanger |               |              |                   |
| Councillor Keith Dillabough   |               |              |                   |
| Councillor Jason Bélanger     |               |              |                   |
| Councillor Mélanie Chenier    |               |              |                   |

**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**

**BY-LAW 2024-49**

**A By-Law to amend By-Law 2023-29, and to appoint a Deputy Clerk for The Corporation of The Township of St. Joseph.**

WHEREAS Section 228 (2) of the Municipal Act, 2001, as amended, provides that a municipality may appoint Deputy Clerks who have all the powers and duties of the Clerk under this and any other Act; and

WHEREAS, in the absence of the Clerk of the municipality, the Deputy Clerk may be required to perform or conduct statutory powers and duties as required;

NOW THEREFORE the Council of The Corporation of the Township of St. Joseph hereby enacts as follows:

1. THAT Michelle Pearse be appointed as Deputy Clerk, effective November 12, 2024.
2. THAT, in the absence of the Clerk, this appointment authorizes the execution of the duties and responsibilities of the Clerk, except where set out by name only, as set out in the *Municipal Act*, and all other Provincial and Federal Statutes and regulations thereto, and will also include any duties and responsibilities as may be assigned through the By-laws of The Township of St. Joseph, or by Council.
3. THAT the Clerk will continue to exercise their powers and duties, despite the delegation.
4. THAT the Deputy Clerk Position will be placed at class 18 on the municipality's salary grid.
5. THAT any other By-law or portions thereof which are inconsistent with this By-law be hereby repealed.
6. THAT this by-law shall come into force and take effect on the date of its passing.

Passed in open Council on November 20, 2024.

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Jody Wildman, Mayor

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Amanda Richardson, Clerk Administrator

**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**

**BY-LAW 2024-50**

**A By-Law to appoint a Deputy Treasurer for The Corporation of The Township of St. Joseph.**

WHEREAS Section 286 (2) of the *Municipal Act*, 2001, as amended, states that a municipality may appoint a Deputy Treasurer who shall have all the powers and duties of the Treasurer under this and any other Act; and

WHEREAS, in the absence of the Treasurer of the municipality, the Deputy Treasurer may be required to perform or conduct statutory powers and duties as required;

NOW THEREFORE the Council of The Corporation of the Township of St. Joseph hereby enacts as follows:

1. THAT Laura Carolei be appointed as Deputy Treasurer, effective November 12, 2024.
2. THAT, in the absence of the Treasurer, this appointment authorizes the execution of the duties and responsibilities of the Treasurer, except where set out by name only, as set out in the *Municipal Act*, and all other Provincial and Federal Statutes and regulations thereto, and will also include any duties and responsibilities as may be assigned through the By-laws of The Township of St. Joseph, or by Council.
3. THAT the Treasurer will continue to exercise their powers and duties, despite the delegation.
4. THAT the Deputy Treasurer position will be placed in job class 18 of the municipality's salary grid.
5. THAT any other By-law or portions thereof which are inconsistent with this By-law be hereby repealed.
6. THAT this by-law shall come into force and take effect on the date of its passing.

Passed in open Council on November 20,2024.

---

Jody Wildman, Mayor

---

Amanda Richardson, Clerk Administrator

**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**

BY-LAW 2024-51

**A By-Law to Confirm the Proceedings of the Regular Council Meeting held on  
November 20, 2024.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c25, as amended, provides that a municipal Council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized by Council to be taken does not lend itself to an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of St. Joseph at its meeting on November 20, 2024, in respect to each motion, resolution, direction and other action passed and taken by Council, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified, and confirmed.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or actions, to obtain approvals where required, and to execute any and all documents as may be necessary, and to affix the corporate seal to all such documents as required.

Passed in open Council on November 20, 2024.

---

Joseph Wildman  
Mayor

---

Amanda Richardson  
Clerk Administrator