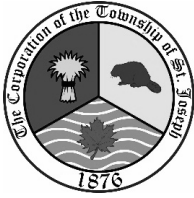


**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**  
**COUNCIL MEETING**  
**AGENDA**  
**6:30 p.m. - Wednesday, October 18, 2023**  
**Council Chambers – 1669 Arthur Street, Richards Landing**

1. **Call to Order**
2. **Moment of Silent Reflection**
3. **Disclosure of Pecuniary Interest**
4. **New Business and Discussion Items**
  - a. **By-Law Review**
    - i. **Trailer By-Law**
    - ii. **Notice Provision By-Law and Policy**
5. **Adoption of the previous minutes** **4-8**
  - a. **Regular Council Meeting – October 4, 2023**  
**Recommendation:** BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, October 4, 2023, be adopted as circulated.
6. **Accounts** **9**  
**Recommendation:** BE IT RESOLVED THAT the Cheque Register dated October 18, 2023, in the amount of \$271,235.23 be approved as presented.
7. **Staff and Committee Reports**
  - a. **Marina Committee 2023 Season End Summary** **10-11**  
**Recommendation:** BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the 2023 marina season update be received for information.
  - b. **Events Committee Meeting and Go North Summary 2023** **12-15**  
**Recommendation:** BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Events Committee Meeting and Go North Summary 2023 be received, and;  
  
THAT council approve the proposed budget maximum for Artist Talent for the 2024 Go North Music Festival as outlined in the report, and;  
  
THAT council authorize staff to prepare and release an RFQ for a contract to manage marketing and promotions services for the 2024 Go North Music Festival, and;  
  
THAT council approve the change in date for the 2024 Go North Music Festival to the final weekend of July.
  - c. **Recreation Committee Meeting Summary** **16-17**  
**Recommendation:** BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Recreation Committee Fall Meeting Summary received for information.



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
AGENDA  
6:30 p.m. - Wednesday, October 18, 2023  
Council Chambers – 1669 Arthur Street, Richards Landing**

- d. RFQ Results – Public Works Storage Garage Floor 18  
**Recommendation:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation for the construction of a concrete floor within the existing Public Works storage garage be received, and  
 That Council accepts the bid from Karhi Contracting and directs staff to have the work completed within the provided timeline.
- e. Flexible Work Hours 6-month Review 19  
**Recommendation:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding flexible work hours for the administrative and Trefry Centre full-time staff be received for information, and  
 That Council \_\_\_\_\_.

**8. Correspondence**

Item #	Description	Action
<b>Items to be received for information</b>		
A	St. Joseph Island Museum Board – September 2023	20-21
B	O.P.P. – Police Service Board Reports – July and August 2023	22-26
<b>Items with a request for support (resolutions)</b>		
C	Township of Chapleau – MPP Seat in Algoma-Manitoulin Riding	27
D	Municipality of Bluewater – Childcare Availability in Ontario	28-29
E	West Lincoln - Challenges Faced by Smaller Developers in Ontario Communities	30-31
F	City of Burlington - Provincial legislation for third-party short-term rental companies	32-33

**Recommendation:** BE IT RESOLVED THAT correspondence items A through F be received for information; and

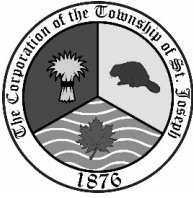
That the recommended actions be taken.

**9. Closed Session**

**Recommendation:** BE IT RESOLVED THAT Council proceed into Closed Session at \_\_\_\_\_ p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees.

- a. Marina Manager Contract

**Recommendation:** BE IT RESOLVED THAT Council does rise from Closed Session at \_\_\_\_ p.m.



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**  
**COUNCIL MEETING**  
**AGENDA**  
**6:30 p.m. - Wednesday, October 18, 2023**  
**Council Chambers – 1669 Arthur Street, Richards Landing**

**10. By-Laws**

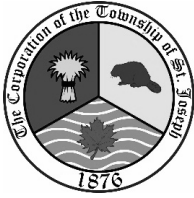
- a. Confirmation

**34**

**Recommendation:** BE IT RESOLVED THAT leave be granted to introduce By-Law 2023- 35 being a By-Law to confirm the proceedings of the Council meeting held on October 4, 2023; and THAT said by-law be passed in open council on October 4, 2023.

**11. Adjournment**

**Recommendation:** BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at \_\_\_\_\_ p.m. to meet again at 6:30 p.m. on Wednesday, November 1, 2023, or at the call of the chair.



**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**  
**COUNCIL MEETING**  
**DRAFT MINUTES**  
**6:30 p.m. - Wednesday, October 4, 2023**  
**Council Chambers – 1669 Arthur Street, Richards Landing**

<b>Present</b>	
<b>Council</b>	Mayor Jody Wildman Councillor Steven Adams Councillor Bryon Hall Councillor Cameron Ross Councillor Greg Senecal
<b>Staff</b>	Amanda Richardson, Clerk Administrator Dan See, Superintendent of Public Works

**1. Call to Order**

Mayor Wildman Called the meeting to order at 6:30 p.m.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest – N/A**

**4. New Business and Discussion Items – N/A**

**5. Adoption of the previous minutes**

a. Regular Council Meeting – September 20, 2023

Resolution #2023-248

Moved By: Greg Senecal

Seconded By: Steven Adams

BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, September 20, 2023, be adopted as circulated.

Carried.

**6. Accounts**

Resolution #2023-249

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT the Cheque Register dated October 4, 2023, in the amount of \$281,553.54 be approved as presented.

Carried.

**7. Staff and Committee Reports**

a. Roads Committee Update

i. Shore Road maintenance

ii. 2023 project review

Resolution #2023-250

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the summary of recent Roads Committee meetings be received for information.

Carried.

Mayor Wildman and the Public Works Superintendent provided a summary of recent roads and shore road meetings as well as project status updates for 2023.

b. RFQ Reissue - Public Works Storage Garage Floor

Resolution #2023-251

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the contract for the construction of a concrete floor within the existing Public Works storage garage be received, and

That Council authorizes staff to reissue the request for quotation for the project.

Carried.

c. RFQ Results – Centennial Grounds Hydroseeding

Resolution #2023-252

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of Request for Quotations (RFQ) regarding Centennial Grounds hydroseeding be received for information, and

THAT staff be authorized to award the contract and enter into an agreement with Chris Tranberg and Son Ltd. as quoted.

Carried.

d. RFQ Results – Centennial Grounds Fencing

Resolution #2023-253

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation (RFQ) for New Chain Link Fencing at the Centennial Grounds received for information.

Deferred.

e. Request to waive fee for – Children’s Library

Resolution #2023- 255

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the Children’s Library to waive the rental fee for the Old Town Hall for a family jigsaw puzzle contest to be held February 19, 2024, be received for information, and

That Council authorizes staff to waive the rental fee for the event provided as a community benefit.

Carried.

f. Request to waive fee for – St. Joseph Island Lion’s Club

Resolution #2023- 256

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the St. Joseph Island Lions Club to waive the rental fee for the Tranter Park space for their annual witches' dance event to be held on October 28, 2023, be received for information, and

That Council authorizes staff to waive the rental fee for the event provided as a community benefit.

Carried.

g. 2023 Holiday Closure Schedule

Resolution #2023- 257

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the 2023 holiday hours for the Municipal Office, the Dr. Trefry Centre and Landfill Site be received: and

THAT Council approve the recommended holiday closure strategy, with the Township Office and the Dr. Trefry Memorial Centre being closed from 4:00 p.m. on Friday, December 22, 2023, through to Monday, January 1, 2024, inclusive, reopening Tuesday, January 2, 2024; and

THAT the Landfill Site be open for regular hours during that period; and

THAT the Council schedule be adjusted to meet on January 10<sup>th</sup> & 24<sup>th</sup> 2024, and

THAT public notification of the scheduling change be provided.

Carried.

h. Planning Board Appointment

Resolution #2023- 258

Moved By: Greg Senecal

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the appointment for the St. Joseph Island Planning Board be received, and

That Council appointed Rick Thomas as a municipal representative on the Planning Board for the remainder of this Council term.

Carried.

**8. Addendum**

**Staff & Committee Reports**

a. RFQ Results – Foundation Repair Richards Landing Marina Building

Resolution #2023- 259

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation (RFQ) for Foundation Repair at the Richards Landing Marina Building be received for information; and,

THAT staff be authorized to award the contract and enter into an agreement with Thomas Young Builders as quoted.  
Carried.

## 9. By-Laws

### a. Inventory and Classify Highways

Resolution #2023- 260

Moved By: Cameron Ross

Seconded By: Steven Adams

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-XX being a By-Law to set out the various classifications of highways within the municipality; and,

THAT said by-law be passed in open council on October 4, 2023.

Deferred.

### b. Prescribe a Maximum Rate of Speed on Certain Highways

Resolution #2023-254

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-XX being a By-Law to prescribe maximum rates of speed on certain highways within the boundaries of the municipality; and

THAT By-Law Amends By-Law 1778, and

THAT said by-law be passed in open council on October 4, 2023.

Deferred.

### c. Confirmation

Resolution #2023- 261

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce By-Law 2023- 33 being a By-Law to confirm the proceedings of the Council meeting held on October 4, 2023; and

THAT said by-law be passed in open council on October 4, 2023.

Carried.

## 10. Adjournment

Resolution #2023- 262

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:26 p.m. to meet again at 6:30 p.m. on Wednesday, October 18, 2023, or at the call of the chair.

Carried.

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Joseph Wildman, Mayor

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Amanda Richardson, Clerk Administrator



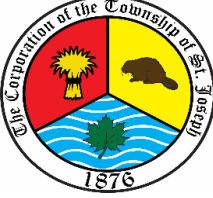
**TOWNSHIP OF ST. JOSEPH**

Disbursements

18-Oct-23

RESOLUTION #

<u>Chq #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Chq Amount</u>
PAP	10/5/2023	ATS	ADMIN - SECURITY	24.80
107307	10/5/2023	ISLAND CLIPPINGS	ADMIN/ LANDFILL - ADVERTISING	108.48
107306	10/5/2023	GLEN IRWIN	CBO MILEAGE AUG 2023	92.00
6324	10/5/2023	1000015261 ONTARIO INC	FIRE - TRAINING	4,520.00
107287	10/5/2023	ALLETRAM GROUP LTD	LANDFILL - BIN RENTAL	678.00
107301	10/5/2023	GREEN FOR LIFE ENVIRONMENTAL	LANDFILL - RECYCLING	3,683.62
107317	10/5/2023	ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	OMERS CONTRIBUTIONS	14,085.92
6327	10/5/2023	MINISTER OF FINANCE	OPP BILLING - AUGUST 2023	18,047.00
107284	10/5/2023	ABELL PEST CONTROL INC	OTH - PEST CONTROL	544.16
PAP	10/5/2023	RECEIVER GENERAL	PAY - REMITTANCES	25,926.15
PAP	10/5/2023	WORKPLACE SAFETY AND INSURANCE BOARD	PAY - REMITTANCES	10,767.24
107292	10/5/2023	KIMBERLY CHEESEMAN	PSW MILEAGE	527.15
107297	10/5/2023	JENNY ENNS	PSW MILEAGE	172.00
107304	10/5/2023	KARLEE-LYNN HUBBARD	PSW MILEAGE	35.00
107311	10/5/2023	ELIZABETH LANE	PSW MILEAGE	234.50
107321	10/5/2023	SHERRY RODGERS	PSW MILEAGE	418.00
107285	10/5/2023	FRASER ADAMS	REIMBURSEMENT FOR SUPPLIES	81.46
107327	10/5/2023	TRACTION (UAP INC)	ROADS - EQUIP MAINT & REPAIRS	633.59
107315	10/5/2023	MSR TIRE LTD.	ROADS - VEH MAINTENANCE	4,777.64
107289	10/5/2023	ATS	ROADS -IT SERVICE CALL	386.03
107294	10/5/2023	MELISSA CRIPPS	SNRS - DAY OUT TRANSPORATION	136.00
107286	10/5/2023	ALGOMA BUSINESS COMPUTERS	SNRS - IT SERVICE CALL	731.23
6325	10/5/2023	VARIOUS	SNRS - MOW TRAVEL	2,405.31
107293	10/5/2023	VARIOUS	SNRS - TRANSPORTATION	5,671.99
107318	10/5/2023	DAVID PEARSE	SNRS - TRANSPORTATION / AC-BLEO MILEAGE	116.50
107313	10/5/2023	MASSEY WHOLESALE LIMITED	SNRS- DAY OUT/MOW SUPPLIES	640.73
107310	10/5/2023	KENTVALE MERCHANTS LTD.	VARIOUS DEPARTMENT SUPPLIES	306.58
6328	10/5/2023	MICHAEL NADJIWON	WILDLIFE MANAGEMENT	750.00
DD	10/6/2023	BI-WEEKLY PAYROLL	PP 20	32,892.76
DD	10/6/2023	MONTHLY PAYROLL	SEPTEMBER 2023	4,120.49
6329	10/13/2023	ALGOMA MANOR	SNRS - VAN USAGE	258.70
6330	10/13/2023	AMCTO ZONE 7	ADMIN - CONFERENCE	125.00
6331	10/13/2023	BELL CANADA	MARINA - PHONE	110.51
6332	10/13/2023	BELL CANADA	VARIOUS - PHONE	1009.96
6333	10/13/2023	FIREHALL BOOKSTORE	FIRE - SUPPLIES	366.57
107329	10/13/2023	ABELL PEST CONTROL INC	OTH - PEST CONTROL	66.43
107330	10/13/2023	ALGOMA DISTRICT SERVICES ADMINISTRATION BOARD	LEVY - OCT 2023	65410.92
107331	10/13/2023	ALGOMA AG CENTRE	ROADS - FUEL	2664.54
107332	10/13/2023	GREEN FOR LIFE ENVIRONMENTAL	LANDFILL - RECYCLING	5297.17
107333	10/13/2023	ISLAND CLIPPINGS	LANDFILL - ADVERTISING	40.68
107334	10/13/2023	KENTVALE MERCHANTS LTD.	MISC - SUPPLIES	585.83
107335	10/13/2023	LOCAL AUTHORITY SERVICES	MISC - SUPPLIES, RDS - EQ. MTCE	10517.7
107336	10/13/2023	MASSEY WHOLESALE LIMITED	SNRS - GROCERIES	1144.55
107337	10/13/2023	MUNICIPAL PROPERTY ASSESSMENT CORPORATION	LEVY - OCT 2023	9123.5
107338	10/13/2023	NORTHSHORE SENTINEL	SNRS - ADVERTISING	67.08
107339	10/13/2023	PINCHIN LTD	LANDFILL - FALL FIELD MONITORING	4746
107340	10/13/2023	PIONEER CONSTRUCTION	ROADS - MATERIAL	2266.5
107341	10/13/2023	PUBLIC UTILITIES COMMISSION	W/S - MONTHLY CONTRACT	13174.33
107342	10/13/2023	ROYAL CANADIAN LEGION BRANCH 374	ADMIN/SNRS - REMEMBRANCE DAY WREATH	100
107343	10/13/2023	SUPERIOR PROPANE	MARINA/ADMIN - PROPANE	1800.14
107344	10/13/2023	UNITED SYSTEMS TECHNOLOGY INC	ADMIN - MONTHLY FEE	38.37
PAP	10/13/2023	ALGOMA POWER INC	MISC - POWER SEPT 2023	6833.58
PAP	10/13/2023	BELL MOBILITY	MISC - CELL PHONE AUG/SEPT 2023	811.95
PAP	10/13/2023	COLLABRIA VISA	MISC - VISA AUG/SEPT 2023	11045.12
PAP	10/13/2023	RCAP LEASING INC.	ADMIN - COPIER LEASE	115.77
<b>TOTAL</b>				<b>271,235.23</b>

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Sherie Gladu, Community Projects Coordinator
	<b>DATE:</b>	October 18, 2023
	<b>SUBJECT:</b>	Marina Committee Fall Meeting Summary
<b>RECOMMENDATION:</b>	BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Marina Committee Fall Meeting Summary received for information.	

### Background

The Marina Committee met on October 11, 2023, to discuss Marina operations this season and potential projects for the 2024 season. Discussion Summary:

1. Staffing 2023:
  - a. Positive feedback about all summer staff was received by the Marina Manager. Overall staffing was excellent this summer. The Manager recommended to reduce staff to a Full time Manager, and 2.5 FTE student positions for 2024, as that would meet demand.
  - b. Office setup reorganization worked well with good site-lines created for both ramp and fuel area. More efficient use of space. Square point of sale system saved both time and money with reconciliation processes improved and less errors in balancing, as well as lowered fees.
2. Slips
  - a. Seasonal Slip Rentals 2023: 32 of 42 seasonal slips were busy all season. Marina Manager recommends leaving only 4 slips open for transient in West Basin next season, which would result in additional revenue. Recommend exploring adding more slips to west basin using two existing docks in storage, which may need minor repairs.
  - b. Slips in East Basin: Slips were very busy, particularly on nights when the Restaurant was open. Approximately 1/3 of all transient boaters went downtown to purchase supplies during their visit. Consider adding one or two floating docks 6x20 to the east basin for budget consideration.
3. Fueling
  - a. 1400-1500 vessels were fueled this season. Due to lower water levels, there should be a new fueling dock (floating) added with ramp from permanent wharf to safely fuel vessels.
4. Boater Services
  - a. Pump out worked well and reported more use this year. Boaters were happy with improvements. Some requests for improved WIFI, staff to investigate cost to switch to Starlink in 2024. Recommend ramp free to increase to \$7 for 2024.
5. Restaurant Lease
  - a. 5-year lease has been signed. This year was very busy and a positive addition to our waterfront. No issues to report.
6. Construction
  - a. Phase 2 Construction Completion was completed in late spring as scheduled. Other than minor supply chain issues most elements were complete for the high tourism season. This project included the expansion of the deck, construction of the covered canopy, final grading, landscaping and seating and planter features and roof drainage improvements.

- b. Phase 3 Construction Timeline: This phase (funded by NOHFC at 90%) includes replacement of roof mounted HVAC system with ground mounted system, roof replacement, foundation repairs and flooring replacement. All but the flooring replacements have been tendered and awarded for completion either this fall, or prior to operating season.
  - c. Other Construction: The marina Lighthouse siding replacement has been tendered and awarded for completion this fall. The Boardwalk replacement and repairs have been tendered and awarded for completion this fall.
7. Special Events:
- a. Makers Market every Saturday in July and August. Was not well attended and few vendors this year due to the APH rules regarding prepared food item sales. Recommend not continuing with this event. Perhaps a single day market might be possible during the busy summer season, but every weekend resulted in poor participation.
  - b. Community Night Live Band and Boat Parade of Lights. Very well attended. Many positive comments from the public. Over \$500 was raised through donations to the Hospital Auxiliary and \$120 was raised through boat registrations for the MMHA. Recommend to continue next year, move the band back to the Cenotaph Park to create more space as the waterfront was quite congested.

### **Financial Implications**

There are no financial implications resulting from this report. Any suggestions for the 2024 budget will be reviewed and recommended in spring 2024.

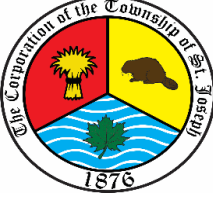
### **Summary**

Council may receive the report.



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Sherie Gladu, Community Projects Coordinator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Sherie Gladu, Community Projects Coordinator
	<b>DATE:</b>	October 18, 2023
	<b>SUBJECT:</b>	Events Committee Meeting and Go North Summary 2023
<b>RECOMMENDATION:</b>	<p>BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Events Committee Meeting and Go North Summary 2023 be received, and;</p> <p>THAT council approve the proposed budget maximum for Artist Talent for the 2024 Go North Music Festival as outlined in the report, and;</p> <p>THAT council authorize staff to prepare and release an RFQ for a contract to manage marketing and promotions services for the 2024 Go North Music Festival, and;</p> <p>THAT council approve the change in date for the 2024 Go North Music Festival to the final weekend of July.</p>	

## Background

The Events Committee met on Wednesday October 11, 2023. The 2023 Go North Music Festival and budget were summarized. The following information was shared:

### 2023 Event Overview

#### 1. ATTENDANCE

Final number estimate (including comps, artists, Est. # of Children under 12 and volunteers)

- Friday 100 (plus vol/artists/workers 35) – 135 present
- Saturday 300 (plus vol/artists/workers 85) - 385 in attendance
  
- While the feedback from artists, sound engineer, volunteer and audience continues to be extremely positive, ticket sales remain at a similar level as 2022. This number is similar in range to the event’s inaugural year in 2017.
- While there was some growth year-over-year in 2018 and 2019, the event essentially had to re-establish itself after being cancelled in 2020 and 2021 due to the COVID-19 pandemic. That setback has been compounded by the subsequent inflationary pressures experienced since mid-2021.
- The Committee’s intention in planning for 2022 was to increase its budget for talent to bring in a higher profile headliner. However, due to inflation and the evolving nature of the music business, our increased budget was not sufficient to acquire an act with any greater name recognition than we have had in previous years.

- To address this, we are seeking Council approval to increase the artist budget for the 2024 Go North Music Festival to a maximum of \$45,000 (increased from \$30,000 in 2023).
- In addition, the consultant we have employed in past year to assist with traditional media marketing was too busy with another music festival in 2022 that falls on the same weekend as Go North. This had some impact on our promotional ability as that aspect was added to existing staff and volunteer duties.
- We recognize that a more concerted focus must be brought to marketing and promotions in general and are proposing to put out a Request for Quotes (RFQ) for a consulting firm to undertake both social and traditional media marketing and promotions for 2024.
- Finally, the Committee is recommending a change in date for the 2024 Go North Music Festival. It has traditionally been held on the second weekend of July, which was earlier than originally envisioned. However, due to the commitment of our Sound Engineer to the Sault's RotaryFest and the competing interest for audience, we settled on the weekend before that event.
- Unfortunately, this has put our festival (often) on the same weekend as larger music festivals in Sudbury, Orillia and Ottawa. This time of the year is also very busy for other events across the province and competing time for families shortly after the end of the school year.
- After discussing the possibility of changing the timing of the event for the past few years, the Committee is proposing to move to the final weekend of July.
- This would coincide, but not conflict with the Richards Landing Community Night and would hopefully benefit from interest in that event, many Islanders returning home for that time of the summer, and less competition with other music festival in northeastern and eastern Ontario.
- The plan is to continue with a similar Saturday late-afternoon and evening format as we have in the past, support the Recreation Committee's Boat Parade of Lights and free concert at the Marina on the Friday night, and consider the possibility of a Thursday night concert at the Town Hall.
- Our intention is not to interfere with, or impact the Community Night Committee's event, set-up/take-down or area of use of the Centennial Grounds and have reached out to its Committee Chairs to answer any questions or address any concerns they may have.
- We believe this could benefit the Music Festival and add an element to the final weekend of July that could see growth in visitation and benefit's our tourism-based business community.

## **2. 2023 BUDGET**

**2023 TOTAL REVENUE: \$28,390.82**

**2023 TOTAL EXPENSES: \$56,040.28**

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**Loss \$15,849.46\***

*\*The Events Reserve Fund was set-up to cover potential in-year deficits for the Go North Music Festival. In the case of surpluses, these funds are placed in the reserve. A total of approximately \$75,000 remains in the Events Reserve Fund.*

**Detailed Year to Year Summary:**

	HST Recovered		2019 Actual	2020, 2021 COVID	2022 Actual	2023 Actual
	included					
	2017 Actual	2018 Actual				
<b>Revenue</b>	<b>Actual (326)</b>	<b>380 tix</b>	<b>401 tix</b>		<b>390tix</b>	<b>300</b>
Ticket sales	\$ 12,621	\$ 14,259	\$ 15,155		\$19,309	\$16,590
Concessions and Merch	\$ 4,437	\$ 5,958	\$ 4,548		\$7,158	\$7,682
Booth Rentals	\$ 1,250	\$ 892	\$ 1,163		\$893	\$517
Grants		\$ 2,000	\$ 9,560		\$24,958	\$11,800
Sponsorships	\$ 3,900	\$ 3,879	\$ 2,000		\$8500	\$3,600
<b>Total Revenue</b>	<b>\$ 22,209</b>	<b>\$ 26,990</b>	<b>\$ 32,428</b>		<b>\$60,820</b>	<b>\$40,190</b>
<b>Expenses</b>						
Advertising and Publishing	\$ 4,501	\$ 9,120	\$ 3,933		\$2,621	\$2,779
Materials and Supplies	\$ 3,814	\$ 4,333	\$ 5,437		\$8,137	\$8,245
Contracted Services	\$ 21,096 Bands = \$ 11,861	\$ 29,712 Bands = \$ 20,214	\$19,004 Bands = \$ 13,350		\$30,555 Bands = \$ 17,986	\$45,015 Bands = \$29,800
	<b>\$ 29,413</b>	<b>\$ 43,166</b>	<b>\$ 28,376</b>		<b>\$41,314</b>	<b>\$56,040</b>
<b>Profit / Loss</b>	<b>\$-7,203</b>	<b>\$ -16,176</b>	<b>\$ 4,052</b>		<b>\$19,506</b>	<b>\$ -15,850</b>

**Financial Implications**

The committee requests that council pre-authorize a budget of \$45,000 for allocation to Artist Talent to support efforts to secure a higher profile headliner in an effort to increase ticket sales.

The committee requests that council authorize staff to prepare and release an RFQ for the contracting of social media and Promotions Services for Go North 2024. The Committee will return to Council for approval following receipt of proposals.

\$75,000 remains in the events reserve to cover any potential shortfalls after revenue and expenses.


**Summary**

Council may approve the request, defer, deny or consider other options.



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Sherie Gladu, Community Projects Coordinator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Sherie Gladu, Community Projects Coordinator
	<b>DATE:</b>	October 18, 2023
	<b>SUBJECT:</b>	Recreation Committee Fall Meeting Summary
<b>RECOMMENDATION:</b>	BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Recreation Committee Fall Meeting Summary received for information.	

### Background

The Recreation Committee met on October 10, 2023 to discuss recreation and parks. A summary of programs, events and park improvements was given to the group.

Highlights of the report include:

#### Programs -

- Youth Softball and T Ball 2023 – 7 teams and a total of 98 participants. Hosted the Junior Tournament.
- Youth Soccer – 6 teams and a total of 85 participants.
- Plan to run “Learn to Play Hockey” and “Learn to Skate” again in 2024 at Tranter Rink

#### Events –

- Canada Day Scavenger hunt – 20 entries
- Go North Music Festival – Well run event, numbers lower than expected.
- Tri-Sport – Well run event, 4 teams, at this time \$2,999 in revenue to be applied to the PSW Pilot Program after dinner expenses are allocated. Proposed date(s) 2024 to be determined
- Community Night Boat Parade and Live Music – Very well attended, most boats ever, \$550 cash donated to the NSHN Auxiliary and \$120 in registrations to the MMHA.
- Harvest of Artists – 19 artists participated, with 300+ attendees. Sales were good.
- Solstice Lantern Walk and Bonfire – Planned for Thursday Dec. 21 at the Centennial Grounds

#### Parks –

- Rink Boards will be installed this fall, are on site now.
- Wl/Pickleball NOHFC grant in assessment phase 2. Should hear back this fall. For new surface, fencing, nets, pathway work and accessible beach path mat. At phase 2, expect results in next month or so for construction in spring if approved.
- Stribling Washroom update – problems with slab and tank – works department is planning remediation.
- Centennial Grounds Updates
  - Showers – 1 accessible, 4 regular, commissioned and ready for use – concerts, events, site rentals.
  - Soccer Field Updates – new expanded field is complete, ready for hydroseed and fencing.
  - Screen Room – new behind small stage for greenroom/event use.
  - Beach Volleyball court installed at Centennial Grounds, – thanks to Gardiner Marine and other sponsors for Trisport.

#### Downtown –



- New benches added to WI park sidewalk, waterfront and at Library
- Visitor Signage to be designed/installed at waterfront next spring
- Mural projects briefly discussed for downtown beatification

#### **Trails –**

- Stribling Park trail signage in design stage, ready for installation this winter.
- 10<sup>th</sup> Sideroad – The committee agreed to host a public meeting to discuss concerns regarding motorized traffic on the trail and pedestrian safety. The goal of the meeting is to bring a recommendation to council.

#### **Proposed projects/improvements**

- Mural projects briefly discussed for downtown beatification
- Sugar Shack on 10<sup>th</sup> Sideroad trail renovated as trailhead/interpretive
- Summer camp for families with young children, funding, structure and best practices to be explored.
- Rink improvements – Trillium Capital Grant 2024 to be applied to for lighting, surface, and related upgrades.
- When new rink boards are complete and ice is ready hold an event to celebrate.

#### **Financial Implications**

There are no financial implications resulting from this report.

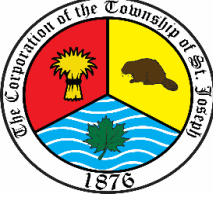
#### **Summary**

Council may receive the report.



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Sherie Gladu, Community Projects Coordinator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Amanda Richardson, Clerk Administrator
	<b>DATE:</b>	October 18, 2023
	<b>SUBJECT:</b>	RFQ Results - Public Works Storage Garage Floor
<b>RECOMMENDATION:</b>	<p>BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of a Request for Quotation for the construction of a concrete floor within the existing Public Works storage garage be received, and</p> <p>That Council accepts the bid from Karhi Contracting and directs staff to have the work completed within the provided timeline.</p>	

**Background**

A Request for Quotations was recirculated for the construction of a 40’x60’x6” thick concrete slab floor within the Public Works Storage garage.

Quotes were received from two contractors:


1. Timmerman Scott Builders Inc. \$56,750 (before HST)  
 Estimated Start and project time: Approximately 3 days, to be completed by October 31, 2023.  
 1-year warranty
2. Karhi Contracting  
 Estimated Start and project time: Approximately 1 week, to be completed by October 31, 2023.  
 1-year warranty

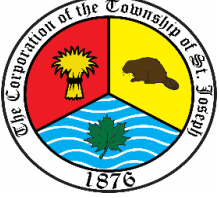
**Financial Implications**

The 2023 budget included \$40,000 from the capital asset replacement reserve for this project.

**Summary**

Council may accept one of the quotes presented above, defer their decision, or consider other options.

  
 \_\_\_\_\_  
 Amanda Richardson, Clerk Administrator

	<b>Township of St. Joseph</b>	
	<b>Report To Council</b>	
	<b>FROM:</b>	Amanda Richardson, Clerk Administration
	<b>DATE:</b>	October 18, 2023
	<b>SUBJECT:</b>	Flexible Work Hours 6-month Review for Administrative and Trefry Offices
<b>RECOMMENDATION:</b>	BE IT RESOLVED THAT the report from the Clerk Administrator regarding flexible work hours for the administrative and Trefry Centre full-time staff be received for information, and  That Council _____ .	

### Background

Beginning in April 2023, Council allowed the full-time staff at both the administrative and Trefry Centre offices to trial run a flexible work schedule where employees had the option of working 4 longer shifts and 5th day off either weekly or bi-weekly and rotate days off to ensure proper office coverage at both locations.

Council asked that the trial be reviewed after 6 months' time. Even through the busy summertime season as well as some staffing changes, both groups were able to maintain sufficient levels of coverage. To staff knowledge, no complaints regarding service due to the flexible work plan were received during the trial period.

To make it work, each person was asked to state their preferred day away and office management took care to ensure proper coverage. The flex-work trial has encouraged teamwork as all staff need to work together to make sure things are covered and taken care of. It has also promoted flexibility between coworkers when required to switch days, etc. to arrange for vacation or important appointments.


Not all staff participated in the trial, but those that did felt it was worthwhile and view the option as morale boosting. Others have participated when their schedules allow. Staff recommends that Council allow the continuation of flexible work hours for the foreseeable future.

### Financial Implications

There are no financial implications resulting from this report.

### Summary

Council may allow staff to continue working flexible work hours or revert to previous hours and work week.

  
 \_\_\_\_\_  
 Amanda Richardson, Clerk Administrator

**Draft Minutes**  
**St. Joseph Island Museum Board**  
**Monday September 25, 2023**  
**7:30 Village of Hilton Beach Municipal Office**

**Present:** Carrie Kennedy-Uusitalo, Karen Mascardelli, Lavera Crack, Tanna Elliott, Val Fiegehen

**Absent with Regrets:** Barry Elliott, Dana Stevens and Greg Senecal

**Agenda:** Accepted as presented by Karen, seconded by Tanna, carried.

**Minutes:** Accepted as presented by Karen, seconded by Tanna, carried.

Motion made by Lavera to go into a closed meeting, seconded by Tanna, carried.

Be it resolved that the St. Joseph Island Museum Board move into a closed meeting at 7:55 to consider the following subject matter: Personal matters about identifiable individual.

Be it resolved that the St. Joseph Island Museum Board reconvene to the open meeting at 8:45, moved by Karen, seconded by Tanna, carried.

Carrie presented her year-end Curator report. She outlined the completed maintenance projects that included:

- Refurbishment of Sliding Barn door
- Fascia replaced and painted on Log School
- Completed photo stand in
- Information box built and installed at gate

She reported that 52 Museum Memberships were sold in the annual membership drive. Winners were drawn at the end of the meeting. These individuals will have their prize money mailed out to them.

She gave gross earnings on the two major events at the Museum in the summer, Thornloe cheese fundraiser and the two fundraiser workshops.

She outlined the success of the children's Pioneer Day Camp and suggested a price increase for children attending. She suggested an increase of \$5. Fee would now be \$15 per child. She also suggested to have the age group 6-12 yrs. only.

Carrie requested permission to purchase material for costumes. During this season an Old Time Photo Booth was created, it was popular for event attendees but she noticed the Museum lacked some costumes to fit all body sizes. The board was in agreeance, she will purchase material and bring to seamstress.

Currently the Board is working on updating the Curator Job Description.

The large tent that is onsite for events is leaking. Carrie has reached out to the company and has priced out a new canvas. It was quoted at \$574 plus shipping.

A painter has been contacted for a free estimate for the job of painting the outside of the Kentvale Store building. Still waiting for the numbers.

Carrie indicated that some signage will be needed in a few areas as visitors tend to park in a few different spots and funneling them into the admissions building is challenging.

\*A sign on the back of the driveshed where people park, indicating admission prices.

\*A sign on the Church to indicate where to pay admission

\*New plaques on each of the buildings currently the ones on the buildings are shabby and need replacement.

A new fundraising program was presented to the Board. Carrie mentioned the Museum lacks outdoor seating. She suggested donations within this program be used for purchasing benches. The Board will work out the details regarding this and plan to launch this new fundraiser in the 2024 season.

No correspondence was declared.

Budget was unavailable at time of meeting.

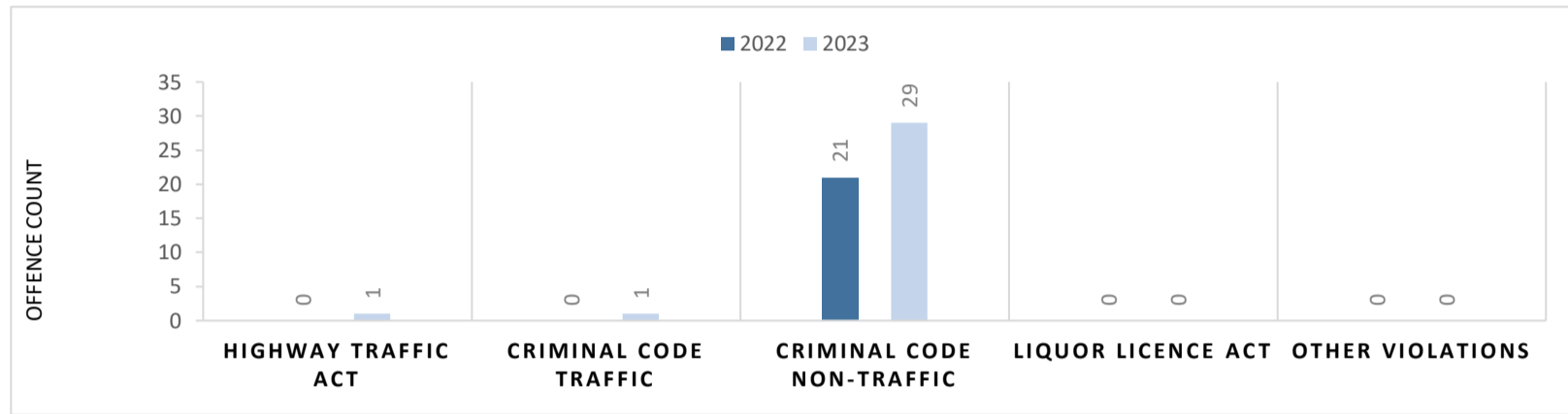
Meeting adjourned at 9:40.

Next meeting at the call of the chair.

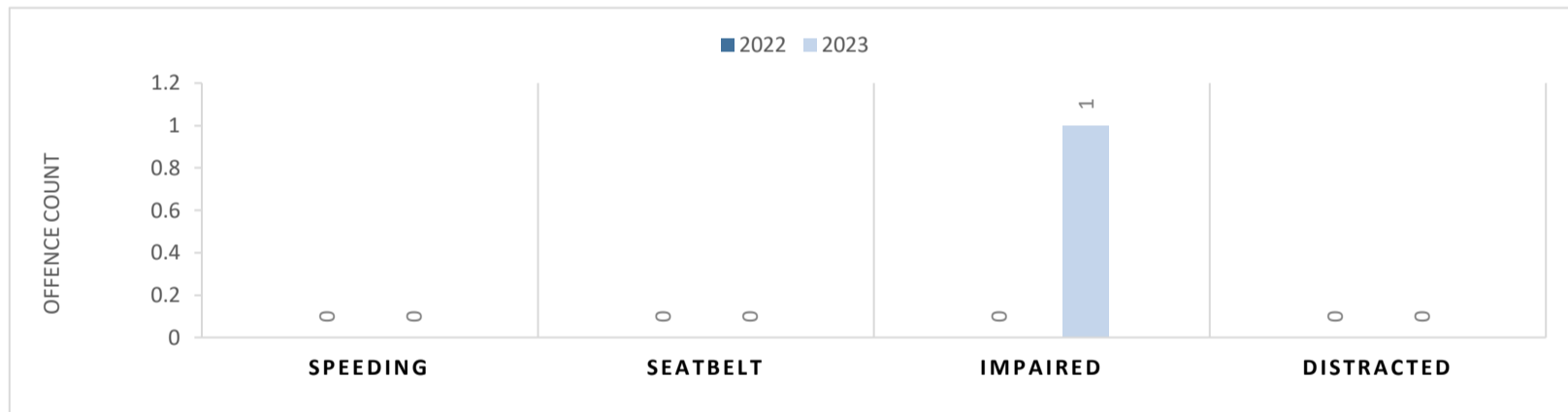
Starting Year	2023
Starting Month	July
Ending Month	July

**Police Services Board Report for St Joseph**  
**Integrated Court Offence Network**  
 July - 2023

Criminal Code and Provincial Statutes Charges Laid						
Offence Count	July - 2023			Year to Date - July		
	2022	2023	% Change	2022	2023	% Change
Highway Traffic Act	0	1		26	11	-57.7%
Criminal Code Traffic	0	1		21	15	-28.6%
Criminal Code Non-Traffic	21	29	38.1%	174	139	-20.1%
Liquor Licence Act	0	0		0	0	
Other Violations	0	0		0	1	
<b>All violations</b>	<b>21</b>	<b>31</b>	<b>47.6%</b>	<b>221</b>	<b>166</b>	<b>-24.9%</b>



Traffic Related Charges						
Offence Count	July - 2023			Year to Date - July		
	2022	2023	% Change	2022	2023	% Change
Speeding	0	0		9	3	-66.7%
Seatbelt	0	0		0	0	
Impaired	0	1		12	10	-16.7%
Distracted	0	0		0	0	
<b>All violations</b>	<b>0</b>	<b>1</b>		<b>21</b>	<b>13</b>	<b>-38.1%</b>



Integrated Court Offence Network data is updated on a monthly basis: Data could be as much as a month and a half behind

**Data Utilized**

Ministry of Attorney General, Integrated Court Offence Network  
 Integrated Court Offence Network Business Intelligence Cube

<b>Detachment:</b>	4B10
<b>Data Source Date:</b>	19-Sep-23
<b>Report Generated On:</b>	19-Sep-23
<b>Report Generated By</b>	



## Calls For Service (CFS) Billing Summary Report

### St Joseph August - 2023

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2023				2022			
		August	Year to Date	Time Standard	Year To Date Weighted Hours	August	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	0		0.0	0	1	15.8	15.8
	Assault-Level 1	1	2	15.8	31.6	0	0		0.0
	Criminal Harassment	0	0		0.0	0	1	15.8	15.8
	Utter Threats to Person	0	2	15.8	31.6	0	0		0.0
	<b>Total</b>	<b>1</b>	<b>4</b>	<b>15.8</b>	<b>63.2</b>	<b>0</b>	<b>2</b>	<b>15.8</b>	<b>31.6</b>
Property Crime Violations	Break & Enter	1	4	6.4	25.6	0	1	6.4	6.4
	Theft Over - Boat (Vessel)	0	0		0.0	0	1	6.4	6.4
	Theft of - Motorcycles	0	0		0.0	0	1	6.4	6.4
	Fraud -Money/property/ security <= \$5,000	0	0		0.0	0	1	6.4	6.4
	Fraud - Other	0	3	6.4	19.2	0	5	6.4	32.0
	Mischief - master code	0	0		0.0	0	2	6.4	12.8
	Interfere with lawful use, enjoyment of property	0	1	6.4	6.4	0	0		0.0
	Property Damage	0	0		0.0	0	1	6.4	6.4
	<b>Total</b>	<b>1</b>	<b>8</b>	<b>6.4</b>	<b>51.2</b>	<b>0</b>	<b>12</b>	<b>6.4</b>	<b>76.8</b>
Other Criminal Code Violations (Excluding traffic)	Bail Violations - Fail To Comply	0	2	7.5	15.0	0	0		0.0
	Trespass at Night	0	1	7.5	7.5	0	0		0.0
	Breach of Probation	0	1	7.5	7.5	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>4</b>	<b>7.5</b>	<b>30.0</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Drugs	Trafficking Cocaine	0	1	68.0	68.0	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>1</b>	<b>68.0</b>	<b>68.0</b>	<b>0</b>	<b>0</b>		<b>0.0</b>
Statutes & Acts	Landlord/Tenant	0	0		0.0	0	2	3.4	6.8
	Mental Health Act	0	1	3.4	3.4	0	0		0.0
	Mental Health Act - Apprehension	0	1	3.4	3.4	0	0		0.0
	Trespass To Property Act	0	1	3.4	3.4	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>3</b>	<b>3.4</b>	<b>10.2</b>	<b>0</b>	<b>2</b>	<b>3.4</b>	<b>6.8</b>
Operational	Animal Injured	0	1	3.8	3.8	0	0		0.0
	Domestic Disturbance	1	6	3.8	22.8	0	2	3.8	7.6
	Suspicious Person	0	1	3.8	3.8	0	0		0.0
	Missing Person 12 & older	0	1	3.8	3.8	0	0		0.0
	Missing Person Located Under 12	0	0		0.0	0	1	3.8	3.8
	Noise Complaint -Master code	0	0		0.0	0	1	3.8	3.8
	Found Property -Master code	1	1	3.8	3.8	0	0		0.0
	Lost Property -Master code	0	0		0.0	0	1	3.8	3.8
	Lost-Household Property	0	0		0.0	1	2	3.8	7.6



## Calls For Service (CFS) Billing Summary Report

### St Joseph August - 2023

Billing Categories <i>(Billing categories below do not match traditional crime groupings)</i>		2023				2022			
		August	Year to Date	Time Standard	Year To Date Weighted Hours	August	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Sudden Death - Suicide	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Natural Causes	0	2	3.8	7.6	0	2	3.8	7.6
	Suspicious Vehicle	0	1	3.8	3.8	0	0		0.0
	Trouble with Youth	0	1	3.8	3.8	0	1	3.8	3.8
	Unwanted Persons	0	2	3.8	7.6	0	1	3.8	3.8
	Neighbour Dispute	0	3	3.8	11.4	0	3	3.8	11.4
	Assist Fire Department	0	0		0.0	0	1	3.8	3.8
	Assist Public	1	3	3.8	11.4	0	4	3.8	15.2
	Family Dispute	0	0		0.0	0	4	3.8	15.2
	<b>Total</b>	<b>3</b>	<b>22</b>	<b>3.8</b>	<b>83.6</b>	<b>1</b>	<b>24</b>	<b>3.8</b>	<b>91.2</b>
Operational2	False Alarm -Others	0	2	1.4	2.8	0	1	1.4	1.4
	Keep the Peace	0	1	1.4	1.4	0	0		0.0
	911 call / 911 hang up	0	2	1.4	2.8	0	5	1.4	7.0
	911 call - Dropped Cell	0	1	1.4	1.4	0	1	1.4	1.4
	<b>Total</b>	<b>0</b>	<b>6</b>	<b>1.4</b>	<b>8.4</b>	<b>0</b>	<b>7</b>	<b>1.4</b>	<b>9.8</b>
Traffic	MVC - Prop. Dam. Non Reportable	0	0		0.0	0	1	3.7	3.7
	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	0	2	3.7	7.4	2	6	3.7	22.2
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	0	1	3.7	3.7	0	0		0.0
	<b>Total</b>	<b>0</b>	<b>3</b>	<b>3.7</b>	<b>11.1</b>	<b>2</b>	<b>7</b>	<b>3.7</b>	<b>25.9</b>
<b>Total</b>	<b>5</b>	<b>51</b>		<b>325.7</b>	<b>3</b>	<b>54</b>		<b>242.1</b>	

#### Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2023 billing period.

#### Note to Municipalities:

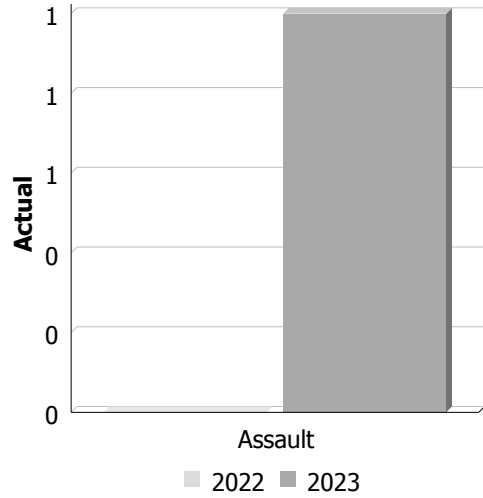
- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.



**Police Services Board Report for St Joseph  
Records Management System  
August - 2023**

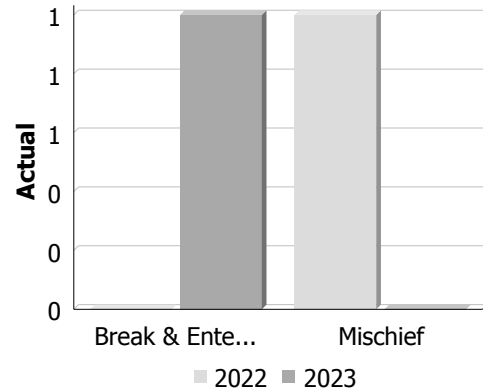
**Violent Crime**

Actual	August			Year to Date - August		
	2022	2023	% Change	2022	2023	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	0	0	--	1	0	-100.0%
Assault	0	1	--	0	2	--
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	1	2	100.0%
<b>Total</b>	<b>0</b>	<b>1</b>	<b>--</b>	<b>2</b>	<b>4</b>	<b>100.0%</b>



**Property Crime**

Actual	August			Year to Date - August		
	2022	2023	% Change	2022	2023	% Change
Arson	0	0	--	0	0	--
Break & Enter	0	1	--	1	4	300.0%
Theft Over	0	0	--	1	0	-100.0%
Theft Under	0	0	--	0	0	--
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	0	--	6	2	-66.7%
Mischief	1	0	-100.0%	2	1	-50.0%
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0.0%</b>	<b>10</b>	<b>7</b>	<b>-30.0%</b>



**Drug Crime**

Actual	August			Year to Date - August		
	2022	2023	% Change	2022	2023	% Change
Possession	0	0	--	0	0	--
Trafficking	0	0	--	0	1	--
Importation and Production	0	0	--	0	0	--
<b>Total</b>	<b>0</b>	<b>0</b>	<b>--</b>	<b>0</b>	<b>1</b>	<b>--</b>

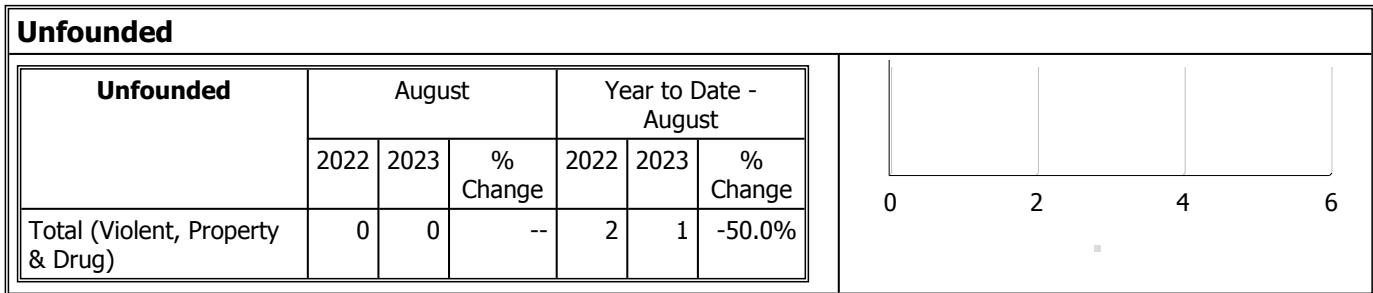
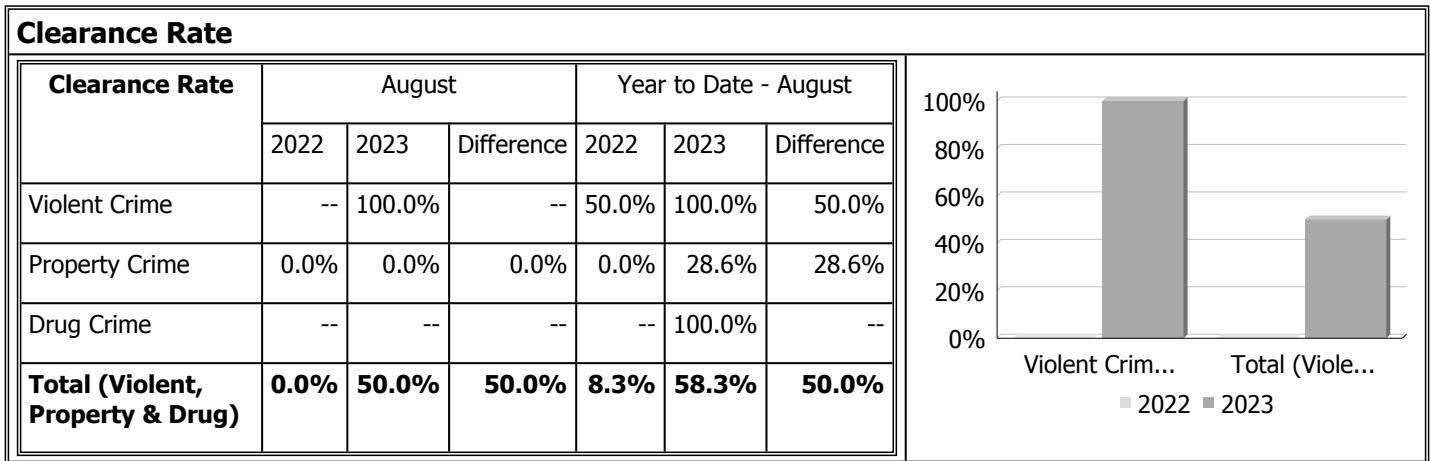


**Detachment:** 4B - EAST ALGOMA (Blind River)  
**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)  
**Area code(s):** 4019 - St Joseph  
**Data source date:** 2023/09/09

**Report Generated by:**  
Bowles, Natalie

**Report Generated on:**  
15-Sep-23 2:53:58 PM  
PP-CSC-Operational Planning-4300  
25 of 34

**Police Services Board Report for St Joseph  
Records Management System  
August - 2023**



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

**Data Utilized**

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

**Detachment:** 4B - EAST ALGOMA (Blind River)  
**Location code(s):** 4B10 - EAST ALGOMA (Thessalon)  
**Area code(s):** 4019 - St Joseph  
**Data source date:** 2023/09/09

**Report Generated by:**  
Bowles, Natalie

**Report Generated on:**  
15-Sep-23 2:53:58 PM  
PP-CSC-Operational Planning-4300  
26 of 34

**From:** [CAO](#)  
**To:** [clerk@elliottlake.on.ca](#); [cityclerk@cityssm.on.ca](#); [email@huronshores.ca](#); [info@blindriver.ca](#); [jdavis@brucemines.ca](#); [debbie@thessalon.ca](#); [scasey@dubreuilville.ca](#); [admin@hiltontownship.ca](#); [cao@hornepayne.ca](#); [admin@jocelyn.ca](#); [people@johnsontownship.ca](#); [info@lairdtownship.ca](#); [lduguay@onlink.net](#); [Info@wawa.ca](#); [info@plummertownship.ca](#); [deputyclerk@twp.prince.on.ca](#); [pamlortie@townofspanish.com](#); [Amanda Richardson](#); [clerk@tarbutt.ca](#); [cao@whiteriver.ca](#); [jillian@hiltonbeach.com](#); [scarr@gorebay.ca](#); [ahobbs@assignack.ca](#); [edance@billingstwp.ca](#); [burpeemills@vianet.ca](#); [ddeforge@centralmanitoulin.ca](#); [cockburnisland1@gmail.com](#); [clerk@gordonbarrieisland.ca](#); [municipalclerk@townshipofthenorthshore.ca](#); [clerk.administrator@tehkummah.ca](#)  
**Subject:** Resolution regarding MPP Michael Mantha  
**Date:** Wednesday, October 4, 2023 12:39:43 PM  
**Attachments:** [image001.png](#)

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Please find below a resolution from the Township of Chapleau which was passed on October 2, 2023.

**RESOLUTION 24-267:**  
**L. BERNIER - C. ANSARA**

Resolution to Province of Ontario regarding MPP seat in Algoma-Manitoulin

**THAT** the Council of the Township of Chapleau does hereby recognize that tolerance for inappropriate sexual misconduct is not accepted in today's world;

**AND THAT** NDP Algoma – Manitoulin MPP Micheal Mantha has been removed from the NDP Caucus due to an allegation of misconduct;

**AND THAT** subsequently an investigation found that there was enough evidence through multiple witness interviews and video evidence that found him guilty of workplace misconduct;

**AND THAT** the Council of the Township of Chapleau would like to see the Province of Ontario send a clear message and set an example of MPP Mantha by removing him from our riding of Algoma – Manitoulin.

**AND FURTHERMORE, THAT** this resolution is circulated to the Premier of Ontario, Leaders of Provincial Opposition parties, and Municipalities within the Algoma – Manitoulin district,

**Carried.**

**Judith Meyntz, AOMC**

**Chief Administrative Officer**

Township of Chapleau | 20 Pine Street West | PO Box 129 | Chapleau, Ontario | P0M 1K0

T: (705) 864-1330 ext 224 | F: (705) 864-1824 | [www.chapleau.ca](http://www.chapleau.ca)

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# Municipality of *Bluewater*

October 2, 2023

The Honourable Lisa M. Thompson  
Member of Provincial Parliament (MPP)  
408 Queen Street, P.O. Box 426  
Blyth, ON N0M 1H0

Re: Childcare availability in Ontario

Dear Minister Thompson:

The Municipality of Bluewater is concerned about the critical issue of childcare availability in our province and how it is linked to educational requirements and low wages within the childcare sector. We believe that addressing these issues is crucial for the well-being of our families and the future prosperity of Bluewater and Ontario.

Childcare availability in Ontario has become an increasingly pressing problem for parents and guardians. Access to affordable, high-quality childcare is essential for families to balance work and family responsibilities, and it plays a vital role in supporting the early development and education of our children. However, the lack of available childcare spaces is a significant barrier for many parents, limiting their ability to participate fully in the workforce and achieve financial stability.

We suspect that one of the key factors contributing to the shortage of childcare spaces is the educational requirements imposed on childcare workers. While it is important to ensure the safety and well-being of children in childcare settings, the current educational requirements may be overly restrictive. These requirements often result in a shortage of qualified childcare providers, making it challenging to expand the availability of childcare services.

This year in the Municipality of Bluewater, we have childcare facilities and before and after school programs that have closed or have reduced capacity due to lack of qualified staffing. These recent closures and capacity issues have imposed a significant amount of stress on families in our community.

Additionally, low wages within the childcare sector are a significant concern. Many qualified and passionate individuals are discouraged from pursuing a career in childcare

due to the low wages and limited opportunities for professional growth. This low-wage structure not only makes it difficult to attract and retain skilled childcare educators but also effects the quality of care children receive. Investing in the professional development and fair compensation of early childcare educators is essential to ensure that our children receive the best care possible and the best start in life.

**To address these issues and improve childcare availability in Ontario, the Municipality urges you to consider the following actions:**

1. Review and Reform Educational Requirements: Work with relevant stakeholders to review and potentially revise the training methods of early childcare educators, striking a balance between safety and accessibility by increasing the praxis model to learning.
2. Invest in Professional Development: Advocate for increased investment in professional development opportunities for childcare workers to enhance their skills and qualifications.
3. Increase Wages: Support initiatives to increase the wages of childcare workers, ensuring that they are paid a fair and competitive salary for the vital work they do.
4. Expand Funding: Work to secure additional funding for the expansion of childcare services and facilities, especially in underserved and rural communities.
5. Promote Public Awareness: Raise public awareness about the importance of accessible and high-quality childcare services and the need for policy changes.

This is an urgent matter that is expected to worsen and your timely response to these concerns is needed.

By addressing these issues, we can make significant strides toward improving childcare availability in Bluewater and Ontario and ensuring that families have the support they need to thrive. We kindly request your timely support and advocacy on these matters and would be grateful for any updates or initiatives related to childcare reform in our province.

Thank you for your attention to this critical issue. We look forward to your continued dedication to the well-being of Ontario's families and children.

Sincerely,



Mayor Paul Klopp for the  
Council of the Municipality of Bluewater

cc: Premier Doug Ford  
Ben Lobb, Huron-Bruce MP  
Hon. Michael Parsa, Minister of Children, Community and Social Services  
All Ontario Municipalities

Oct 5, 2023

Association of Municipalities of Ontario (AMO)  
200 University Ave #801  
Toronto, ON  
M5H 3C6

Dear AMO Members:

Re: Challenges Faced by Smaller Developers in Ontario Communities

This is to confirm that at the Sept 25, 2023 Council Meeting the following resolution was adopted with respect to the above noted matter:

**That, a letter be drafted for signature by the Mayor and that the letter be forwarded to the Minister of Municipal of Affairs, Association of Municipalities of Ontario (AMO) and its member municipalities, outlining the issues and constraints brought to the Township Council's attention with respect to holding back development applications of new homes within the community.**

The Township of West Lincoln is writing to bring to your attention a significant matter that has recently come to our attention at the Township of West Lincoln. This issue pertains to the challenges faced by small developers in communities like ours, across the province of Ontario. These challenges are currently making it difficult for communities like West Lincoln to meet the housing goals of the province.

We recently received a request from a developer regarding their development project in Smithville, Ontario which was first draft approved approximately in 2015. The developer has presented a compelling case for an extension to the draft plan of condo approval, citing several noteworthy factors that have emerged since their initial application and which are delaying the start of development. Initially Council wanted to refuse extension approval to force the development but it was clear that would not be possible. The challenges are a symptom of broader issues felt by the Municipality on numerous planning issues, and some of these challenges as outlined to us by the developer, are noted below.

A significant challenge is the current state of the market, characterized by severe material supply chain constraints. These constraints have made it exceedingly difficult for the developer to secure pricing for essential construction materials, introducing financial uncertainty. An extension is deemed necessary to ensure the viability of the project, which aligns with our community's need for diverse housing options.

Furthermore, the recent and unexpected increase in interest rates by the Bank of

Canada has created volatility in the marketplace for pre-sale condo townhomes. These rate hikes have affected both the developer's financing costs and potential buyer's ability to secure financing. An extension would provide the developer with the opportunity to adapt their financial strategies in response to this rapidly changing environment.

Additionally, the challenging market conditions in the Niagara Region, as indicated by the Niagara Association of Realtors, have led to declining home values and shifting market dynamics. These changes necessitate a reassessment of the project timelines, for dwelling types and sizes, to ensure its long-term viability and success. Granting an extension will allow the developer to adapt to these current market dynamics and make informed decisions.

Importantly, extending the draft plan of condo approval would help conserve our Township's valuable resources. Re-submitting the entire approval package and undergoing the approval process again would be resource-intensive for both the developer and our local government. We believe that an extension at this time is a pragmatic solution that aligns with efficient resource utilization.

In light of these challenges, our commitment to supporting responsible and sustainable development in our community, and a desire to help address the identified housing shortfall, we kindly request that AMO and the Provincial government consider the current issues faced by developers in communities across Ontario. The challenges outlined by this developer reflect a broader trend that warrants attention and will severely hamper the ability to achieve increased housing starts if not addressed.

We recommend that the decision-making process for future planning applications be allowed to be guided by a balanced approach that takes into account market conditions, historical precedence, and resource conservation. This approach should ultimately contribute to provide much-needed housing supply to communities like West Lincoln, albeit at slower rates than first contemplated.

We appreciate your attention to this matter and believe that addressing these challenges will help promote equitable development opportunities across the province. Please do not hesitate to reach out if you require any additional information or clarification on this issue.

We look forward to collaborating with AMO and the Provincial government to find solutions that support the growth and vitality of our community and others like it.

Sincerely,



Mayor Cheryl Ganann  
cc.. Minister Paul Calandra  
All AMO member municipalities

Sent via email

September 28, 2023

**SUBJECT: Provincial legislation for third-party short-term rental companies**

Please be advised that at its meeting held Tuesday, September 26, 2023, the Council of the City of Burlington approved the following resolution:

Whereas the demand for alternative accommodations has resulted in an increased prominence of residential properties being advertised for short term accommodations through third party companies such as Airbnb and VRBO; a shift from the 'traditional' cottage rental historically managed by a property owner; and

Whereas over the past decade a flood of properties have been removed from the ownership and long-term rental market (*Canada Research Chair in Urban Governance at McGill University*) contributing to housing shortages, increased housing demands and increased housing costs resulting in housing affordability issues, including affordable rentals; and

Whereas short term rentals (STR) can be beneficial, when operated appropriately, by providing solutions for the accommodation industry that supports local tourism and small businesses as well as providing an opportunity for property owners to generate income from their residence (permanent or seasonal) using a convenient third-party system; and

Whereas STR's can create nuisances including noise, parking, high volumes of visitors attending a property, septic capacity and fire safety, for adjacent residential property owners who wish to experience quiet enjoyment of their property; and

Whereas research indicates that demand for STR's is increasing, in part due to vacationers choosing domestic travel options as well as the financial benefits to property owners, demonstrating that STR's are here to stay; and

Whereas there are no Provincial regulations in place governing third party STR companies resulting in a variety of regulations/guidelines being implemented at the local municipal level which creates inconsistencies, confusion and frustrations for both consumers and residents across the province; and



Therefore, be it resolved that Burlington City Council calls on the Provincial Government to move forward as soon as possible to legislate all third-party short-term rental brokerage companies, for example Airbnb and VRBO, requiring them to:

- appropriately manage and be responsible for their listings, and to compel compliance; and
- establish a registry system, making it mandatory for each rental listing to register and pay an appropriate annual fee, with the requirement that STR companies are to provide the registry and collected fees to the municipality in which the STR properties are located, allowing municipalities to be aware of all registered STR properties and to have access to funds to assist with the response and enforcement of issues surrounding STR properties; and
- de-list/remove a property from the STR company's listing when a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc. to ensure a property cannot be rented; and

That a copy of this resolution be sent to all Ontario municipalities for support as well as to the Minister of Municipal Affairs and Housing and Halton MPPs.

If you have any questions, please contact me at extension 7702 or the e-mail address above.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Arjoon".

Kevin Arjoon  
City Clerk

**THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH**

BY-LAW 2023 - 34

**A By-Law to Confirm the Proceedings of the Regular Council Meeting held on  
October 18, 2023.**

WHEREAS the Municipal Act, 2001, S.O. 2001, c25, as amended, provides that a municipal Council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized by Council to be taken does not lend itself to an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph hereby enacts as follows:

1. That the actions of the Council of the Corporation of the Township of St. Joseph at its meeting on October 18, 2023, in respect to each motion, resolution, direction and other action passed and taken by Council, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified, and confirmed.
2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or actions, to obtain approvals where required, and to execute any and all documents as may be necessary, and to affix the corporate seal to all such documents as required.

Passed in open Council on October 18, 2023.

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Joseph Wildman  
Mayor

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Amanda Richardson  
Clerk Administrator