



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
ADDENDUM  
COUNCIL CHAMBERS, 1669 ARTHUR ST  
Wednesday, October 20, 2021 at 6:30 p.m.

**1. Staff Reports**

a. RFQ Results – Public Library Washrooms

Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the RFQ for the Accessible Washroom for the Public Library be received, and;  
That Council accept the bid received from Huckson's Plumbing Ltd. in the amount of \$ 32,938.60 plus HST; and  
That the amount of \$5448.40 be allocated out of the Public Library Capital Asset Replacement Reserve;  
and;  
That staff be authorized to take the necessary steps in order for the work to commence as soon as possible.

b. Freon Removal Event

Recommendation: BE IT RESOLVED THAT the report from the Office Assistant/Healthy Living Coordinator regarding a freon removal event at the landfill be received, and;  
That Council authorizes the fee of \$37/unit to be charged to residents for freon removal vouchers.



## Township of St. Joseph REPORT TO COUNCIL

<b>FROM:</b>	Amanda Richardson, Clerk Administrator
<b>DATE:</b>	October 20, 2021
<b>SUBJECT:</b>	RFQ Results for Accessible Washroom for Public Library
<b>RECOMMENDATION:</b>	<p>BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the RFQ for the Accessible Washroom for the Public Library be received, and;</p> <p>That Council accept the bid received from Huckson's Plumbing Ltd. in the amount of \$ 32,938.60 plus HST; and</p> <p>That the amount of \$5448.40 be allocated out of the Public Library Capital Asset Replacement Reserve; and</p> <p>That staff be authorized to take the necessary steps in order for the work to commence as soon as possible.</p>

### Background

A request for quotes was circulated for the renovation of the existing washroom at the Public Library to create a new accessible washroom as part of the Enabling Accessibility Grant. Five submissions were received from:

- Huckson's Plumbing Limited for \$32,938.60 plus HST
- Jobst Brothers Construction for \$39,300.00 plus HST
- Pritchard and Son's Contracting for \$43,104.25 plus HST
- Advance Interior Contracting for \$49,000 plus HST
- Lignum Builders Ltd. For \$83,000 plus HST

### Financial Implications

The Enabling Accessibility Grant will cover \$24,490.20 of the project. The Library board has fundraised the amount of \$3,000 to contribute to the project. The remaining \$5,448.40 of the project may be funded out of the Public Library Capital Asset Replacement Reserve.

### Summary

Council may accept the recommendation as presented or consider other options.

Amanda Richardson, Clerk Administrator



## Township of St. Joseph REPORT TO COUNCIL

<b>FROM:</b>	Amanda Richardson, Clerk Administrator
<b>DATE:</b>	October 20, 2021
<b>SUBJECT:</b>	Freon Removal Event at the Landfill October 30th
<b>RECOMMENDATION:</b>	BE IT RESOLVED THAT the report from the Office Assistant/Healthy Living Coordinator regarding a freon removal event at the landfill be received, and;  That Council authorizes the fee of \$37/unit to be charged to residents for freon removal vouchers.

### Background

The Township of St. Joseph has run a number of Freon Removal events over the last 5 years to help residents properly dispose of their fridges, freezers, ac units and other freon containing appliances at the landfill.

The cost to remove freon has been raised from a cost of \$30 at the last event to \$35/unit. A \$2 administrative fee was charged by the Township at previous events. The new fee for residents to purchase a freon removal voucher would be \$37.

Vouchers may be purchased at any location where tipping vouchers are available. Management and staff at partner locations will be made aware of the fee and process.

The event will occur on October 30<sup>th</sup>, 2021 from 8am-2pm adjacent to the metal recycling area. It will be promoted via the Island Clippings, posters, social media and website.

### Financial Implications

The Township will guarantee the contractor a minimum of ten units will be billed to the Township in order to ensure their staff does not operate at a loss. Past events have always had more than the minimum number of units, allowing the event to run at no cost to the Township.

### Summary

Council may accept the recommendation as presented or consider other options.

Amanda Richardson, Clerk Administrator