

THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

JOB DESCRIPTION



Operator/Labourer

Department: Public Works
Job Class: 18
Last Updated: September 2021

PRIMARY FUNCTION:

The Operator is responsible for the operation of all mobile equipment in the construction and maintenance of municipal roads and facilities, as well as supportive assistance related to public works, parks, recreational facilities, and the municipal landfill.

REPORTS TO

- Superintendent of Public Works

MAJOR EQUIPMENT OPERATED

- Dump truck,
- Snowplow attachments,
- Sander, grader, backhoe,
- tractor with various attachments,
- chainsaw,
- welding equipment,
- Engineer's level and rod,
- Hand/maintenance tools,

RESPONSIBILITIES

The Operator is responsible to:

- Safe and efficient operation and maintenance of the municipality's vehicles and equipment related to roads and sidewalks, facilities, parks, trails, playgrounds, and fields.
- Perform routine maintenance on equipment and facilities.
- Ensure compliance with Occupational Health and Safety requirements.
- Employee must be self-directed and able to work with minimal supervision.
- Undertake one work related training or professional development program each calendar year: and
- Perform other duties as may be assigned by the Superintendent.

QUALIFICATIONS

- Ontario Secondary School Diploma
- Minimum 5 years' experience as a heavy equipment operator on a variety of equipment.
- Good interpersonal skills to work with the public, council, coworkers and outside agencies and contractors.
- Working knowledge of municipal legislation, regulations, policies, and by-laws affecting roads, public works, and recreational facilities.
- Community college diploma in a related field or equivalent combination of education and experience would be an asset.
- Heavy Equipment Operator Certification would be an asset.
- Must be physically fit and able to climb and lift a minimum 50 pounds.
- First Aid, CPR and WHMIS certification would be an asset.

The incumbent must demonstrate pride in one's community and a positive outlook.

REQUIRED CERTIFICATION

- Valid AZ license (Driver's License abstract and Criminal Record check will be required)
- Chainsaw certification
- Surface Miner certification
- Traffic Control training certification
- Wheel certification
- Brake certification
- WHMIS certification
- First Aid certificate
- CPR certification

HOURS OF WORK

The Operator will be required to work up to 40 hours per week with an option for payment of overtime or accumulation of time off in lieu of overtime pay to a maximum accumulation of 160 hours to be carried over from one year to the next.