

DR. HAROLD S. TREFRY MEMORIAL CENTRE  
A DIVISION OF THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
Seniors and Persons with a Disability Services



## JOB DESCRIPTION

### Day Out Leader

Department: Seniors and Persons with a Disability Services

Job Class: 14

Last Updated: October 2021

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## PRIMARY FUNCTION:

To design and manage day programs in Bruce Mines, Echo Bay and Richards Landing area to assist individuals who require support, so they can continue independent living in their own homes, thereby preventing premature institutionalization. To provide creative and energetic programming for adults with a variety of needs arising from aging, chronic health problems, dementia, or physical challenges.

To provide respite, support and education for families and care givers of participants.

## REPORTS TO

- Manager, Seniors and Persons with a Disability Services

## RESPONSIBILITIES

- To design and execute a program of stimulating physical, creative, and educational activities within a safe environment that encourages clients to participate and improve their physical, social, mental abilities and general health.
- Monitor the mental and physical health of clients and ensure the safety and well-being of participants.
- Responsible for the supervision of clients and volunteers of the Program.

## QUALIFICATIONS

- Minimum two years' experience working with Seniors and/or individuals with physical or mental impairment and who may be experiencing challenges with daily living
- Experience in long term care or other health care setting in geriatrics or aging related conditions would be considered an asset.
- Gentle Persuasive Approaches to Care (GPA) or equivalent would be considered an asset
- Current CPR and First Aid certification
- Current clear Vulnerable Sector Police Check

The above statement reflects the general details considered necessary to describe the principal functions of the job identified and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

- Safe Food Handling certificate or willing to obtain
- Experience managing and directing volunteers
- Experience designing, managing, and delivering effective programs
- Current Driver's License and access to reliable transportation
- Demonstrated capacity for compassion, patience, and humour.
- Able to perform a wide variety of tasks to provide for the comfort, care, and mobility of clients
- Proof of full vaccination against Covid-19

## HOURS OF WORK

This is a permanent, part-time position 3 days per week – 7.5 hours each day. Personal transportation is required. Mileage to multiple locations is not provided.