



THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
MINUTES  
6:30 p.m. - Wednesday, May 3, 2023  
Council Chambers – 1669 Arthur Street, Richards Landing

Present

**Council**

Mayor Jody Wildman  
Councillor Steven Adams  
Councillor Bryon Hall  
Councillor Cameron Ross  
Councillor Greg Senecal

**Staff**

Amanda Richardson, Clerk Administrator  
Erica Pollock, Treasurer

**1. Call to Order**

Mayor Wildman called the meeting to order at 6:30 p.m.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

**4. New Business and Discussion Items**

**5. Adoption of the previous minutes**

a. Special Council Meeting (budget) – April 26, 2023

Resolution #2023 - 118

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT the minutes of the special Council meeting held on Wednesday, April 26, 2023, be adopted as circulated.

Carried.

**6. Accounts**

Resolution #2023 - 119

Moved By: Steven Adams

Seconded By: Greg Senecal

BE IT RESOLVED THAT the Cheque Register dated April 26, 2023, in the amount of \$48,277.41 be approved as presented.

Carried.

**7. Presentations**

a. Ontario Regulation 284/09 Budget Report

Resolution #2023 - 120

Moved By: Bryon Hall

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Treasurer on the exclusion of amortization expenses for the Water and Sewer Departments from the 2023 budget, as required under Ontario Regulation 284/09, be approved.  
Carried.

b. Presentation of the 2023 Budget

Resolution #2023 - 121

Moved By: Cameron Ross

Seconded By: Greg Senecal

BE IT RESOLVED THAT the 2023 budget be approved with a tax levy of \$2,303,833 which represents a 2.9% municipal tax rate increase over 2022, and

That the revenues, expenses, capital projects and transfers to and from reserves and reserve funds as identified in the budget be approved.

Carried.

4.7% tax levy increase for 2023.

**8. Staff and Committee Reports**

a. Pinchin – Landfill Closure Report

Resolution #2023 - 122

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT the report from Pinchin Limited regarding Landfill Closure and Post Closure Care Liability Estimates be received for information.

2022 landfill closure and post-closure care liability estimate identified in the report is to be transferred from the landfill reserve.

Carried.

b. Council Remuneration Consultation

Resolution #2023 - 123

Moved By: Greg Senecal

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from Ironside Consulting Services regarding recommendations for Council Remuneration be received for information, and

THAT Council approves a 7.10% and 17.30 % increase for Mayor and Council respectively, effective June 1, 2023.

Carried.

c. NOHFC – Marina Rehabilitation

Resolution #2023 - 124

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT resolution 2023-61 be further amended to read:

That Council of The Township of St. Joseph approves the following;

THAT The Township of St. Joseph supports the NOHFC Application for the Marina Building Rehabilitation Project # 7500154 for \$200,000; and  
THAT The Township of St. Joseph will commit a cash contribution of \$32,000 to the \$232,000 project; and  
THAT the Township of St. Joseph will confirm a commitment to cover any cost overruns if there are any incurred.  
Carried.

d. Funding Application Request – Trillium Fund (Pickleball)

Resolution #2023 - 125

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the application to the Trillium Foundation Capital Stream for Pickleball courts be received; and That Council authorizes staff to submit an application to the Trillium Foundation for funding to cover the costs required for rehabilitation of the Pickleball Courts.

Carried.

e. Funding Application Request – Agrispirit (Fire Department - Lift)

Resolution #2023 - 126

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Agrispirit Fund application for a new car lifting device for the Fire Department be received; and That Council authorizes staff to submit an application to Agrispirit for funding to purchase a car lifting device for the Fire Department.

Carried.

f. Funding Application Request – Agrispirit (LED Rink Lighting)

Resolution #2023 - 127

Moved By: Bryon Hall

Seconded By: Steven Adams

BE IT RESOLVED THAT the report from the Community Projects Coordinator regarding the Agrispirit Fund application for new LED lighting at the Tranter Rink be received; and That Council authorizes staff to submit an application to Agrispirit for funding to purchase and install new LED lighting and poles at the Tranter Rink.

Carried.

g. Water Treatment Plant (Addendum):

Resolution #2023 - 128

Moved By: Steven Adams

Seconded By: Cameron Ross

BE IT RESOLVED THAT the report from the Clerk Administrator be received for information, and That resolution #2023-45 be amended, and

That Council authorizes staff to enter into an agreement with AND Holdings for the purchase and installation of pressure tanks for the water treatment plant pending reference checks.

Carried.

**9. Consent Agenda – Correspondence**

Item #	Description	Action
<b>Items to be received for information – N/A</b>		
a	OPP – February and March PSB Reports	Receive
<b>Items with a request for support (resolutions)</b>		
b	Corporation of the Town of Essex - Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales	Receive
c	Regional Municipality of Waterloo – Bail Reform	Receive
d	FONOM – Bail Reform	Support
<b>Items with a request for support (other) or decision required – N/A</b>		
e	Kensington Conservancy – Request for sponsorship	Sponsor

Resolution #2023 - 129

Moved By: Greg Senecal

Seconded By: Bryon Hall

BE IT RESOLVED THAT correspondence items a-e be received for information and, That the above noted actions be taken for each item, and That Council directs staff to renew the sponsorship for the Kensington Conservancy. Carried.

**10. Closed Session (Addendum)**

Resolution #2023 - 130

Moved By: Steven Adams

Seconded By: Bryon Hall

BE IT RESOLVED THAT Council proceed into Closed Session at 8:04 p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees

- a. Personnel committee

Carried.

Resolution #2023 - 131

Moved By: Cameron Ross

Seconded By: Bryon Hall

BE IT RESOLVED THAT Council does rise from Closed Session at 8:44 p.m.

Carried.

Resolution #2023 - 132

Moved By: Bryon Hall

Seconded By: Greg Senecal

BE IT RESOLVED THAT the report from the Clerk Administrator regarding coaching services for municipal employees be received for information, and


That Council authorizes staff to enter into an agreement with Storycoaching Inc. for services as quoted. Carried.


## 11. By-Laws

- a. Tax Rate By-Law  
Resolution #2023 - 133  
Moved By: Cameron Ross  
Seconded By: Greg Senecal  
BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-18 being a By-Law to set the rates of taxation for the year 2023; and  
THAT said by-law be passed in open Council on May 3, 2023.  
Carried.
- b. Water and Sewer Rate By-Law  
Resolution #2023 - 134  
Moved By: Bryon Hall  
Seconded By: Steven Adams  
BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-19 being a By-law to amend By-law 05-1867 to establish rates and charges for water and sewer services, and to repeal By-law 2020-24, and  
That said by-law be passed in open Council on May 3, 2023.  
Carried.
- c. Confirmation  
Resolution #2023 – 135  
Moved By: Steven Adams  
Seconded By: Greg Senecal  
BE IT RESOLVED THAT leave be granted to introduce By-Law 2023-20 being a By-Law to confirm the proceedings of the Council meeting held on May 3, 2023; and  
THAT said by-law be passed in open Council on May 3, 2023.  
Carried.

## 12. Adjournment

Resolution #2023 - 136  
Moved By: Bryon Hall  
Seconded By: Steven Adams  
BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:48 p.m. to meet again at 6:30 p.m. on Wednesday, May 17, 2023, or at the call of the chair.  
Carried.

  
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Joseph Wildman, Mayor

  
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Amanda Richardson, Clerk Administrator