

**THE TOWNSHIP OF ST. JOSEPH  
APPLICATION FOR CIVIC ADDRESS NUMBER  
SCHEDULE "A" TO BY-LAW 2016 - 8**

Property Owner: \_\_\_\_\_  
(Print) (Signature)

Home Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email \_\_\_\_\_

**PROPERTY INFORMATION**

Roll No.: 5708 - \_\_\_\_\_

Road Name: \_\_\_\_\_

Lot #: \_\_\_\_\_ Conc. #: \_\_\_\_\_ Plan #: \_\_\_\_\_

Property is N / S / E / W of the intersection of \_\_\_\_\_ road

- Is this part of an Entrance Permit Application      Yes       No   
 Is this part of a Trailer Permit Application:      Yes       No   
 Is this part of a Building Permit process      Yes       No

The Township will measure the distance required to determine the number, calculate the number based on these distances and advise the property owner.

The fee for Civic Addressing Signs are cost recovery only for materials and labour. The property owner is responsible for replacement of the sign and/or post.

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<b>For office use only:</b>	Blade and Numbers: \$25.00	Post: \$35.00	Labour: \$45.00
	Plus HST      \$28.25	\$39.55	\$50.85

Full package price = \$118.65

Blades or individual numbers may be attached to a mailbox post.

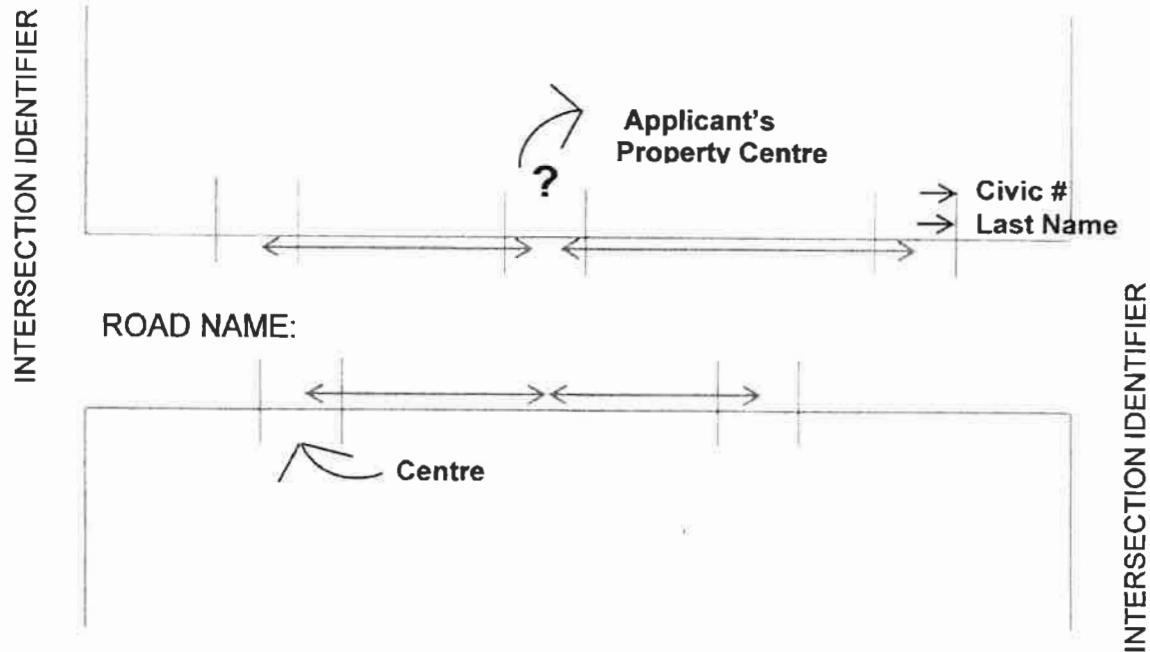
Fee paid: \$ \_\_\_\_\_ for \_\_\_\_\_

Staff Initial: \_\_\_\_\_ cc: Works Superintendent

Personal Information contained on this form is collected pursuant to the Municipal Act, 2001, and will be used only for the purpose stated herein. Questions with respect to the collection of personal information should be addressed to the Freedom of Information and Privacy Coordinator, The Township of St. Joseph, P.O. Box 187, 1669 Arthur Street, Richards Landing, Ontario, P0R 1J0.

## CIVIC ADDRESSING TEMPLATE

Property Owner: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Roll Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_



- ✓ PLEASE PROVIDE THE LAST NAME, CIVIC # AND DISTANCE TO ALL SURROUNDING PROPERTIES (ON EACH SIDE & OPPOSITE SIDE OF ROAD)
- ✓ IDENTIFY ROAD NAME & INTERSECTION INFORMATION
- ✓ MEASURE FROM CENTRE OF DRIVEWAY TO CENTRE OF DRIVEWAY
- ✓ IF MEASURING TO/FROM AN INTERSECTION, MEASURE FROM THE ROAD ALLOWANCE BOUNDARY RATHER THAN CENTRE OF ROAD

***Please call (705)246-2625 x 200 if you have any questions***

**BEFORE YOU DIG: Locates must be obtained from Ontario One Call at 1-800-400-2255 or at [www.on1call.com](http://www.on1call.com).**