

#### THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH COUNCIL MEETING <u>AGENDA</u> Wednesday, April 6, 2022 Council Chambers – 1669 Arthur Street, Richards Landing

- 1. Call to Order
- 2. Moment of Silent Reflection
- 3. Disclosure of Pecuniary Interest
- 4. New Business/Items for Discussion
  - a. Councillor Elliott Sidewalk Snow Blower

#### 5. Adoption of the previous minutes

#### a. Council Meeting

<u>Recommendation</u>: BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, March 16, 2022, be adopted as circulated.

#### 6. Accounts

7

4-6

<u>Recommendation</u>: BE IT RESOLVED THAT the Cheque Register dated April 6, 2022, in the amount of \$136,401.20 be approved as presented.

#### 7. Public Meeting

 Application for Zoning By-Law Amendment (714 B Line – Johnson)
 The Shoreline Residential property located at Lot 14 Pt, Concession B, also known as 714 B Line Road, in The Township of St. Joseph.

The proposed amendment would seek to amend the municipality's Zoning By-law to reduce the minimum building setback from the high-water mark from 30 metres (100 feet) to 11.8 metres (38.7 feet).

The applicants have also applied to purchase their Shore Road Allowance as part of this process. Once the zoning by-law amendment and shore road allowance processes have completed, the applicant plan to construct an addition to their existing residence. A draft plan of survey and drawing marking the proposed addition have been attached for reference.

#### 8. Staff and Committee Reports

a. Zoning By-Law Amendment Application – 1202/1206 Gore Street 12-13 <u>Recommendation</u>: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the applications for zoning by-law amendment for the properties located at 1202-1206 Gore Street be received, and,

That staff be directed to \_\_\_\_\_\_

 B. RFQ Results - Marina Restaurant Repairs
 <u>Recommendation</u>: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the RFQ for repairs to the dining and galleria space of the marina restaurant be received, and: That Council authorize staff to purchase lighting fixtures for the amount recommended in the report, and That Council accept the bid from \_\_\_\_\_\_ in the amount of \_\_\_\_\_ and

- That staff be authorized to take the necessary steps for the work to begin as soon as possible.
- c. RFQ Results Municipal Office Reception Upgrades 15 Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the RFQ for the renovation of the municipal office to add a reception area be received, and: That Council authorize staff to purchase office furniture for the new space, and That Council accept the bid from First general in the amount of \$30,367.62, and That staff be authorized to take the necessary steps for the work to begin as soon as possible.
- 16-18 d. Shore Road Allowance Application - 229 Fairview Lane Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the application to purchase the Shore Road Allowance in front of CON NEEBISH LOT 24PT PCL 3328 ACS be received; and That staff be authorized to proceed with the notification process in order to sell the 66 ft Shore Road

Allowance lying in front of the Shoreline Residential property located at 229 Fairview Lane.

19-23 e. Aerial Imagery Recommendation Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the Ontario Ministry of Natural Resources and Forestry (MNRF) to participate in an aerial photography acquisition project to purchase 182 square kilometers of photographs for a cost of \$1,000 to the municipality be received, and That Council authorizes staff to enter into an agreement with the MNRF to provide aerial photography

of the municipality.

- 24-26 f. Gardiner Marine – Laneway Purchase Request Recommendation: BE IT RESOLVED THAT the request from Scott Gardiner of Gardiner Marine Ltd. To purchase the laneway running behind the commercial property located at 1268 Richards Street be received, and That Council \_\_\_\_\_\_
- g. Annual Bridge inspection amalgamated tender resolution Recommendation: BE IT RESOLVED THAT the report from the Clerk Administrator regarding the result of the tender call for bridge inspections among four local municipalities be received; and That Council approves the bid from Kresin Engineering in the amount of \$3,616.00 for The Township of St. Joseph.

#### 9. Consent Agenda

Recommendation: BE IT RESOLVED THAT items A through L listed on the Consent Agenda dated April 6, 2022, be received; and

That the recommended actions be taken.

#### 10. By-Laws

28-29 a. Revised By-Law 1430 Richards Street Recommendation: BE IT RESOLVED THAT leave be granted to introduce By-Law 2022-22 A By-Law to repeal By-Law 2022-18 being a By-Law to amend By-law 2011-34, as amended, to rezone Part of Lot 11, 2 of 35

#### 27

Concession D, also known as 1430 Richards Street, from Highway Commercial (HC) to Zone Residential 2 (R2), and to reduce the minimum dwelling unit size for the subject lands.

- b. Proposed Zoning By-law Amendment, 714 B Line (Johnson)
   <u>Recommendation</u>: BE IT RESOLVED THAT leave be granted to introduce By-Law 2022-23 being a By-law to Amend Zoning By-law 2011 34, as amended, to reduce the minimum building setback from the highwater mark for Lot 14 Pt, Concession B
- c. Shore Road Allowance Sale 714 B Line (Johnson)
  <u>Recommendation</u>: BE IT RESOLVED THAT leave be granted to introduce By-Law 2022-24 being a by-law to stop up, close and sell that part of the original shore road allowance lying in front of Part of Lot 14, Concession B, located at 714 B Line Road in The Township of St. Joseph (Johnson).
- d. New Horizons for Seniors Funding Agreement <u>Recommendation</u>: BE IT RESOLVED THAT leave be granted to introduce By-Law 2022-25 being a by-law authorizing the Clerk Administrator to execute a Municipal Funding Agreement for The Dr. H.S. Trefry Memorial Centre between The Township of St. Joseph and the Minister of Employment and Social Development under the New Horizons for Seniors Program.
- Deeming By-Law for 2674 Canoe Pt Rd (Caccamo)
   <u>Recommendation</u>: BE IT RESOLVED THAT leave be granted to introduce by-law 2022-26, being a by-law to deem Not Registered for the purposes of Subdivision Control Lots 9 and 10 on Registered Plan No. H606 pursuant to section 50(4) of the Planning Act.
- f. Confirmation 35 <u>Recommendation:</u> BE IT RESOLVED THAT leave be granted to introduce By-Law 2022-27 being a By-Law to confirm the proceedings of the Council meeting held on April 6<sup>th</sup>, 2022; and THAT said by-law be read a first and taken as read a second and third time and finally passed.

#### 11. Closed Session

<u>Recommendation</u>: BE IT RESOLVED THAT Council proceed into Closed Session at \_\_\_\_\_ p.m. in accordance with Section 239 of the Municipal Act to discuss personal matters about an identifiable individual, including municipal or local board employees and ongoing litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

- a. Museum Board Resignation
- b. Council Member Update
- c. Ongoing litigation Update

#### 12. Adjournment

<u>Recommendation</u>: BE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at \_\_\_\_\_\_ to meet again at 6:30 p.m. on Wednesday, April 20<sup>th</sup>, 2022.



#### THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH COUNCIL MEETING <u>MINUTES</u> Wednesday, March 16, 2022 Council Chambers – 1669 Arthur Street, Richards Landing Virtual Link: <u>https://meet.goto.com/821386589</u> Canada (Toll Free): <u>1 888 299 1889</u> Access Code: 821-386-589

<u>Present</u>		
Council	Mayor Jody Wildman	
	Councillor Steven Adams	
	Councillor Cheryl Ambeault	
	Councillor Barry Elliott	
	Councillor Bryon Hall	
Regrets	Councillor Cheryl Ambeault	
Staff	Amanda Richardson, Clerk Administrator	
	Erica Pollock, Treasurer	
Members of the Public	Neil Caughill	
	Daniel Campbell	

#### 1. Call to Order

Mayor Wildman called the meeting to order at 6:30 p.m.

#### 2. Moment of Silent Reflection

#### 3. Disclosure of Pecuniary Interest

4. New Business/Items for Discussion

Councillor Elliot – Update on C-Line dock project Mayor Wildman – Downtown permitted uses

#### 5. Adoption of the previous minutes

a. Council Meeting
Resolution #: 2022-82
Moved By: Steven Adams
Seconded By: Barry Elliott
BE IT RESOLVED THAT the minutes of the Council meeting held on Wednesday, March 2, 2022, be adopted as circulated.
Carried.

#### 6. Accounts

Resolution #: 2022-83 Moved By: Bryon Hall Seconded By: Barry Elliott BE IT RESOLVED THAT the Cheque Register dated March 16, 2022, in the amount of \$337,437.93 be approved as presented. Carried.

#### 7. Public Meeting

a. Application for Rezoning - 1430 Richards Street

This proposed zoning by-law amendment would seek to amend the municipality's Zoning By-law to rezone the subject property from Highway Commercial (HC) to Residential 2 (R2) to permit the change of use

from commercial purposes to multi-residential, and to reduce the minimum dwelling unit area from 750 square feet to 720 square feet.

#### 8. Staff and Committee Reports

- a. 2020 Draft Financial Statement Presentation
  Resolution #: 2022-85
  Moved By: Steven Adams
  Seconded By: Bryon Hall
  BE IT RESOLVED THAT the presentation by the Treasurer of the 2020 Financial Statements audited by
  BDO Canada LLP be received; and
  That the 2020 Audited Financial Statements be approved as presented.
  Carried.
- b. 2021 Statement of Remuneration and Expenses Resolution #: 2022-86 Moved By: Barry Elliott Seconded By: Bryon Hall
  BE IT RESOLVED THAT the report from the Treasurer regarding the 2021 Statement of Remuneration and Expenses be received for information. Carried.
- c. 2021 Annual Report on Investments
   Resolution #: 2022-87
   Moved By: Steven Adams
   Seconded By: Barry Elliott
   BE IT RESOLVED THAT the 2021 Annual Report on Investments from the Treasurer be received for information.
   Carried.

#### 9. Correspondence

- a. St. Joseph Island Planning Board Ontario Land Tribunal Resolution
- b. Central Algoma Freshwater Coalition Winter 2022 Newsletter
- c. Township of Woolwich Mental Health Supports
- d. Town of South Bruce Peninsula Municipal Accommodation Tax and Crown Campgrounds
- e. FONOM Northern Ontario Transportation Task Force
- f. Ministry of Infrastructure Getting Ontario Connected Act 2022
- g. Ministry of Northern Development, Mines, Natural Resources and Forestry Seeking input about the use of floating accommodations on waterways over Ontario's public lands

Resolution #:2022-84Moved By:Steven AdamsSeconded By:Bryon HallBE IT RESOLVED THAT correspondence items a.-g. be received for information and,That Council directs staff to send letters response/support c, d, and g.Carried.

#### 10. By-Laws

a. Proposed Zoning By-law Amendment, 1430 Richards Street (Caughill)

Resolution #: 2022-88

Moved By: Barry Elliott

Seconded By: Bryon Hall

BE IT RESOLVED THAT leave be granted to introduce by-law 2022-18, being a by-law to amend by-law 2011-34, being the Township's Zoning By-Law, to rezone the subject property from Highway Commercial (HC) to Residential 2 (R2) to permit the change of use from commercial purposes to multi-residential, and to reduce the minimum dwelling unit area from 750 square feet to 720 square feet. Carried.

b. Integrity Commissioner Agreement Renewal

Resolution #: 2022-89 Moved By: Steven Adams Seconded By: Barry Elliott BE IT RESOLVED THAT leave be granted to introduce By-law 2022 - 19 being a by-law to appoint Ironside Consulting Services Inc. as the Integrity Commissioner for The Township of St. Joseph, in accordance with Section 223.3 of the Municipal Act; and That said By-law be read a first and taken as read a second and third time and finally passed. Carried.

c. Recycling Contract Agreement

Resolution #: 2022-90

Moved By: Bryon Hall

Seconded By: Barry Elliott

BE IT RESOLVED THAT leave be granted to introduce By-law 2022 - 20 being a by-law authorizing the Mayor and the Clerk Administrator to enter into a Service Agreement with Koprash Waste Disposal for the collection and management of recycled materials; and

That said By-law be read a first and taken as read a second and third time and finally passed. Carried.

d. Confirmation

Resolution #: 2022-91 Moved By: Barry Elliott Seconded By: Steven Adams BE IT RESOLVED THAT leave be granted to introduce By-Law 2022-21 being a By-Law to confirm the proceedings of the Council meeting held on March 16th, 2022; and THAT said by-law be read a first and taken as read a second and third time and finally passed. Carried.

#### 11. Adjournment

Resolution #:2022-92Moved By:Bryon HallSeconded By:Steven AdamsBE IT RESOLVED THAT this meeting of the Council of the Township of St. Joseph adjourn at 8:58 p.m. to meet again<br/>on Wednesday, April 6th, 2022.Carried.

Joseph Wildman, Mayor

#### TOWNSHIP OF ST. JOSEPH

Disbursements

#### DATE: RESOLUTION #

6-Apr-22

Chq #	Date	Vendor Name	Description	Cheq Amount
5846	3/18/2022	MELISSA CRIPPS	Seniors - MOW Food	\$ 87.20
5847	3/18/2022	GENEVIEVE GONNEAU	Seniors - MOW Food	83.83
5848	3/18/2022	GREEN FOR LIFE ENVIRONMENTAL	Landfill - Recycling Bin Empty Feb 2022	2,141.92
5849	3/18/2022	KENTVALE MERCHANTS LTD.	Roads / Rink - Supplies	288.43
5850	3/18/2022	MASSEY WHOLESALE LIMITED	Seniors - Day Out / MOW Food	89.17
5851	3/18/2022	ERICA POLLOCK	Admin - Office Supplies	26.32
EFT	3/18/2022	BELL CANADA	Various Depts - Internet Mar 2022	284.76
EFT	3/18/2022	BELL MOBILITY	Various Depts - Cell Phone - Jan - Mar 2022	575.31
EFT	3/18/2022	RCAP LEASING INC.	Admin - Photocopier Rental	115.77
5936	3/24/2022	ONTARIO COMMUNITY SUPPORT ASSOC.	Seniors - Membership	400.00
5852	3/24/2022	ABELL PEST CONTROL INC	Landfill - Pest Control	117.17
5853	3/24/2022	ALGOMA AG CENTRE	Roads - Fuel	4,946.10
5854	3/24/2022	ALGOMA OFFICE EQUIPMENT	Seniors / Admin - Copier Leases	225.53
5855	3/24/2022	COMMUNITY FUTURES DEVELOPMENT CORP.	Group Benefits April 2022	5,824.09
5856	3/24/2022	MELISSA CRIPPS	Seniors - Day Out Mileage	136.00
5857	3/24/2022	GENEVIEVE GONNEAU	Seniors - MOW Food	8.46
5858	3/24/2022	ISLAND CLIPPINGS	Admin/Recreation - Advertising	135.60
5859	3/24/2022	KENTVALE MERCHANTS LTD.	Roads - Supplies / Fuel	361.58
5860	3/24/2022	LOCAL AUTHORITY SERVICES	Admin - Office Supplies	157.26
5861	3/24/2022	MASSEY WHOLESALE LIMITED	Seniors - MOW / Day Out Food	195.62
5862	3/24/2022	MECHANICAL ADVERTISING	Roads - Civic Addressing Signs	106.22
5863	3/24/2022	PUBLIC UTILITIES COMMISSION	Water / Sewer - Contracted Services	12,662.76
5864	3/24/2022	ROYAL CANADIAN LEGION BRANCH 374	Seniors - MOW Covid Costs	250.00
5865	3/24/2022	SUPERIOR PROPANE	Admin - Propane	1,081.38
EFT	3/24/2022	ALGOMA POWER INC	Various Depts - Power Feb 2022	8,247.05
DD	3/25/2022	BI-WEEKLY PAYROLL	Pay Period # 6	20,181.93
5937	4/1/2022	CENLO ENGINEERING	Marina - Rehabilitation Project	19,530.35
5938	4/1/2022	FEDERATION OF NORTHERN ONT MUNICIPALITIES	Council - 2022 Membership Fee	220.50
5939	4/1/2022	GUILLEVIN INTERNATIONAL COMPANY	Fire - Supplies	61.02
5940	4/1/2022	JP HEATING & COOLING	Roads - Furnace Repair	1,220.40
5941	4/1/2022	MINISTER OF FINANCE	Policing - OPP Billing	17,930.48
5866	4/1/2022	ALGOMA BUSINESS COMPUTERS	Various Depts - Microsoft Subscription	195.99
5867	4/1/2022	BDO DUNWOODY	Admin - 2020 Audit Fees	12,635.09
5868	4/1/2022	ISLAND CLIPPINGS	Planning - Zoning By-law Ad	113.00
5869	4/1/2022	KENTVALE MERCHANTS LTD.	Roads - Supplies	316.34
5870	4/1/2022	LOCAL AUTHORITY SERVICES	Seniors - Supplies	70.04
5871	4/1/2022	MASSEY WHOLESALE LIMITED	Seniors - MOW / Day Out Food	301.21
5872	4/1/2022	MUNICIPAL PROPERTY ASSESSMENT CORP	Admin - Q2 Assessment Services	
5873	4/1/2022	PIONEER CONSTRUCTION	Roads - Materials 2,0	
5874	4/1/2022	SPECTRUM GROUP	Fire - Pick up Lights and Siren 11,38	
EFT	4/1/2022	BELL CANADA	Admin - Internet 124	
EFT	4/1/2022	COLLABRIA VISA	Various Depts - Supplies	2,360.94
		TOTAL		\$ 136,401.20

#### The Township of St. Joseph ZONING BY-LAW AMENDMENT PUBLIC MEETING Wednesday, April 6, 2022 6:45 p.m.

The purpose of this Public Meeting is to review a proposed Zoning By-law Amendment in accordance with Section 34 of the *Planning Act*, as well as to hear comments and review written submissions from the public and other agencies.

#### **DESCRIPTION OF THE PROPOSAL**

The Shoreline Residential property located at Lot 14 Pt, Concession B, also known as 714 B Line Road, in The Township of St. Joseph.

The proposed amendment would seek to amend the municipality's Zoning By-law to reduce the minimum building setback from the high-water mark from 30 metres (100 feet) to 11.8 metres (38.7 feet).

The applicants have also applied to purchase their Shore Road Allowance as part of this process. Once the zoning bylaw amendment and shore road allowance processes have completed, the applicant plan to construct an addition to their existing residence. A draft plan of survey and drawing marking the proposed addition have been attached for reference.

#### SUMMARY OF COMMENTS FROM NEIGHBOURS & AGENCIES

Public Notice of the proposed amendment was distributed to property owners and public agencies in accordance with the provisions of the *Planning Act*. No objection to the proposed zoning by-law amendment was received from any public agency. Algoma Public Health has confirmed in writing that there is no objection to this proposal.

#### **COMMENTS & QUESTIONS FROM PUBLIC**

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed amendment. If a person or public body that files an appeal of a decision of The Township of St. Joseph in respect of the proposed amendment does not make oral submissions at a public meeting or make written submissions to The Township of St. Joseph before the proposed amendment is adopted, the Ontario Land Tribunal may dismiss all or part of the appeal.

If anyone wishes to speak to the proposed zoning by-law amendment, speakers must state their <u>name and address</u> so that proper records may be kept in accordance with the *Planning Act*, and so that notice of future decisions can be sent to those persons involved in the review process.

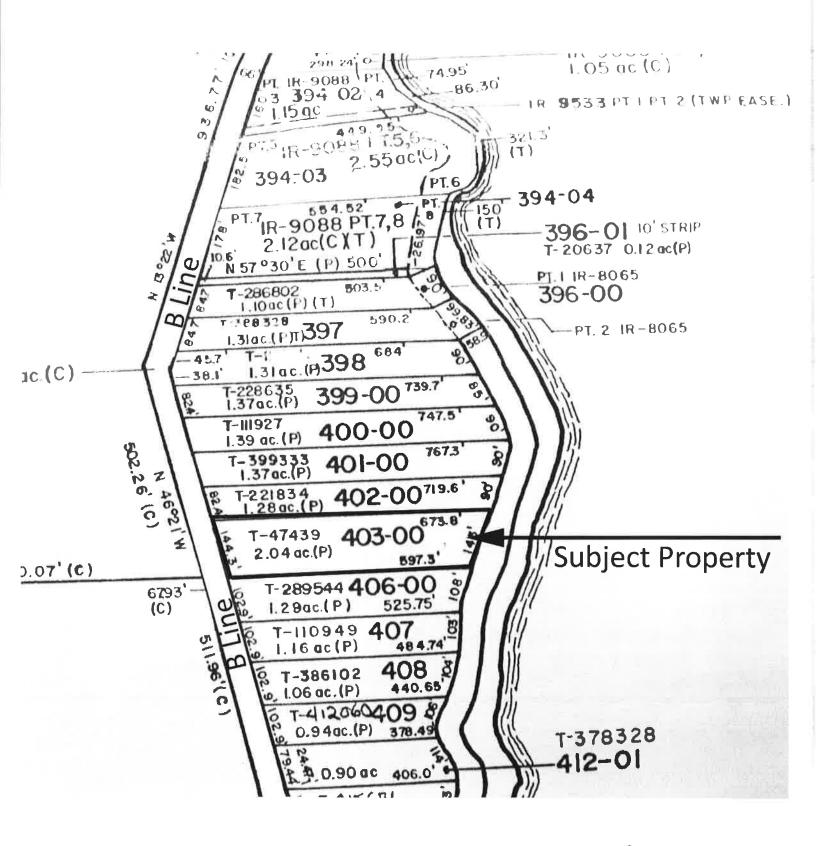
#### REPLY

Members of Council may ask questions for clarification of specific matters.

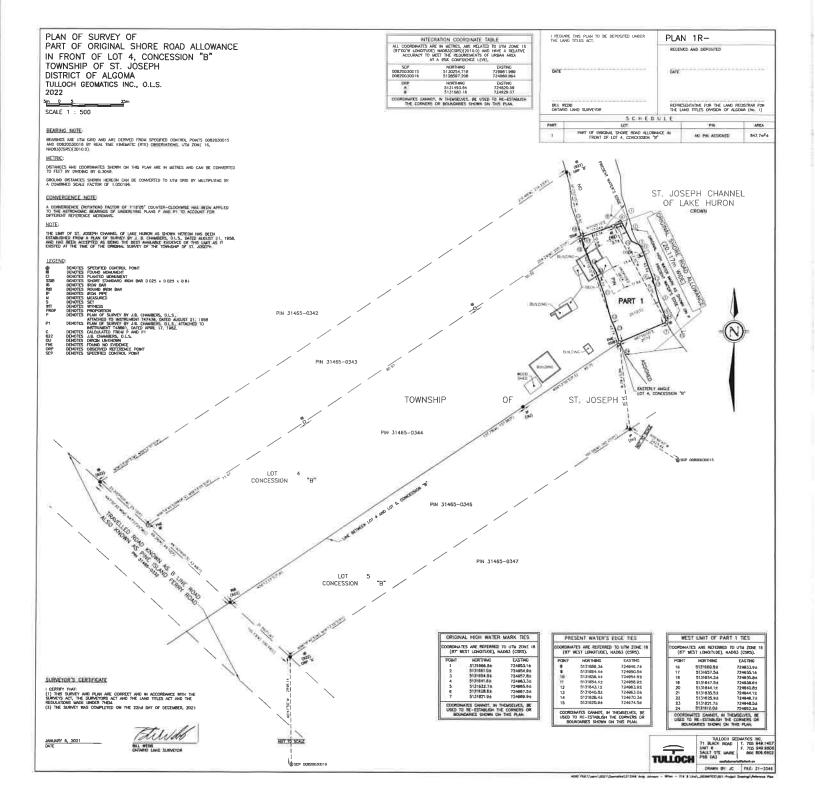
Members of the public may respond to points clarified by Council and amendments suggested by staff.

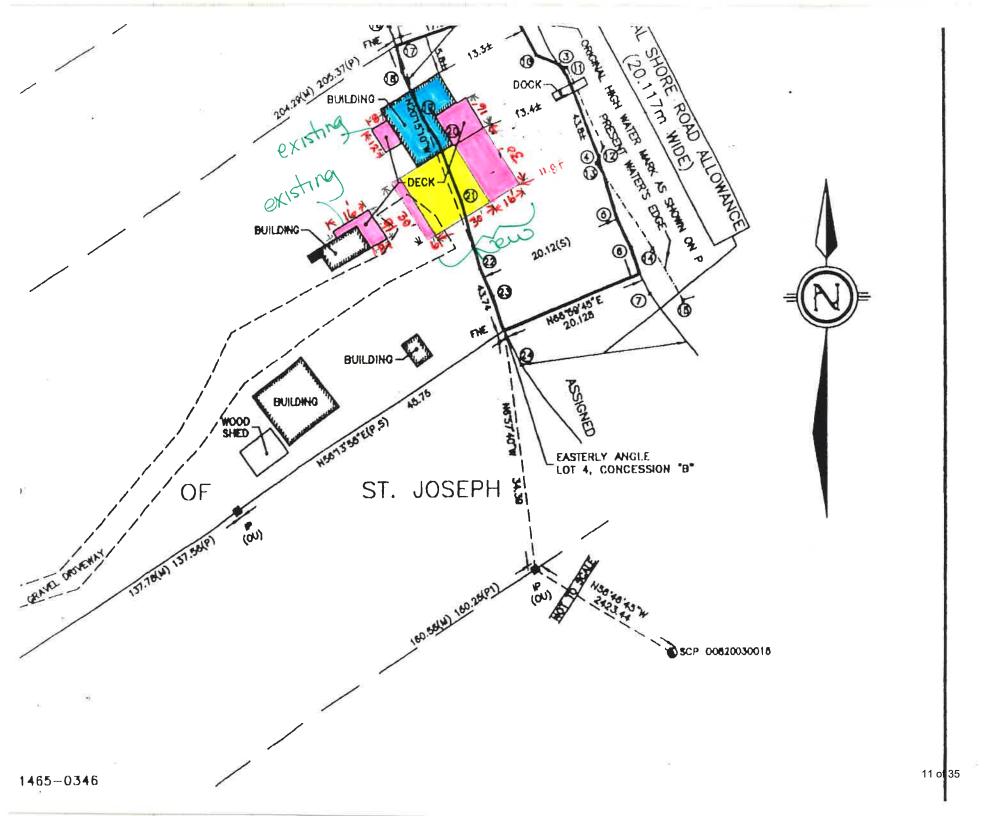
#### FINAL STATEMENT

If there are no further questions or submissions, Council wishes to thank those in attendance for their participation. If the By-law is approved and passed by Council today, it will take effect following a 20-day appeal period where no eligible person or body has submitted an objection to the Local Planning Appeals Tribunal.



In shared - Planning





#### THE TOWNSHIP OF ST. JOSEPH REPORT TO COUNCIL



From: Date: Subject: Amanda Richardson, Clerk Administrator April 6, 2022 Zoning By-Law Amendment Application – 1202/1206 Gore Street

#### **RECOMMENDATION:**

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the applications for zoning by-law amendment for the properties located at 1202-1206 Gore Street be received, and,

#### That staff be directed to

An application was submitted for a zoning by-law amendment for properties located at 1202-1206 Gore Street in downtown Richards Landing requesting that motor vehicle dealership be added as a permitted use for the subject property.

The Zoning By-Law defines motor dealership as:

Means premises where a vendor of new or used motor vehicles displays such vehicles for sale or rent and in conjunction with there may be a motor vehicle repair garage or a motor vehicle body shop.

#### Background information

- Current zoning for both properties is general commercial. Motor dealerships are not a permitted use in this zone.
- Building permits have been issued for exterior renovations at both properties.
- 1202 Gore Street (former restaurant) 0.16 acres
- 1206 Gore Street (residence) 0.13 acres
- Proposed change of use from restaurant and home to office and indoor showroom/retail marina and automotive equipment sales. The application requests the permission to sell motor vehicles in addition to retail sales.
- Applicant has indicated through their consultant that the proposal is not for a "true" motor vehicle dealership. The occasional high-end vehicle may be displayed for sale on site, but most business activity would occur inside the buildings with most vehicles for sale being housed off site.

#### **Financial Implications**

There are no financial impacts to the municipality resulting from this report.

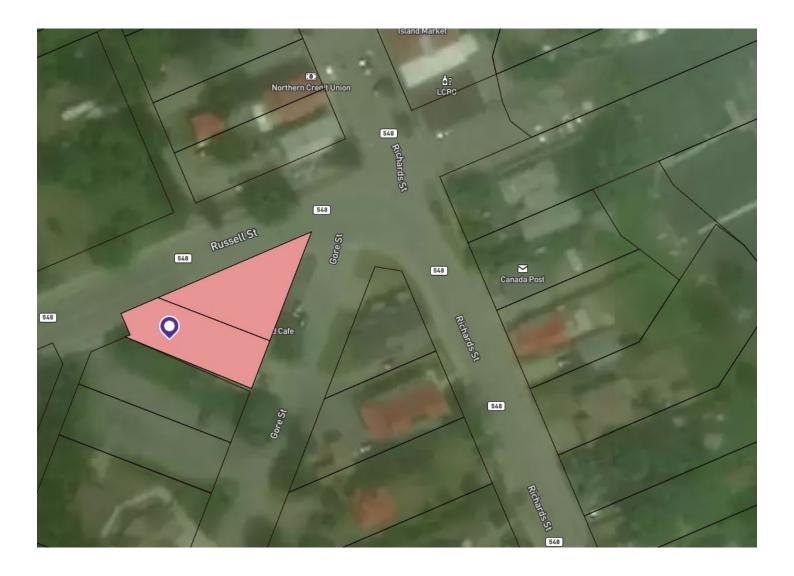
#### Summary/ Options

Council may consider any of the following options:

- 1. Accept the application as submitted and proceed with public notification process.
  - a. Potential to add limitations such as the number of vehicles to be allowed on display.
- 2. Not require a zoning by-law amendment and allow the use as further clarified by the applicant's consultant.
- 3. Deny or defer the application
- 4. Consider other options

Amanda Richardson Clerk Administrator

#### **Property Location:**





Township of St. Joseph				
Report To Council				
FROM:	Amanda Richardson, Clerk Administrator			
DATE:	April 6, 2022			
SUBJECT:	RFQ Results - Marina Restaurant Repairs			

**RECOMMENDATION:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the RFQ for repairs to the dining and galleria space of the marina restaurant be received, and:

That Council authorize staff to purchase lighting fixtures for the amount recommended in the report, and

That Council accept the bid from \_\_\_\_\_\_ in the amount of \_\_\_\_\_\_, and

That staff be authorized to take the necessary steps for the work to begin as soon as possible.

#### Background

A request for quotations (RFQ) was circulated for the renovation and repairs to the interior space including the dining room, boater's lounge, and galleria area of the marina restaurant. Required repairs/renovations included patching and painting, acoustic ceiling paneling, lighting, and other safety upgrades to the space.

Two submissions were received from (all prices are inclusive of HST):

- First General \$12,346.80 + \$2,248.70 for acoustic ceiling option Construction Period: April 15-May 31
- Majestic Pro Contracting \$22,430.50 (including ceiling panel option) Construction Period: Can start as soon as awarded and plans to take 4 weeks

The cost of replacement lighting was not included in the RFQ. Staff has priced fixtures needing to be replaced (18 in total) and estimates that they could be purchased, to be installed by the contractor for a total of \$1,500.00 + HST. Upon inspection, additional items may need to be added including countertop for the bar area and plumbing and electrical repairs that are safety concerns.

#### **Financial Implications**

The amount for the repairs will be included in the marina restaurant budget discussions for 2022, and if approved can be taken from reserves or tax levy at that time.

#### Summary

Council may award the contract to one of the contractors, defer their decision or re-advertise.

Amanda Richardson, Clerk Administrator



Township of St. Joseph				
Report To Council				
FROM:	Amanda Richardson, Clerk Administrator			
DATE:	April 6, 2022			
SUBJECT:	RFQ Results – Municipal Office Reception Upgrades			

**RECOMMENDATION:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding the results of the RFQ for the renovation of the municipal office to add a reception area be received, and:

That Council authorize staff to purchase office furniture for the new space, and

That Council accept the bid from First general in the amount of \$30,367.62 and

That staff be authorized to take the necessary steps for the work to begin as soon as possible.

#### Background

In 2021, \$2,000 was budgeted for plans to renovate the municipal office building to accommodate a new reception area in the hallway of the building. After discussion with the Chief Building Official and finding that the wall in question was load bearing, alternate plans were made to make the existing space more functional for staff and visitors to the office. The new proposal will utilize the existing countertop and make an accessible service window at the end of the hall where visitors can be served.

A request for quotations (RFQ) was circulated for this and one submission was received from First General in the amount of \$30,367.62 including HST. First general has indicated that they could begin construction as of April 15<sup>th</sup> and plan to complete by May 31<sup>st</sup>.

The office would not have to be closed to the public entirely, but will remain open in the hall with only minor disruptions to staff, etc. Once the renovation is complete, the office will have more open space. Staff plans to purchase a conference table for the space for projects, meetings, etc. as well as a cubicle/desk to accommodate staff.

#### **Financial Implications**

The amount for the repairs will be included in the administrative budget discussions for 2022, and if approved can be taken from reserves or tax levy at that time.

#### Summary

Council may award the contract to one of the contractors, defer their decision or re-advertise.

Amanda Richardson, Clerk Administrator



Township of St. Joseph				
Report To Council				
FROM:	M: Amanda Richardson, Clerk Administrator			
DATE:	April 6, 2022			
SUBJECT:	Shore Road Allowance Application – 229 Fairview Lane (Armstrong)			

**RECOMMENDATION:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding the application to purchase the Shore Road Allowance in front of CON NEEBISH LOT 24PT PCL 3328 ACS be received; and

That staff be authorized to proceed with the notification process in order to sell the 66 ft Shore Road Allowance lying in front of the Shoreline Residential property located at 229 Fairview Lane.

#### Background

- Property size 1-acre, zoned shoreline residential on Fairview Lane (site maps attached for reference)
- Frontage 112' x 66' = 7,392 sq. feet (approximately \$4,065.60)
- Existing cottage is located partially on the Shore Road Allowance.
- Applicants would like to apply for a building permit to add on to the rear of the existing structure in 2023 and add a partial second story to the existing cottage.

If application is approved to continue, a public notice will be circulated regarding the potential sale, and the draft survey will be approved and deposited.

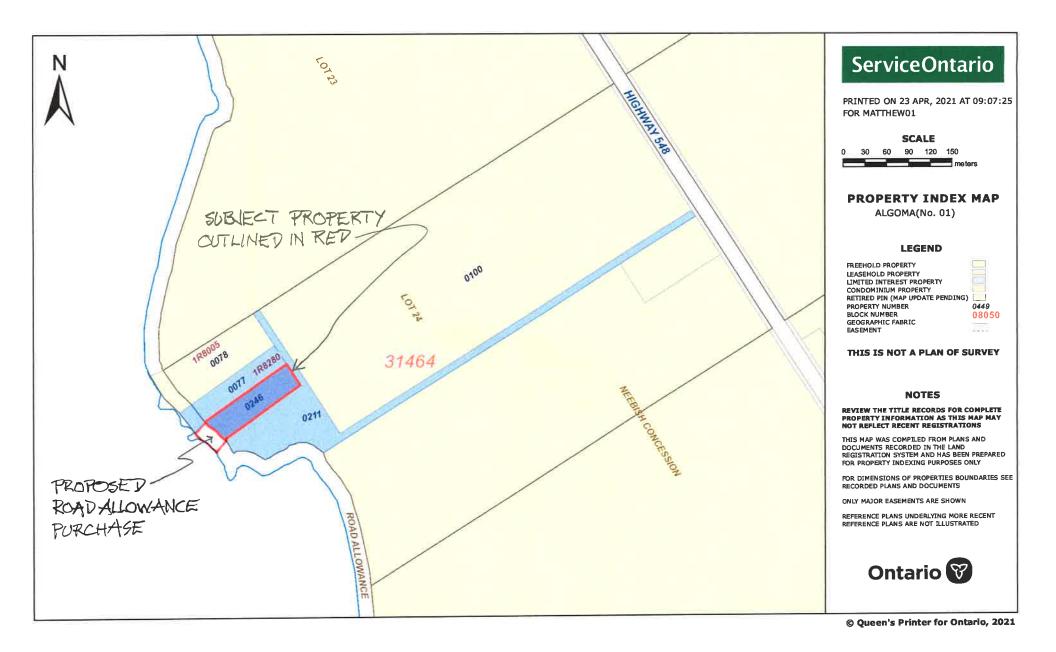
#### **Financial Implications**

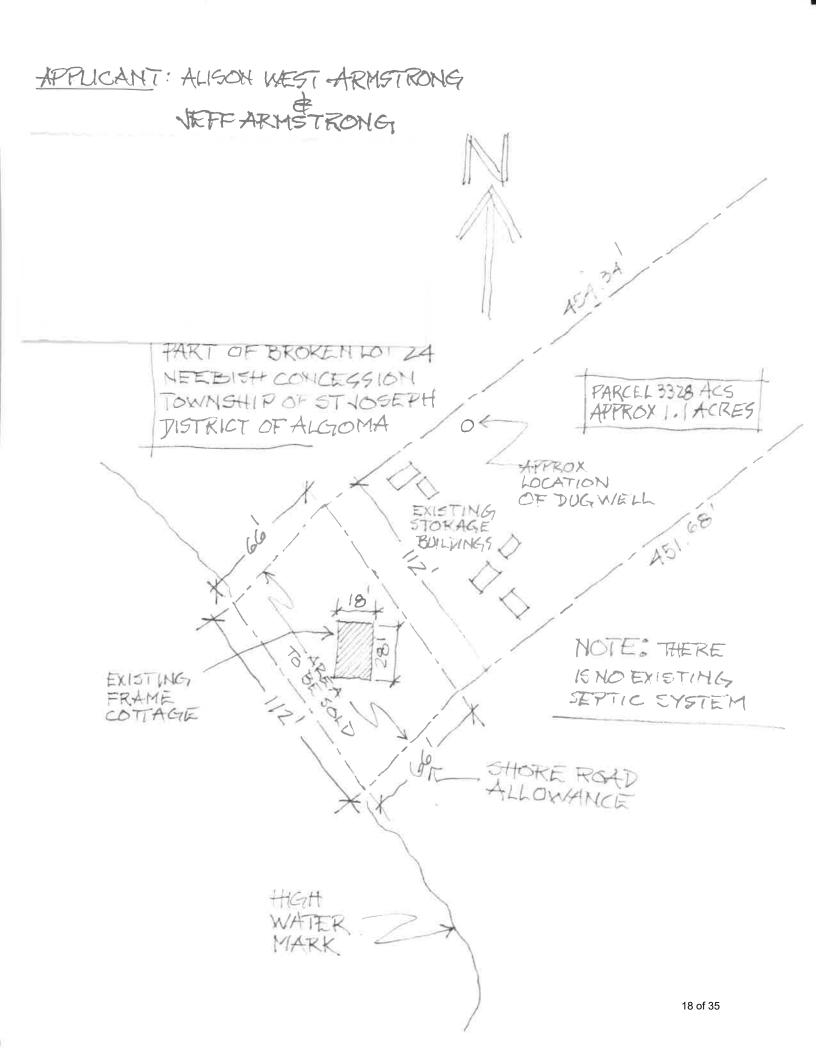
There are no financial implications resulting from this report.

#### Summary

Council may accept the recommendation as presented, defer their decision, or deny the application request.

Amanda Richardson, Clerk Administrator







Township of St. Joseph				
Report To Council				
FROM:	Amanda Richardson, Clerk Administrator			
DATE:	April 6, 2022			
SUBJECT:	Aerial Photography Acquisition - MNRF			

**RECOMMENDATION:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding the request from the Ontario Ministry of Natural Resources and Forestry (MNRF) to participate in an aerial photography acquisition project to purchase 182 square kilometers of photographs for a cost of \$1,000 to the municipality be received, and

That Council authorizes staff to enter into an agreement with the MNRF to provide aerial photography of the municipality.

#### Background

A request was received from the MNRF to provide high-quality, high-resolution aerial photography of the municipality as part of a project involving Northwest Ontario. Additional information provided by the MNRF for the project is attached for reference.

#### **Financial Implications**

The total cost to acquire the photos is \$1,000.00

#### Summary

Council may approve the recommendation as presented or consider other options.

Amanda Richardson, Clerk Administrator

Hello xxxx,

The Ontario Ministry of Natural Resources and Forestry (MNRF) invites you to participate in an aerial photography acquisition project of north west Ontario scheduled for the spring of 2022.

By participating in NWOOP (North West Ontario Orthophotography Project) 2022, your organization will gain access to current high quality, high resolution aerial photography at a very low cost. This photography can be used or a variety of purposes such as:

- providing a spatial reference in online mapping applications
- information and reference for land use and emergency planning
- assist with asset management mapping
- information for tax/permit compliance
- information for economic development, policy development, environmental management
- assist with various monitoring activities
- field work planning
- information to create or update mapping of any surface feature such as roads, buildings, streams, lakes, etc.

In the spring of 2017, the MNRF coordinated an aerial photography project with local participants and acquired nearly 23,000 km<sup>2</sup> of aerial photography. Participants included 13 municipalities, 3 federal agencies, 3 private companies and 3 other organizations. Because of the success in 2017, we are looking to expand the acquisition in 2022 to up to 40,000 km<sup>2</sup>.

This email contains information regarding the project and your potential participation. You have been contacted as you were a past participant in NWOOP 2017, (or another LIO acquisition) or potentially have an interest in participating in the project. If you are not the correct contact for your organization, please forward to that person, or reply to this email with the correct contact information.

A public virtual meeting/teleconference to discuss NWOOP 2022 has been set for September 15, 2021 at 2pm EST, 1pm CST. Connection details and phone number will be provided closer to the event. Additionally, we hope to have some presentations of applications using NWOOP 2017 (or similar data). If you have an idea for a presentation, whether from you or an application/presentation you have seen that would be beneficial for all to hear, please let me know. It would also be good to have a discussion on how well this program is serving you, and any ideas/suggestions you have on how it can be improved. Please let me know if you can make it so that we can plan accordingly.

Please find attached an information sheet for NWOOP 2022. The map in the sheet depicts the area of consideration, which is very large. We cannot collect all this area; it must be refined, and we look to all the project participants to help us do that. As it is a shared cost initiative, your final cost of participation cannot be determined until all participants and their area of interest are known. Our goal is to acquire enough participation to bring the shared cost down to less than \$5-6 per km<sup>2</sup>.

If you know you would like to participate in the acquisition, you can fill out the attached *Letter of Intent to Participate* template attached. By filling out the Letter of Intent, you are not binding yourself to participate – you can withdraw at any time simply by letting us know.

NWOOP 2022 will be acquired in the spring. We start the process of finding project participants now so everyone can determine their area of interest and plan their budgets. Participants pay for their NWOOP participation in two installments; forty percent after agreement execution (by September 2022) and sixty percent after data delivery (by February 2023).

If your organization is not interested in participating, please let me know by replying to this email, so that I can remove you from my communications list.

If you have any questions at all, feel free to contact me anytime.

# Need Access to Imagery in Northwest Ontario?

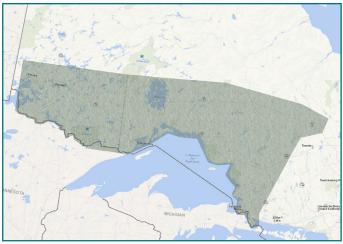
Become a Partner and Save on Collection Costs

## Northwest Ontario Orthophotography Project Factsheet

Land Information Ontario (LIO) is looking for partners to acquire aerial imagery for Northwest Ontario in the spring of 2022.

The project will capture 20 cm resolution, leafoff, multi-spectral imagery that is accurate within 60 cm "on the ground". Partners will have access to all imagery products including the orthophotography, stereo data and digital elevation surface models.

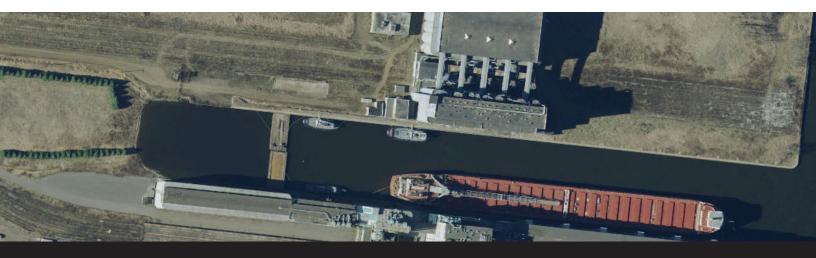
LIO pays 40 percent of acquisition costs. Remaining costs are shared by partner organizations. As more partners join, costs decrease for each partner. As a result, partners realize significant costs savings when compared to acquiring the imagery on their own.



General project target area—to be refined

### **Partnership Benefits:**

- ✓ Access to up-to-date, high-quality imagery for mapping, analysis and interpretation.
- ✓ Save on acquisition costs—in some cases over 90 percent.
- ✓ Input into the final capture area.





# LIO Imagery Acquisition Program:

Up-to-date imagery is critical for mapping as well as land use planning, asset management, research, analysis, emergency planning, compliance enforcement and much more. The Program coordinates partnerships to acquire new imagery on five-year refresh cycles. Since 2013, over 370,000 square kilometres of aerial imagery has been captured throughout Ontario.

## How to Participate:

Participation requires a minimum contribution of \$1,000. Total funding commitment is based on the organization's area of interest.

An agreement between partners and the Ministry of Natural Resources and Forestry will govern funding and identify the terms and conditions of data use. The Queen's Printer for Ontario retains ownership of the data. Delivery of orthophotography to partners should occur in the following winter.

A steering committee of project partners and LIO representatives provides oversight for the project, supports the development of partnerships across public and private sectors and assists with logistics prior to acquisition.



For More Information email: imagery@ontario.ca

visit: <u>ontario.ca/lio</u>



Township of St. Joseph				
Report To Council				
FROM:	Amanda Richardson, Clerk Administrator			
DATE:	April 6, 2022			
SUBJECT:	Request to Purchase Laneway			

**RECOMMENDATION:** BE IT RESOLVED THAT the request from Scott Gardiner of Gardiner Marine Ltd. To purchase the laneway running behind the commercial property located at 1268 Richards Street be received, and

That Council directs staff to \_\_\_\_\_

#### Background

A request was received from Mr. Gardiner to purchase the laneway located behind the commercial property at 1268 Richards Street. A site map and aerial photo have been provided below for reference.

Mr Gardiner indicated the reasoning for the request as "Gardiner Marine is continuing to grow, offering more services, and employing more local people each season. As we grow, and try to navigate complicated supply chain challenges, it has become necessary to purchase and store far more products and raw materials. We are simply running out of space and need to expand. By purchasing the laneway, we would use the additional 22' of property depth for receiving our dock components, lumber shipments, as well as parking for our trucks, and equipment. In the winter, the additional space will allow for proper snow removal, instead of blocking in assets and equipment as we are forced to now.

I appreciate your consideration and would be more than happy to answer any questions you may have for me on this subject."

#### **Financial Implications**

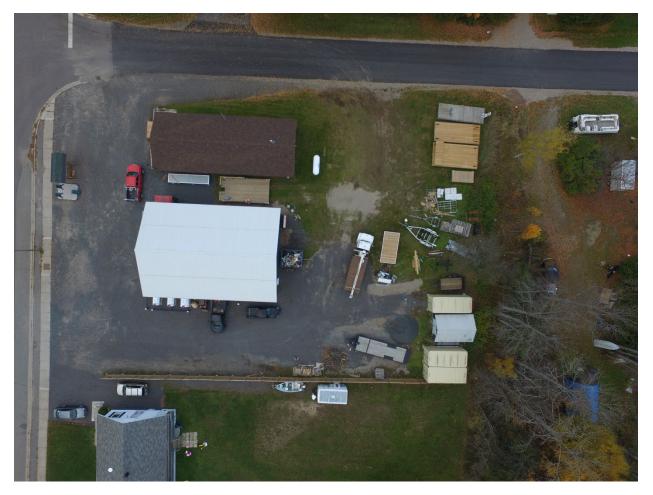
There are no financial implications resulting from this report.

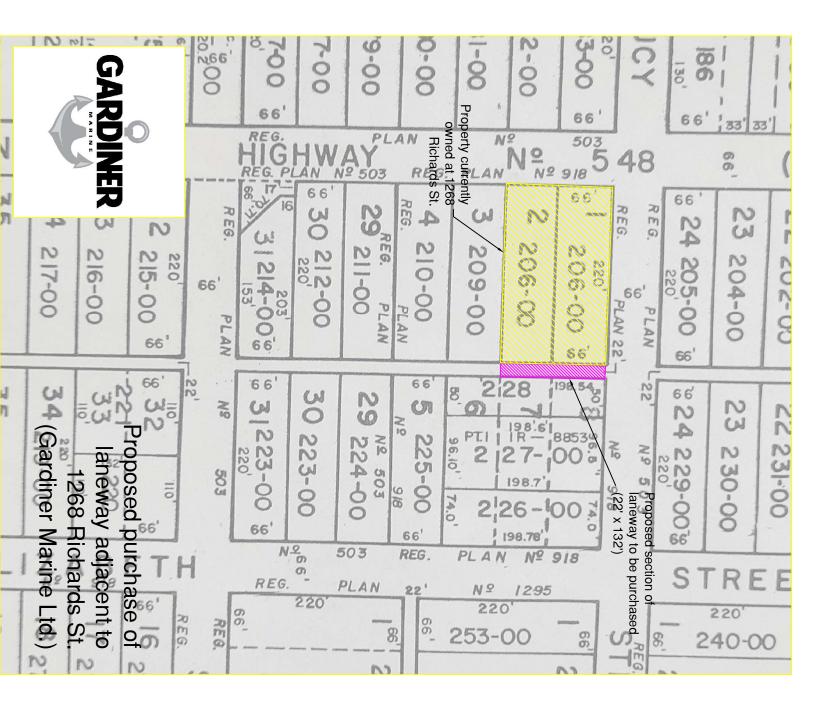
#### Summary

Council may approve the request, defer pending additional information, or deny the request.

Amanda Richardson, Clerk Administrator

Aerial Photo of Location:







Township of St. Joseph				
Report To Council				
FROM:	Amanda Richardson, Clerk Administrator			
DATE:	April 6, 2022			
SUBJECT:	Bi-Annual Bridge Inspection Tender Results			

**RECOMMENDATION:** BE IT RESOLVED THAT the report from the Clerk Administrator regarding the result of the tender call for bridge inspections among four local municipalities be received; and

That Council approves the bid from Kresin Engineering in the amount of \$3,616.00 for The Township of St. Joseph.

#### Background

Tenders for biennial bridge inspections are circulated and coordinated by The Township of Plummer and Plummer Additional.

Two bids were received from local engineering firms with the following results:

#### Municipality: St. Joseph

Company Name	Bridge Tender Bid (Price Includes HST)	Culverts Tender Bid (Price Includes HST)	Total St. Joseph Bid	Est. Start Date
Tulloch Engineering	\$ 1,073.50	\$ 2,983.20	\$ 4,056.70	14-Jun- 22
Kresin Engineering	\$ 904.00	\$ 2,712.00	\$ 3,616.00	1-Jun-22
Difference	\$ (169.50)	\$ (271.20)	\$ (440.70)	

#### **Financial Implications**

This item will be included in the 2022 operating budget.

#### Summary

Bridge inspections are legislated for completion every two years.

Amanda Richardson, Clerk Administrator

#### The Corporation of The Township of St. Joseph BY-LAW 2022 - 22

# A By-Law to repeal By-Law 2022-18 being a By-Law to amend By-law 2011-34, as amended, to rezone Part of Lot 11, Concession D, also known as 1430 Richards Street, from Highway Commercial (HC) to Zone Residential 2 (R2), and to reduce the minimum dwelling unit size for the subject lands.

WHEREAS the Corporation of The Township of St. Joseph enacted By-law 2011 – 34, as amended, to regulate the use of land and the erection, use, bulk, height and location of buildings and structures in The Township of St. Joseph; and

WHEREAS an application has been received to amend the zoning on the property located at 1430 Richards Street from Highway Commercial (HC) to Residential 2 (R2) to permit the conversion of existing buildings on site from commercial purposes to multi-residential; and

WHEREAS Notice of this Zoning Amendment Application was distributed in accordance with Section 34 of the *Planning Act*, and a Public Meeting was held on March 16, 2022, and to which there were no objections to the proposal by any public agency or proximate property owner; and

WHEREAS all new uses will be subject to Site Plan Control to the satisfaction of Council and proximate property owners.

NOW THEREFORE the Council of the Corporation of The Township of St. Joseph enacts as follows:

- 1. By-law No. 2011-34 is hereby amended as follows:
- 2. That this Zoning Amendment shall apply only to the lands specified as Part of Lot 11, Concession D RP 1R2192, also known as 1430 Richards Street and shown on the attached Schedule "A".
- 3. The subject property is hereby rezoned from Zone HC Highway Commercial to Zone R2 Residential 2.
- A new subsection shall be added to section 8 Exceptions as follows:
   8.101 PT Lot 11, Concession D known as 1430 Richards Street (Caughill) Notwithstanding, the provisions of Table B1 of By-law 2011-34, the minimum dwelling unit area on the subject lands, denoted as number 8.101 on Schedule "A" hereto, shall be 66.9 square metres (720 sq. ft).
- 5. That Schedules "A" attached hereto form part of this By-law.
- 6. All other provisions of By-law 2011-34, as amended, unless specifically modified or amended by this Section, continue to apply to the lands affected by this By-law except insofar as they are inconsistent with this By-law.

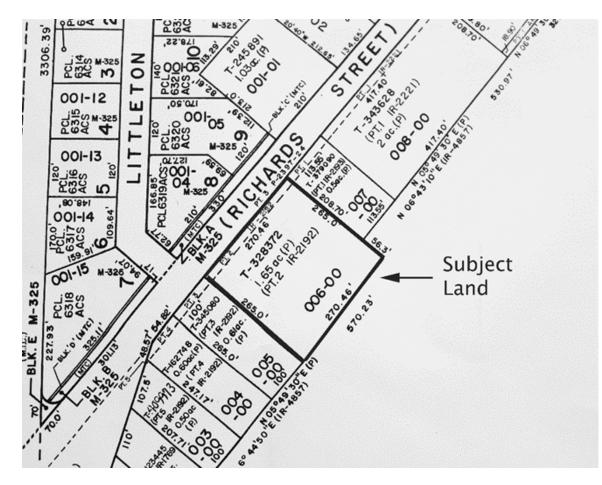
READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED, April 6, 2022, subject to the provisions of Sec. 34 of the *Planning Act*.

Joseph Wildman, Mayor

#### Schedule A to by-Law #2022-22

8.101 PT Lot 11, Concession D known as 1430 Richards Street (Caughill)

Notwithstanding, the provisions of Table B1 of By-law 2011-34, the minimum dwelling unit area on the subject lands, denoted as number 8.101 on Schedule "A" hereto, shall be 66.9 square metres (720 sq. ft).



#### THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH BY-LAW NO. 2022 – 23

# A By-law to Amend Zoning By-law 2011 - 34, as amended, to reduce the minimum building setback from the high-water mark for Lot 14 Pt, Concession B (Johnson)

WHEREAS the Corporation of the Township of St. Joseph has enacted By-law No.2011-34 to regulate the use of land and the erection, use, bulk, height and location of buildings and structures in the Township of St. Joseph; and

WHEREAS a Notice of Application to amend said by-law was provided in accordance with the provisions of Section 34 of the Planning Act, and a Public Meeting was held on April 6, 2022, to receive comments and feedback on the proposed amendment; and

WHEREAS the Council of the Corporation of The Township of St. Joseph has considered the request for an amendment to reduce the minimum building setback from the established high-water mark to allow the construction of an addition and deck to the existing residence located on the subject property, and

WHEREAS Council deems it desirous and expedient to amend said zoning by-law for this use;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph enacts as follows:

 By-law No. 2011-34, as amended, of the Corporation of The Township of St. Joseph is hereby further amended by the addition of the following new subsection: Notwithstanding any other provision of this By-law, the provisions of this section shall apply to those lands known as 714 B Line Road, being Pt Lot 4, Concession B, in the Township of St. Joseph and denoted by the number 8.102 on Schedule A-1 to this by-law. All other provisions of this bylaw, unless specifically modified or amended by this section continue to apply to the lands subject to this section.

#### 8.102 Pt Lot 4 CONCESSION B (Johnson)

The following specific zone standards shall apply:

Minimum building setback from established high water mark shall be 11.8 metres (38.7 feet).

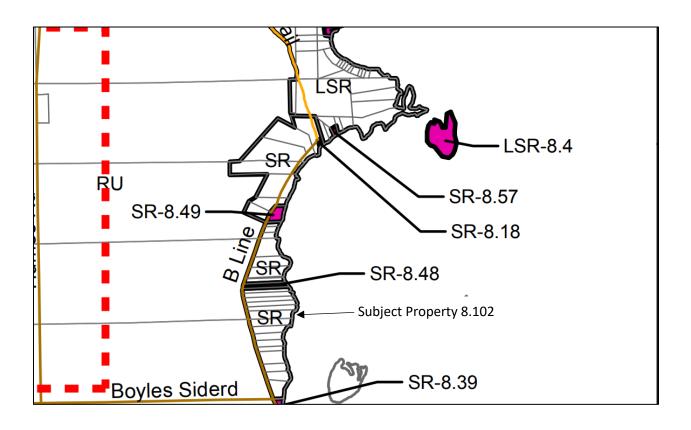
- 2. Schedule "A" hereto forms part of this By-law.
- 3. This By-law shall come into effect upon the date of the final passing thereof.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED, April 6, 2022.

Joseph Wildman, Mayor

#### Schedule A to By-Law 2022-

#### 8.102 Pt Lot 4 CONCESSION B (Johnson)



#### The Corporation of The Township of St. Joseph

#### BY-LAW 2022-24

A by-law to stop up, close and sell that part of the original shore road allowance lying in front of Part of Lot 14, Concession B, located at 714 B Line Road in The Township of St. Joseph (Johnson).

WHEREAS the *Municipal Act,* 2001, S.O. 2001, c.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

WHEREAS it is deemed expedient in the interest of the Corporation of The Township of St. Joseph, hereinafter called the Corporation, that of the original shore road allowance lying in front of Part of Lot 14, Concession B, located at 714 B Line Road in The Township of St. Joseph, be closed and stopped up, and the land sold to the adjoining landowner: and

WHEREAS notice of this By-law has been given in accordance with the requirements of the *Municipal Act*, 2001, as amended; and

WHEREAS no person, solicitor or agent has come forward or applied to be heard to claim that their land will be prejudicially affected by this By-law;

NOW THEREFORE, the Council of the Corporation of The Township of St. Joseph enacts as follows:

- 1. That upon and after the passing of this By-law that portion of the allowance for road set out and described as lying in front of Part of Lot 14, Concession B, located at 714 B Line Road, is hereby closed and stopped up.
- 2. The Mayor and the Clerk of The Corporation of The Township of St. Joseph are hereby authorized to sign or execute such deeds or other documents as may be necessary to effect conveyance of those parts of the said road allowance herein before described which have been stopped up and closed.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open Council April 6, 2022.

Joseph Wildman, Mayor

#### THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

#### BY-LAW 2022-25

#### A By-law authorizing the Clerk Administrator to execute a Municipal Funding Agreement for The Dr. H.S. Trefry Memorial Centre between The Township of St. Joseph and the Minister of Employment and Social Development under the New Horizons for Seniors Program.

WHEREAS the *Municipal Act,* 2001, S.O. 2001, c.25, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

WHEREAS The Township of St. Joseph wishes to enter into Agreement with the Minister of Employment and Social Development in order to continue to participate in the New Horizons for Seniors Project, with the fund administration to be carried out by Minister of Employment and Social Development under the Agreement;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Township of St. Joseph does hereby enact as follows:

- 1. THAT the Mayor and the Clerk be hereby authorized to execute a Municipal Funding Agreement between the Minister of Employment and Social Development and The Township of St. Joseph.
- 2. THAT any by-law or portion thereof previously approved by Council which conflicts with this Bylaw shall be hereby repealed.
- 3. Should any section, subsection, clause, paragraph, or provision of this By-law be declared by a court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of any other provision of this by-law or the by-law as a whole.
- 4. THAT this By-law shall take effect on the day of passing.

READ A FIRST, AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open Council on April 6<sup>th</sup>, 2022

Joseph Wildman, Mayor

#### THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

#### BY-LAW 2022 - 26

#### A By-law to deem Not Registered for the purposes of Subdivision Control Lots 9 and 10 on Registered Plan No. H606 pursuant to section 50(4) of the *Planning Act.*

WHEREAS Section 50(4) of the *Planning Act* authorizes the Council of the municipality to designate by Bylaw any plan of subdivision or part thereof that has been registered for eight (8) years or more as not being a plan of subdivision for subdivision control purposes; and

WHEREAS it is deemed expedient that a By-law be enacted pursuant the said Section 50(4) to designate Lots 9 and 10 on Registered Plan No. H606 as being deemed not to be part of a registered plan of subdivision; and

NOW THEREFORE the Council of The Corporation of The Township of St. Joseph, pursuant to Section 50(4) of the *Planning Act* R.S.O. 1990, Chapter P.13 and amendments thereto, hereby enacts as follows:

- 1. That Lots 9 and 10 on Registered Plan No. H606 registered in the Land Titles Division for the District of Algoma is hereby designated to be part of a plan of subdivision which shall be deemed not to be a registered plan of subdivision pursuant to Section 50(4) of the *Planning Act*. The said lot is hereby designated an area of subdivision control.
- 2. That the Mayor and Clerk Administrator are hereby authorized to execute and affix the seal of the Corporation to all documents required to give effect to this by-law.
- 3. That this by-law take effect on the day that this by-law is registered in the Land Titles system pursuant to Section 50(28) of the *Planning Act*.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME AND FINALLY PASSED in open Council April 6, 2022.

Joseph Wildman, Mayor

#### THE CORPORATION OF THE TOWNSHIP OF ST. JOSEPH

#### BY-LAW 2022-27

#### A By-Law to Confirm the Proceedings of the Regular Council Meeting held on April 6, 2022.

WHEREAS the Municipal Act. 2001, S.O. 2001, c25, as amended, provides that a municipal Council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized by Council to be taken does not lend itself to an individual by-law;

NOW THEREFORE the Council of the Corporation of the Township of St. Joseph hereby enacts as follows:

- That the actions of the Council of the Corporation of the Township of St. Joseph at its meeting on April 6, 2022, in respect to each motion, resolution, direction and other action passed and taken by Council, except where the prior approval of the Ontario Municipal Board is required, is hereby adopted, ratified and confirmed.
- 2. That the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or actions, to obtain approvals where required, and to execute any and all documents as may be necessary, and to affix the corporate seal to all such documents as required.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed in open Council April 6, 2022.

Joseph Wildman Mayor