



**THE CORPORATION OF
THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
ADDENDUM TO THE AGENDA
FOR
WEDNESDAY, MARCH 1, 2017**

1. Staff and Committee Reports

a. Old Town Hall RFP Submissions

Recommendation: Be it resolved that the report from the Clerk Administrator regarding responses to the Request for Proposal for rehabilitation of the Old Town Hall be received; and

That a subcommittee be formed to review the submissions and award the project based on best value and creativity.

b. Municipal Elections Act Changes

Recommendation: Be it resolved that the report from the Clerk Administrator regarding changes to the *Municipal Elections Act* for 2018 be received; and

That Council agrees to continue the former "First Past the Post" model for the 2018 municipal election.

c. Healthy Kids Community Challenge 2017 Theme

Recommendation: Be it resolved that the opportunities and ideas for use of 2017 funds for the Healthy Kids Community Challenge be received; and

That this Township supports the use of funds for greater hands on involvement, activities and education that supports the production, consumption and awareness of veggies and fruit; and

That the Steering Committee be advised that The Township of St. Joseph does not support the use of funds for highway billboards.

d. BMX/Bike Trails Insurance

Recommendation: That the report from the Clerk Administrator regarding insurance coverage for a BMX trail or pump track be received.

e. Rink Caretaker

Recommendation: Be it resolved that the verbal report regarding the status of the Rink Caretaker be received.

2. Correspondence

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- a. Letter from the Township of Lake of Bays Support
Re: Municipal downloading for Housing and Planning (Property Standards)



THE TOWNSHIP OF ST. JOSEPH REPORT TO COUNCIL

From: Carol Trainor, Clerk Administrator

Date: March 1, 2017

Subject: Old Town Hall Accessibility Project

RECOMMENDATION:

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the submissions to the Old Town Hall RFP be received; and

That a subcommittee review the submissions and award the project based on best value and creativity.

Background

After receiving notification that the Township had been successful in its request for funding to construct a wheelchair ramp at the Old Town Hall, rehabilitate the steps and landing, install railings and improve lighting for greater safety, a Request for Proposals was circulated through the Sault Ste. Marie Construction Association. Deadline for submissions was February 24.

The RFP requested that bidders provide options for lighting, railings, materials, and the location of parking spaces on the south side of the building.

Two submissions were received; one with three options and price points, and the other with one price which may vary depending on materials chosen. Council may wish to review these proposals more closely, decide which material and design options they prefer, and to work with one or both of the contractors to confirm a final project price.

Financial Implications

Total project cost was estimated at \$88,000. The Township was awarded \$50,000 the maximum allowable, toward the cost of the project. The Township must provide at least 35% of the cost of the project, \$31,500, along with in kind contributions of materials and equipment valued at roughly \$7,800. Staff labour is not an eligible expense.

Summary / Options

Council may adopt the recommendation as presented or suggest other options.

Carol O. Trainor, A.M.C.T., Clerk Administrator



THE TOWNSHIP OF ST. JOSEPH REPORT TO COUNCIL

From: Carol Trainor, Clerk Administrator
Date: March 1, 2017
Subject: Changes to the Municipal Elections Act,
Ranked Ballot Voting and 2018

RECOMMENDATION:

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the changes to the *Municipal Elections Act* for 2018 be received; and

That Council agrees to continue the former "First Past the Post" model for the 2018 municipal election.

Background

The Province introduced the *Municipal Elections Modernization Act*, 2016, which contains significant changes that will impact candidates and staff. Key changes include a reduced campaign period, greater responsibility and discretion of the Clerk, efforts to increase transparency and modernization for campaign financing, a framework for third party advertising, greater procedures to encourage compliance and enforcement of campaign rules, and the option to use ranked ballots.

Election Dates: Significant changes were made to several election dates and deadlines. Voting day is October 22, 2018. Advance voting dates and times will now be established by the Clerk rather than Council.

Nomination Period and Eligibility: The nomination period for the 2018 election is May 1, 2018 to July 27, 2018, which has been significantly reduced from the previous nomination period of January to September.

Each nomination must include a mandatory endorsement by a minimum of 25 eligible electors within the municipality. The nomination must be accompanied by a prescribed declaration and the nomination filing fee.

Question on the Ballot: The deadline to pass a by-law to place a question on the ballot is March 1, 2018 for municipalities, and May 1 for school boards.

Campaign Finances: In an effort to increase transparency, requirements surrounding campaign finances have changed. Key changes are as follows:

- The nomination fee is no longer eligible as a campaign expense;

- A candidate does not have to open a bank account if they do not raise or spend money.
- Unions and corporations can no longer contribute to a candidate's campaign, but they can register as a third party advertiser or contribute to other registered third party advertisers.
- There are limits for gifts and events following the close of voting day.
- Donations or items sold for \$25 or less are considered campaign income, not a contribution.
- Anonymous contributions are to be paid to the Clerk, and cash contributions cannot exceed \$25.00.
- Following the 2018 election, campaign deficits will not be carried forward from the previous campaign.

Compliance and Enforcement: If financial documentation is filed after the deadline, a 30 day grace period is granted for a fee of \$500, and the Clerk is required to publically report which candidates and advertisers filed their statements and those that do not.

Should any candidate exceed the contribution limit the Clerk will report contribution information to the Compliance Audit Committee.

Campaigning: The new amendment regarding campaigning is fairly minor in that it allows candidates to campaign in apartment buildings, condos, non-profit housing co-ops and gated communities. Landlords cannot prohibit campaign signs in tenant leased areas or within private units. Candidate campaign ads must identify the candidate.

Ranked Ballots: Municipal Elections in Ontario have always used the First Past the Post (FPTP) electoral system in which electors select a single candidate for each office, and the candidate with the most votes is elected. Changes to the *Municipal Elections Act* now allow municipalities to implement ranked ballot voting. Pursuant to the new Regulation, Council may pass a by-law with respect to the use of ranked ballots for all council offices, with the exception of school board races. Municipalities are required to hold an open house and a public meeting if they intend to implement and pass the Ranked Ballot by-law.

How Ranked Ballot Voting works:

Rather than selecting only one candidate for each position (Mayor and Council), the elector ranks a maximum of three candidates as their first, second and third choice. The first choice votes are added up and the candidate that receives more than 50% of the votes is declared the top contender. If none of the candidates receive over 50% of the votes, the candidate with the lowest number of first choice votes is eliminated, and the second choice are added to the remaining totals. The process repeats until there is a majority winner.

Ranked ballot voting has never been used in Canada. It is believed to capture elector preference and provide improved platforms and debates; however, the potential

administrative risk and financial costs associated with the vote counting technology or personnel requirements alone would be well beyond this municipality's scope or budget.

At this time, there are no adequate technical supports or resources available to provide assurance that introducing the changes would be a smooth transition for the October 2018 election. More information and especially experience (lessons learned, resources, best practices, etc.) is required in a variety of municipal sizes to ensure candidates and electors understand the ranked ballot process. Staff do not recommend implementing a complete change to the voting process which has not been used anywhere in Canada. Use of the ranked ballot system will be monitored by elections experts, where available, to determine the impact of changing the method of voting.

Electors in Ontario have traditionally cast their vote by selecting a single candidate of their choice for each office. With ranked ballots, each municipal contest would require the elector to select their order of preference for each candidate running for each office. Even with extensive public consultation and open houses, many electors would be confused about the choices before them, which could result in many spoiled ballots.

It should be noted that ranked ballot voting can only be applied to municipal, and not school board trustees, so these two elections would have to be further segregated.

Financial Implications

This report is provided for the information of Council and has no financial impact, unless Council wishes to pursue the ranked ballot method of voting.

Summary / Options

For the information of Council, a review of Ontario municipalities suggests that it is unlikely that ranked ballot voting will be used by any municipality in the 2018 election. This would require additional financial resources, staff time, public consultation, education, equipment, awareness and administration.

Council may adopt, amend or defer the recommendation as presented.



Carol O. Trainor, A.M.C.T., Clerk Administrator



THE TOWNSHIP OF ST. JOSEPH REPORT TO COUNCIL

From: Carol Trainor, Clerk Administrator

Date: March 1, 2017

Subject: Healthy Kids Community Challenge Funds

RECOMMENDATION:

BE IT RESOLVED THAT the report from the Clerk Administrator regarding the use of funds for the 2018 theme of the Healthy Kids Community Challenge be received; and

That this Township supports the use of funds for greater hands on involvement, activities and education that supports the production, consumption and awareness of veggies and fruit; and

That the Steering Committee be advised that The Township of St. Joseph does not support the use of funds for highway billboards.

Background

Council has received regular updates from the Healthy Living Coordinator regarding use of funds provided by the Healthy Kids Community Challenge. Working within the theme set by the Ministry of Health, the local HKCC Steering Committee, comprised of 12 municipalities and First Nations, decides how funds will be disbursed among the partners.

The theme for this fiscal year, beginning April 1, is *Choose to Boost Veggies and Fruit*. As the deadline for submitting ideas for the use of funds is March 15, Council is asked to consider the options presented here, and to consider other options not already suggested.

- Community Garden funds – expansion, fencing, structures, plantings, materials.
- Signage for community spaces (already provided)
- Sponsorship of children's activity such as providing skates, sponsoring hockey or broomball, which also includes a public awareness component
- Table top display board to be used for fairs, exhibitions, public events
- Any and all ideas will be welcome

The theme just ending, Freshwater Everywhere, has funds remaining for "awareness" which must be spent before the end of March 2017. On February 28, a message was received that the steering committee supported the use of these funds for two highway billboards to continue the branding and promotion of HKCC. Each community partner has already received signage to be placed around all communities in an effort to further

the branding of the HKCC; however, it seems that the cost of two highway billboards, the initial and annual permit fees, and ongoing maintenance of these signs would be better spent on actual activities, events, education and providing hands on experience.

Questions yet to be answered include how much will they cost, what do MTO permits cost, who will maintain the billboards going forward, and how will the annual permit fees be paid in future? Some members of the Steering Committee question if this is the best possible use of funds when the benefits of freshwater could be promoted in other means through hands-on activities, in schools, community gardens, at community events such as fairs and festivals.

Suggestions to put forward might include collaboration with local Horticultural Societies for kids programs and activities, and other community groups such as the Women's Institute.

Financial Implications

There is no financial impact to the municipality as a result of this report.

Summary / Options

The Steering Committee is seeking input from community partners on the best use of funds for the new theme, veggies and fruit, by March 15, 2017.

Staff also recommend sending a letter requesting that all funds be used for hands-on, interactive events and activities to promote healthy kids themes rather than billboard advertising.



Carol O. Trainor, A.M.C.T., Clerk Administrator



THE TOWNSHIP OF ST. JOSEPH REPORT TO COUNCIL

From: Carol Trainor, Clerk Administrator

Date: March 1, 2017

Subject: Liability Insurance for Trails and Bikes

RECOMMENDATION:

BE IT RESOLVED THAT the report from the Clerk Administrator regarding insurance coverage for a BMX Trail or Pump Track be received.

Background

At a recent council meeting the possibility of enhancing the Township's trail system to include a BMX trail and pump track was discussed. Staff were requested to enquire about possible changes to the Township's insurance coverage should these venues be added.

The Insurance Broker has advised that the Township's coverage is very broad and automatic coverage would be extended to such a venture. The insurer may wish to review construction and operation of the trail or track to ensure that additional coverage would not be warranted, based on possible exposure.

Current bike trails are included on the renewal application form submitted annually and are therefore covered under liability insurance. Bike trails are not considered to be a venue but are noted as part of the Township's overall owned premises, also covered under the liability section of the insurance program.

Financial Implications

There is no financial impact as a result of this report.

Summary / Options

This report is provided for the information of Council.

Carol O. Trainor, A.M.C.T., Clerk Administrator



COMPRISING - THE FORMER TOWNSHIPS OF FRANKLIN, MCLEAN, RIDOUT, SINCLAIR AND FINLAYSON.

Township of Lake of Bays

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February 23, 2017

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building - Room 281
Queen's Park
Toronto, Ontario M7A 1A1

Dear Premier Wynne:

**Re: Resolution regarding Schedule 5 of Bill 7 - An Act to Amend or Repeal
Various Acts with respect to Housing and Planning (Property Standards)**

Please be advised that the Council of the Corporation of the Township of Lake of Bays at its meeting held on February 21, 2017 passed the following resolution:

"Resolution #5(f)(i)/02/21/17

WHEREAS the Township of Lake of Bays receives the staff report "Bill 7 – An Act to Amend or Repeal Various Acts with Respect to Housing and Planning (Property Standard)", dated February 21, 2017.

AND WHEREAS Schedule 5 of the Bill prescribes that local municipalities shall assume enforcement responsibility for residential rental maintenance standards (O. Reg. 517/06) under the RTA on July 1, 2018;

AND WHEREAS the Ministry of Housing currently enforces residential rental maintenance standards in municipalities that do not have a property standards by-law, or have a "partial" by-law that does not address the interior of rental buildings;

AND WHEREAS the Ministry currently receives complaints from tenants respecting residential rental maintenance standards and appoints inspectors to provide this service to municipalities on an as needed basis, for a cost-effective set fee of \$265 for each inspection or re-inspection;

AND WHEREAS the download of enforcement responsibility will require each municipality to receive written complaints from tenants, cause an inspector to make an inspection to determine whether the provincial standards have been complied with, issue work orders to landlords who have not complied with a prescribed maintenance standard, monitor compliance, investigate allegations of failure to comply, and where circumstances warrant, to prosecute landlords for non-compliance;

AND WHEREAS the Government of Ontario intends to download these responsibilities with no compensatory funding, leaving municipalities that do not currently enforce residential rental maintenance standards with the significant fiscal challenge of providing this service cost-effectively;

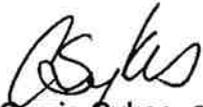
BE IT RESOLVED THAT the Council of the Corporation of the Township of Lake of Bays calls on the Government of Ontario and the Ministry of Housing to halt the download of enforcement responsibility for residential rental maintenance standards proposed in Schedule 5 of Bill 7, in light of the significant fiscal challenge each municipality will face to provide this service to the public in a cost-effective manner; and

AND FURTHER THAT a copy of this resolution be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Chris Ballard, Minister of Housing, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, Member of Provincial Parliament in the Province of Ontario, Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA) and to all Ontario municipalities.

Carried"

Thank you for your attention to this matter.

Sincerely,



Carrie Sykes, Dipl. M.A., CMO
Director of Corporate Services/Clerk

cc: Hon. Chris Ballard, Minister of Housing
Mr. Patrick Brown, Leader of the Progressive Conservative Party
Ms. Andrea Horwath, Leader of the New Democratic Party
MPP Parry Sound-Muskoka, Norm Miller
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipality Association
All Ontario municipalities