



**THE CORPORATION OF  
THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
MINUTES**

**WEDNESDAY, JUNE 4, 2014 at 7:00 p.m.**

Present: Mayor Jody Wildman  
Councillor Bruce Ibbitson  
Councillor Lorraine Aelick  
Councillor Joe Wiederkehr  
Councillor Joe Cardinal

Staff: Carol Trainor, Clerk Administrator

**1. Call to Order**

Mayor Wildman called the Regular Council meeting to order at 7:00 pm.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

None.

**4. New Business**

Councillor Ibbitson and the Clerk Administrator each noted one item.

**5. Adoption of the Previous Minutes**

Resolution No: 2014 – 140

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the minutes of the previous Council meeting held on Wednesday, May 21, 2014 be adopted as circulated.

Carried

**6. Activity Log**

Review of the Activity Log dated June 4, 2014. Council will review the list of items and determine those that are appropriate, along with setting a deadline for completion.

**7. Deputations**

Peggy Chapman. Organizer  
Re: Richards Landing Canadian Arts Festival

Ms. Chapman requested the assistance of the Township for the Richards Landing Canadian Arts Festival, scheduled for July 5 at Cenotaph Park. She requested the rental of two event tents and a hydro connection.

Resolution No: 2014 – 141

Moved by: L. Aelick

Seconded by: J. Cardinal

Be it resolved that the request from the Richards Landing Canadian Arts Festival organizer for the rental of two event tents and hydro connection be approved for July 5; and

That two tents be provided at a cost of \$250 each, with \$100 cash from the event and \$400 in in-kind sponsorship from the Township.

Carried

**8. Accounts**

Resolution No: 2014 – 142

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the Cheque Register dated June 4, 2014 in the amount of \$123,604.14 be approved as presented.

Carried

**9. Staff and Committee Reports**

a. Summer Council Schedule

Resolution No: 2014 – 143

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that the report from the Clerk Administrator regarding a Council summer meeting schedule be received; and

That Council agrees to amend their regular meeting schedule to meet on July 16, August 13, September 10 and 24, October 8 and 22, returning to the regular schedule on November 5, 2014; and

That the Township office be closed on Monday, June 30 for the Canada Day statutory holiday.

Carried as amended

The Clerk Administrator noted that meetings would not be held in November due to the election on October 27.

b. Marriage License and Solemnization Fees

Resolution No: 2014 – 144

Moved by: L. Aelick

Seconded by: B. Ibbitson

Be it resolved that the report from the Clerk Administrator regarding a proposed fee schedule for the issuing of marriage licenses, and for the solemnization of civil marriage ceremonies be received; and

That Council approves a marriage license fee of \$125; that the cost of civil ceremonies performed during office hours be \$200 plus HST; and ceremonies performed evenings, weekends and outside of the municipality be at a cost of \$300 plus mileage; and

That this resolution be reviewed in one year.

Carried as amended

c. Event Tent Rent

Resolution No: 2014 – 145

Moved by: J. Cardinal

Seconded by: L. Aelick

Be it resolved that the report from the Clerk Administrator regarding a recommended fee schedule for event tents be received; and

That Council does approve the draft policy and the recommended fees.

Carried as amended

d. Marina Committee Recommendations

The Marina Committee recommends that dockage and launch fees remain unchanged.

Resolution No: 2014 – 146

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the minutes from the Marina Committee meeting of May 27, 2014, and the recommendations contained therein be approved as circulated; and

That the ten year statement of Marina Revenues and Expenditures be received.

Carried

e. Appointment of an Acting Clerk

Resolution No: 2014 – 147

Moved by: J. Wiederkehr

Seconded by: J. Cardinal

Be it resolved that Amanda Richardson, Senior Accounting Clerk, be appointed Acting Clerk for the Regular Council meeting scheduled for June 18, 2014 in accordance with the provisions of that position outlined in the *Municipal Act*.

Carried

**10. Correspondence**

St. Joseph Island Planning Board Receive  
Re: May 26 agenda and DRAFT Minutes of the January 2014 meeting

Letter from the Clover Valley Women's Institute Thank you letter  
Re: Donation toward the Community Garden

Resolution No: 2014 – 148

Moved by: J. Cardinal

Seconded by: B. Ibbitson

Be it resolved that the correspondence items be received, and that the recommended action be taken as noted.

Carried

**11. Addendum / Other Business**

**Staff Cell Phone Usage**

Resolution No: 2014 – 149

Moved by: J. Wiederkehr

Seconded by: J. Cardinal

Be it resolved that the report from the Clerk Administrator regarding the payment of cellular phone expenses for Works employees be received; and

That staff report back on radio usage and whether internet access is required in the Works Office.

Carried as amended

**Addendum Correspondence**

- a. Seniors and Disabled Persons Advisory Committee Receive  
Re: Minutes from the meeting held May 13, 2014
  
- b. Letter from Algoma Manor Agree  
Re: Rural Community Wellness and Fitness Centre Survey
  
- c. Blind River District Health Centre Receive  
Re: Annual General Meeting discussion papers

- d. Letter from Ontario Good Roads Association  
Re: Funds remaining from the MMS court challenge Approve  
recommendation
- e. AMO Gas Tax Administration Allocation Receive

Resolution No: 2014 – 150

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the Addendum Correspondence listed herein be received; and  
That Algoma Manor be advised that the Township will participate in the survey; and  
That OGRA be advised that the Township wishes their portion of the funding to be retained for future use.

Carried

## NEW

Councillor Bruce Ibbitson reported that the preliminary result of the hospital accreditation for Blind River, Matthews and Thessalon combined was 99% of all criteria being met, which is very good.

The Clerk Administrator advised that a request has been made to begin a trust fund for donations toward the upkeep of the Ray of Light Lighthouse. Council agreed to setting up this fund.

## 12. Closed Session

Resolution No: 2014 – 151

Moved by: L. Aelick

Seconded by: J. Cardinal

Be it resolved that Council proceed into Closed Session at 9:16 pm in accordance with Section 239 of the *Municipal Act* in order to address matters pertaining to an identifiable individual.

Carried

### a. Professional Development Fees

Resolution No: 2014 – 152

Moved by: B. Ibbitson

Seconded by: J. Cardinal

Be it resolved that Council does rise from Closed Session at 9:34 p.m.

Carried

Resolution No: 2014 – 153

Moved by: J. Cardinal

Seconded by: L. Aelick

Be it resolved that the report from the Treasurer regarding Course Registration and Membership Fees be received; and

That staff provide more detailed information back to Council on staff training, conferences and memberships.

Carried as amended

**13. By-laws**

a. Emergency Management Plan

Resolution No: 2014 – 154

Moved by: L. Aelick

Seconded by: J. Wiederkehr

Be it resolved that leave be granted to introduce By-law 2014–22 being a by-law to provide for an Emergency Management Program, and to adopt the Emergency Management Plan for The Township of St. Joseph; and

That said By-law be read a first, and taken as read a second and third time and finally passed.

Carried

**14. Confirmation By-law**

Resolution No: 2014 – 155

Moved by: L. Aelick

Seconded by: J. Wiederkehr

Be it resolved that leave be granted to introduce By-law 2014-23 being a by-law to confirm the proceedings of the Council meeting held this Fourth day of June, 2014; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

**15. Adjournment**

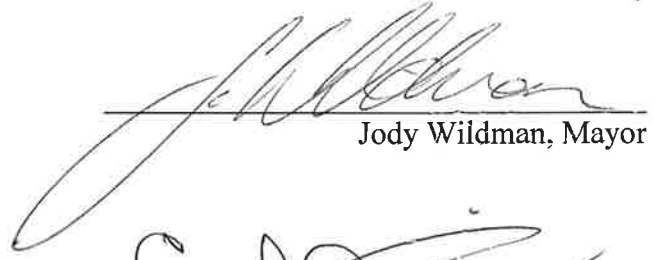
Resolution No: 2014 – 156

Moved by: B. Ibbitson

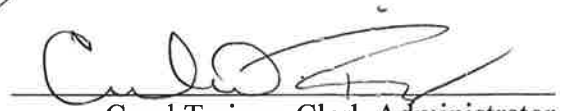
Seconded by: J. Cardinal

Be it resolved that this meeting of the Council of The Township of St. Joseph adjourn at 9:37 pm, to meet again on for Budget deliberations on Wednesday, June 11 at 5:30 pm, and as Regular Council on Wednesday, June 18, 2014 at 7:00 p.m.

Carried

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Jody Wildman'.

Jody Wildman, Mayor

A smaller, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Carol Trainor'.

Carol Trainor, Clerk Administrator