



THE CORPORATION OF
THE TOWNSHIP OF ST. JOSEPH
COUNCIL MEETING
ADDENDUM TO THE AGENDA
FOR
WEDNESDAY, JUNE 18, 2014

1. **Staff and Committee Reports**

a. Amalgamated Tender Results

Recommendation: Be it resolved that the report from the Clerk Administrator regarding results of the amalgamated tenders for bridge inspections be received; and

That the tender provided by Tulloch Engineering be approved at a total cost of \$3,839.74 with the inspections to be completed by the end of July and inspection reports received by August 29, 2014.

b. 2014 Tax Rate

Recommendation: Be it resolved that the budget summary provided by the Treasurer showing an overall Municipal Budget Increase of 4.20% and a Municipal Tax Rate Increase of 0.17% for the 2014 taxation year be approved.

2. **Correspondence**

- 1-5
- 6-10
- 11
- 12-17
- 18
- | | |
|---|---------|
| a. Letter from Russell Street residents
Re: Activity at the foot of Russell Street | Respond |
| b. Community Garden Committee
Re: Minutes of April 28 and June 12, 2014 | Receive |
| c. FONOM press release
Re: Relationship with majority Wynne Government | Receive |

Recommendation: That the Addendum Correspondence listed herein be received; and


That a second letter be sent to the new property owners regarding the placement of a trailer, occupation of a trailer on municipal property, parking and traffic obstruction at the end of Russell Street.

**Township of
Plummer
Additional**

BRIDGE INSPECTIONS 2014

**PLUMMER ADDITIONAL, JOHNSON, LAIRD,
ST. JOSEPH AND PRINCE TOWNSHIPS**

**904
June 11, 2014**


TULLOCH
ENGINEERING

June 11, 2014
14-1000

Tender: Bridge Inspection 2014
Township Plummer Additional
38 Railway Cres.
RR#2, Bruce Mines, ON
POR 1C0

Re: Bridge Inspections 2014
Amalgamated Tender for the following Townships:
Plummer Additional, Johnson, Laird, St. Joseph and Prince

Tulloch Engineering is one of the largest consulting firms in northern Ontario with offices in Sault Ste. Marie, Thessalon, Sudbury, Parry Sound, Ottawa, Huntsville, Elliott Lake and Espanola and has extensive experience with municipal infrastructure assignments. Over the years, Tulloch has completed numerous bridge inspections for municipalities throughout northern Ontario including:

- 2008, 2012 (2014 in progress) City of Sault Ste. Marie - Biennial Bridge Inspections including over 40 structures, high bay lights and overhead signs
- 2013 Municipality of Central Manitoulin - Bridge Inspections (6)
- 2011, 2013 Township of Thessalon – Bridge Inspections (2)
- 2011, 2013 Municipality of Huron Shores – Bridge Inspections (18)

Bridge Inspections & Reporting

The bridge and culvert appraisal program will include:

- Investigating all visible elements that define the structure
- Record all areas of material defects for each element and categorizing under defined condition state
- Identify suspected performance deficiencies
- Identify areas of the structure where routine maintenance is required
- Make recommendations for the repair and/or rehabilitation of the structure as necessary
- Provide construction cost estimates for repair and/or rehabilitation as necessary
- Indicate the suggested time frame or urgency for the proposed work
- Identify additional detailed investigations that are required
- Take photographic documentation (digital format) of each structure:
 - Identifying the deck cross-section, traffic lanes, curbs, sidewalk barriers, etc.
 - Reflect the elevation of the structure which clearly shows the number of spans and superstructure type
 - Show the underside (soffit) of the structure which shows the type and number of the main superstructure elements
 - Indicating all areas with severe defects and deterioration, poor condition states

It is our understanding that the previous inspection reports (2012) will be available for review prior to our inspections.

DELIVERABLES

We expect the following to be the key deliverables for our services;

- Sealed Bridge Inspection Report including updated Municipal Bridge Appraisal Forms & photographic documentation
- Electronic version of Sealed Bridge Inspection Reports (.pdf format)

FEES

The bridge inspection fees associated with each township are listed on the attached Schedule B to Itemized Prices for Amalgamated Tender for bridges 2014. These fees are based on the assumption that all bridges and culverts allocated for inspections by each specific township will be granted to one bidder.

We are of the understanding that two (2) of the Bridges for the Township of Prince will not require inspections (Town Line and Base Line) and this has been confirmed through email correspondence with the Deputy Clerk-Treasurer at the Township of Plummer Additional. For consistency with other Vendors we have filled out the original Form of Tender in full.

We believe additional structures exist within the Township of Johnson and we would propose that any missing/omitted structures can be added to the inspection list with an approved 'Scope Change'. We would be willing to inspect any additional structures at the provided rates.

EXCLUSIONS

The followings list of exclusions represents services or items that Tulloch has not included as part of our price. Should you wish to engage Tulloch to provide or arrange for the provision of any or all of these services or items, we would be pleased to provide a price to you, additional to this quotation;

- Detailed drawings delineating extents of bridge repairs and deficiencies
- Any additional investigation required due to conditions noted during the inspections is above and beyond the scope of our work

LIMITATIONS

Tulloch will perform all professional services with the standard of care customarily observed by Professional Consulting firms performing similar services at the same time and location. The standard of care will include adherence to all applicable published standards of the profession and laws, regulations, by-laws, building codes and government rules.

In no event, will Tulloch be liable for indirect or consequential damages including, without limitation loss of use or production, loss of profits or business interruption.

SCHEDULE

Tulloch would be willing to proceed with this assignment within 2-3 weeks after receiving a signed agreement and would endeavor to complete the inspections and reports by August 29, 2014 to the respective townships. The scheduling of specific inspections will be coordinated with the Inspection Contact personnel shown on the Amalgamated Tender Forms for each respective township.

The estimated start dates shown on the tender form are tentative and in no particular order. The start dates can be adjusted after communicating with each Township's contact personnel for access & availability. All structures will be inspected by July 31, 2014 and the final inspection reports will be submitted to the respective townships by August 29, 2014.

CLOSURE

We trust you will find the information presented acceptable and we thank you for the opportunity to provide our services. If you have any questions, do not hesitate to contact the undersigned at your convenience.

Sincerely,

Tulloch Engineering Inc.



Alvin E. Olar, M.A.Sc., P. Eng.

Project Manager

AO:mk

cc: file

Encls. 1 – Invitation to Tender
1 – Amended Schedule 'B' Form of Tender

Township: **St Joseph (#4)**

Billing Contact & Address: 1669 Arthur St. Box 187, Richards Landing, ON POR IJO 705-246-2625

Inspection Contact & Phone number: John Cain @ Twsp Yard 1511 10th Side Road 705 246 2256

BRIDGES: St. Joseph

Bridge Name	Bridge #	Location	Comments	Inspection & Reports	Taxes	Total Amt Inc. all taxes
Camp d'Ours Island		300 m North Hwy 548 on Camp d'Ours Road	Wooden Deck	\$ 499.00	\$ 64.87	\$ 563.87
Two Tree River Bridge		875 m South of F&G Line	Wooden Structure	\$ 499.00	\$ 64.87	\$ 563.87
Sub-Total St. Joseph Bridges				\$ 998.00	\$ 129.74	\$ 1,127.74

CULVERTS over 3 Metres: St. Joseph

Culvert Name	Culvert # if applicable	Location	Comments			
Sucker Creek		325 m West of Hwy 548 on F&G Line Rd	Concrete	\$ 400.00	\$ 52.00	\$ 452.00
Two Tree River		475 m South of F&G Line on 10th Side Road	Concrete	\$ 400.00	\$ 52.00	\$ 452.00
Two Tree River		630 m West of 10th SR on F&G Line	Multi-Plate	\$ 400.00	\$ 52.00	\$ 452.00
Two Tree River		1.5 km West of 10th SR on F&G Line	Multi-Plate	\$ 400.00	\$ 52.00	\$ 452.00
Two Tree River		800 m South of F&G on 5th SR	Multi-Plate	\$ 400.00	\$ 52.00	\$ 452.00
Richardson Creek		285 m West of A Line on K Line	Multi-Plate	\$ 400.00	\$ 52.00	\$ 452.00
Sub-Total St. Joseph Culverts				\$ 2,400.00	\$ 312.00	\$ 2,712.00
Total St. Joseph				\$ 3,398.00	\$ 441.74	\$ 3,839.74

Vendor Initials: AO

Est. Start Date: July-23-14

Township: **Prince Township (#5)**

Billing Contact & Address: 3042 Second Line West

Inspection Contact & Phone number: Peggy Greco - 705-779-2992 Ext 101

BRIDGES: Prince

Bridge Name	Bridge #	Location	Comments	Inspection & Reports	Taxes	Total Amt Inc. all taxes
Town Line South Bridge				\$ 600.00	\$ 78.00	\$ 678.00
Base Line East Bridge				\$ 600.00	\$ 78.00	\$ 678.00
Sub-Total for Prince Bridges				\$ 1,200.00	\$ 156.00	\$ 1,356.00

CULVERTS over 3 Metres: Prince

Culvert Name	Culvert # if applicable	Location	Comments			
Gagnon Road Bridge				\$ 600.00	\$ 78.00	\$ 678.00
Sub-Total Prince Culverts				\$ 600.00	\$ 78.00	\$ 678.00
Total for Prince				\$ 1,800.00	\$ 234.00	\$ 2,034.00

Vendor Initials: AO

Est. Start Date: July-30-13

THE CORPORATION OF THE TOWSHIP OF ST JOSEPH

BY-LAW 2014 - 24

**A BY-LAW TO SET THE RATES OF TAXATION
FOR THE YEAR 2014**

WHEREAS pursuant to section 9 of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS pursuant to section 8(1) of the *Municipal Act*, the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate to enhance the municipality's ability to respond to municipal issues; and

WHEREAS Council passed By-law No. 2014-03 in accordance with section 308(5) of the *Municipal Act* which established the Tax Ratios to be used by the Township; and

WHEREAS Tax Rates to be used by single tier municipalities to determine the amount of taxes to be raised for the Education Levy have been set by the Province;

NOW THEREFORE be it hereby enacted by the Council of The Corporation of The Township of St Joseph as follows:

1. That, for the year 2014, the estimate of all sums required for municipal purposes is as set forth in Schedule "A" as attached hereto and forming part of this By-law.
2. That for the year 2014, there shall be levied and collected upon the assessments in each property class, the rates of taxation as contained in Schedule "B" as attached hereto and forming part of this By-law.
3. In calculating the 2014 taxes as authorized herein, the Treasurer shall reduce the taxes by the interim amount billed as per Section 312 of the *Municipal Act*. The balance of the property taxes shall become due in one installment payable August 31, 2014.
4. A penalty shall be imposed for nonpayment of taxes on the due date, at the rate of 1.25% of the amount due on the first day of default and on the first day of each calendar month thereafter in which default continues.
5. After December 31, 2014, the Treasurer shall add interest at the rate of 1.25% per month on all taxes due and unpaid.

6. The Treasurer is hereby instructed to mail, or cause to be mailed, the notices of taxes due to the address of the residence or place of business of the person to whom such a notice is required to be given, as it appears in the last revised Assessment Roll for The Township of St Joseph.
7. Taxes shall be payable to The Corporation of The Township of St Joseph at 1669 Arthur St, Box 187, Richards Landing, ON, P0R 1J0 or electronically through internet banking with most Credit Unions and Chartered Banks.
8. The Treasurer may accept part payment on account of any taxes due from time to time, and apply such payments to outstanding balances.
9. The Treasurer is hereby authorized to adjust the billing schedule if required in order to comply with Provincial legislation or regulations which may be received subsequent to the passing of the By-law.
10. That this By-law shall take effect on the date of passing.

READ A FIRST AND TAKEN AS READ A SECOND AND THIRD TIME and finally passed this Eighteenth day of June, 2014.

J. Wildman, Mayor

Carol O. Trainor, Clerk



Township of St. Joseph 2014 Budget
 Schedule A to By-Law 2014-24
 June 18, 2014

	TOWNSHIP	WATER/SEWER	TOTAL
REVENUE			
Tax Levy	1,542,505	-	1,542,505
PIL & Tax Write Offs	14,775	-	14,775
Government Grants (Provincial)	1,020,861	-	1,020,861
Government Grants (Federal)	87,110	-	87,110
Other Municipalities	9,132	-	9,132
User fees and Service Charges	135,990	177,611	313,601
Licences, Permits & Rents	20,340	-	20,340
Interest, Fines and Penalties	22,560	1,075	23,635
Investment Income	35,650	-	35,650
Other Revenue	21,110	-	21,110
Donations	-	-	-
TOTAL REVENUE	2,910,033	178,686	3,088,719
EXPENSES			
General Government	-	-	-
External Transfers	725,172	-	725,172
Council	27,082	-	27,082
Administration	402,356	-	402,356
Fire Department	202,888	-	202,888
Emergency Planning	12,995	-	12,995
Policing	109,912	-	109,912
Protection to Persons & Property	20,071	-	20,071
Public Works	755,710	-	755,710
Waste Disposal Site	85,242	-	85,242
Recreation / Health Services	111,431	-	111,431
Parks	62,317	-	62,317
Marina	155,998	-	155,998
Dr. HS Trefry Memorial Centre	265,726	-	265,726
Planning & EDC	11,445	-	11,445
Other Cultural	7,172	-	7,172
Museum Board	14,462	-	14,462
Cemetery Board	6,500	-	6,500
Library Board	21,212	-	21,212
Planning Board	7,039	-	7,039
Water & Sewer	-	210,786	210,786
TOTAL EXPENSES	3,004,730	210,786	3,215,516
Revenue less Expenditures	(94,697)	(32,100)	(126,797)

	TOWNSHIP	WATER/SEWER	TOTAL
<u>Tangible Capital Assets</u>			
Amortization	239,491	-	239,491
Less: Capital Projects			
Fire Rescue Truck Purchase	(83,820)		(83,820)
Fire Rescue hydraulic electric pump & reels	(15,000)		(15,000)
Fire Equipment - PPE Phase 2	(12,000)		(12,000)
Streetlights - conversion to LED lights	(42,000)		(42,000)
Old Town Hall Renovations	(48,950)		(48,950)
W/S Pipe Corrosion Solution	-	(12,000)	(12,000)
sub total capital	(201,770)	(12,000)	(213,770)
Total tangible capital assets	37,721	(12,000)	25,721

<u>Less: Transfer To Reserves/Reserve Funds</u>			
Capital Replacement Reserves	(239,491)		(239,491)
Retirement Reserve	(4,600)		(4,600)
Landfill Closure Reserve	(50,000)		(50,000)
Landfill Closure Reserve (PIL)	(1,000)		(1,000)
Physician Recruitment Reserve	(20,000)		(20,000)
Recreation Events Reserve	(10,000)		(10,000)
Sewer Reserve (PIL)	-	(6,145)	(6,145)
Water Reserve (PIL)	-	(1,895)	(1,895)
Total transfer to reserves/reserve funds	(325,091)	(8,040)	(333,131)

<u>Plus: Transfer from Reserves/Reserve Funds</u>			
Special Projects Reserve	65,170		65,170
Working Reserve	69,200	-	69,200
Heritage Committee Reserve	494		494
Capital Replacement Reserve	50,200	12,000	62,200
Road Improvement Reserve	11,433		11,433
Landfill Reserve	14,650		14,650
Sewer Reserve	-	21,100	21,100
Water Reserve	-	11,000	11,000
Admin Building/Office Equipmt Reserve	15,000		15,000
Parks & Recreation Reserve	51,600		51,600
Parks & Recreation Obligatory Reserve	5,000		5,000
Recreation Events Reserve	-		-
Fire Reserve	83,820		83,820
Election Reserve	9,900		9,900
InterDepartmental Reserve Allocations	5,600	8,040	13,640
Total transfer from reserves/reserve funds	382,067	52,140	434,207

Surplus(Deficit)	-	-	-
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O.REG 284/09 REPORTING REQUIREMENT RE EXCLUDED EXPENSES

PSAB Additions to 2013 Budget (reduces Surplus)

Tangible Capital Asset Amortization

Sewer Collection	49,801	49,801
Sewer Distribution	30,697	30,697
Water Treatment	35,648	35,648
Water Distribution	30,469	30,469
total Sewer & Water Amortization	-	146,615

PSAB Reductions to 2013 Budget (increases Surplus)

Tangible Capital Asset Acquisition

W/S # Pipe Corrosion Solution	(12,000)	(12,000)
Net Decrease in Accumulated Surplus	134,615	134,615



TOWNSHIP OF ST JOSEPH 2014 Tax Rates

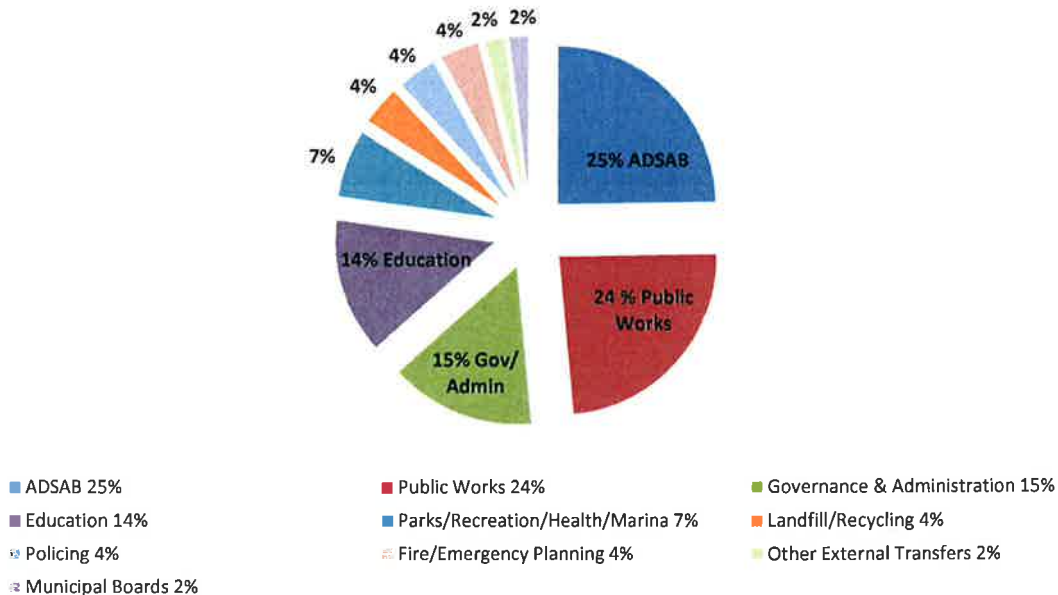
Schedule B to By-Law 2014-24

June 18, 2014

Property Class	Assessment	Municipal Rate	Education Rate	2014 Tax Rate	Municipal Tax Rate Increase
1. Res/Farm	RT 169,756,703	0.00878214	0.00203000	0.01081214	0.17%
2. Multi-Res	MT 253,000	0.00878214	0.00203000	0.01081214	0.17%
3. Commercial Occupied	CT 3,752,025	0.00966035	0.00693599	0.01659634	0.17%
Vacant Land	CX 30,978	0.00676225	0.00485519	0.01161744	0.17%
Excess Land	CU 56,150	0.00676225	0.00485519	0.01161744	0.17%
4. Industrial Occupied	IT 310,479	0.00966035	0.01220000	0.02186035	0.17%
Excess Land	IU 0	0.00627923	0.00793000	0.01420923	0.17%
Vacant Land	IX 0	0.00627923	0.00793000	0.01420923	0.17%
5. Farmlands Taxable	FT 4,282,544	0.00219554	0.00050750	0.00270304	0.17%
6. Managed Forests Taxable	TT 99,850	0.00219554	0.00050750	0.00270304	0.17%
	178,541,729				

Tax Levy	Assessment	Municipal Levy	Education Levy	Total Levy	Municipal Budget Increase
1. Res/Farm	RT 169,756,703	\$ 1,490,827	\$ 344,606	\$ 1,835,433	
2. Multi-Res	MT 253,000	\$ 2,222	\$ 514	\$ 2,735	
3. Commercial Occupied	CT 3,752,025	\$ 36,246	\$ 26,024	\$ 62,270	
Vacant Land	CX 30,978	\$ 209	\$ 150	\$ 360	
Excess Land	CU 56,150	\$ 380	\$ 273	\$ 652	
4. Industrial Occupied	IT 310,479	\$ 2,999	\$ 3,788	\$ 6,787	
Excess Land	IU -	\$ -	\$ -	\$ -	
Vacant Land	IX -	\$ -	\$ -	\$ -	
5. Farmlands Taxable	FT 4,282,544	\$ 9,402	\$ 2,173	\$ 11,576	
6. Managed Forests Taxable	TT 99,850	\$ 219	\$ 51	\$ 270	
	178,541,729	\$ 1,542,505	\$ 377,579	\$ 1,920,084	4.20%

Where Tax Dollars are being Spent (Education included)



June 16, 2014

1669 Arthur St P.O. Box 187
Richards Landing, Ontario
POR 1J0

For: Township of St. Joseph
To: Carol Trainer

This is a formal complaint we are writing to inform you of the various situations that we have been encountering on Russell Street throughout the past few months.

First, our neighbor, Mr. Andy Clark, has placed his trailer on the front of his property and has someone living in the trailer at this time. According to Bylaw 972, part 3, #1, "No Trailer situate outside of an Overnight Trailer Camp shall be used for the occupancy, sleeping, eating or living accommodation, temporary or otherwise, of any person or persons, within the Township of St. Joseph for a period in excess of seven (7) days in any one (1) year unless the owner or occupant thereof has first obtained a permit from the Clerk of the Municipality permitting such use or occupancy." It has been over 7 days now. As per our discussion on the phone last week, there has been no trailer permit authorized to Mr. Clark and we would appreciate if this infraction is discussed and remedy with Mr. Clark as soon as possible.

Second, the front of our property has been used as access to park the trailer on the adjacent property mentioned above. As well, there have been cars parked there for the past few weeks. Last year, we were notified that we were not allowed to have access to this entrance way and that it must remain clear and accessible to the township at all times due to the township water equipment. Why is this situation any different from ours last summer? If we cannot have access to our property, there should be no parking allowed in the same spot.

Thirdly, our driveway's entrance way has been blocked numerous times by people in the past while, either for a few minutes at a time, or a few hours. As you know, our son has heart problem and if we have to rush him to the hospital, there is going to be a very big problem if someone is parked behind us. I need this taken care of as soon as possible, whether more lines are repainted or the area be marked more clearly, whatever can solve this problem the quickest.

Could we please ask you to look into these matters and find a resolution to the problems stated outlined above. If you have any questions about the please feel free to contact us at any time.

Sincerely



Mr. & Mrs. Dallas Glawson
1709 Russell Street
Richards Landing, ON
POR1J0

SJI Community Garden
Meeting Minutes
April 28th 2014 @7pm
St Joseph Township Office

1. Attendance: Moriah Misener, Kristina Adams, Sandie Leith, Jenn Woods, Maria Smith, Carly Breckenridge, Jodi Wyldman.

Errors from Previous Minutes:

Carly's last name had been misspelled. Correct spelling: Breckenridge.

The month of April had been misspelled.

2. Old Business

- The meeting with Suzanne Hanna was very informative and successful. The agenda of that meeting was tabled until this next April meeting, as discussion with Suzanne ran late.
 - Suzanne Hanna suggested that we shrink the space between beds to allow for more room to grow in future years. She felt 7ft was too wide of a gap. Map to be redrawn.
- Mariah created and completed poster to be distributed for our Work Day event. She has completed 95% of a tri-fold brochure to be handed out to community members.
 - These will have to be distributed to all businesses in the area.
- Sandie Leith is in contact with the 4H Club to see if they would be willing to volunteer their time to watching and maintaining the garden beds over the summer months (specifically the school sponsored bed).
- Carly Breckenridge has assembled a list of possible funders and grant information. She will resend it out to everyone.
- Jenn Woods is in contact with the SJI Elementary School and is building programming to have the students be a part of the Community Garden. There are 26 students that would be involved. More discussion is needed on how to achieve this relationship and provide the right environment and activity for these kids.

3. New Business

- The students at CASS have built us 8 beds total. As a group we decided that 6 beds will be sponsored beds, one will be a flower bed, and the other will be a workshop/teaching bed and all produce from mentioned bed will be donated to the Food Bank
- Carly Breckenridge has re-drawn the map from 7 ft in between beds, to only 3ft and a 4ft walkway. She will email it out shortly after this meeting.

- We have received one response to our donation letters that were previously sent out by Amy Robert earlier in March.
 - The Lions Club cannot donate financially to our cause but have committed bodies and labour to our cause when in need.
- Jenn Woods is presenting at Diners the very next day and will show a brief presentation of what we are doing and what we are trying to accomplish.
- The SJI Horticultural Society Plant Sale will be taking place May 31st. They conducted a vote and have agreed to let us "piggy-back" their event with our Bake Sale & Coffee. A member of the Hort Society even pledged to bake some goods for us in support.
- For the next meeting we will have to consider and confirm our Garden Rules, Regulations, and Signage for the garden. We confirmed that the application will be due by May 27 and approved by the 30th. Carly Breckenridge is to re-send application forms and garden rules out to help build a better understanding of what we want.

4. Open Forum

- Work Day Discussion
 - Accessibility
 - Suzanne Hanna had mentioned an idea of laying down old carpet between beds and mulching the area and then providing a number of accessible beds that are paved around with paving stones. The idea was then brought up to consider the mulch as being inaccessible and we would want all to be welcome. With much discussion, we came to the conclusion that we are not going to lay carpet, yet keep the grass and mow regularly to keep the entire garden area more accessible. If we chose to lay carpet down at a later time, we can.
 - Food
 - It will be up to the members of the community garden to prepare salads and side dishes, condiments, deserts, napkins, plates and cutlery for the event.
 - Kristina Adams has suggested use of her BBQ as she lives close and can just wheel it up to the TWP Office.
 - Jenn Woods has called the SJI Market for donations of Hot Dogs and Buns and received good news!
 - The tasks that will be completed are as follows:
 - The garden will be physically mapped out with stakes and string of where the beds are going to lay. Carly Breckenridge will provide most of the stakes and string and any tools we may be lacking.
 - The Sod will be edged and shovelled out from the mapped areas.

- Weed-Fabric will be stapled to the bottoms of the bed.
- Beds are to be numbered and painted.
- Beds are then to be placed on shovelled out and levelled areas within the fence.
- The fence posts will have to be hammered into the ground but postpone on putting up the wire as the Loader will be coming in to fill beds with Soil on a later date.
- Compost Bins will have to be placed
- Room for the Shed and the Shade/Seating Area will have to be marked off.
- Tools that would be needed are as follows:
 - Gloves, Post Hold Driller, Wire Cutter, Paint, Flagging Tape, Dirt & Leaf Rakes, Edging Shovels, Regular Shovels, Fabric Cloth, Gloves, Staple Gun, etc..

Meeting Adjourned at 10:00pm. Next meeting will be the Work Day on May 10th. The following meeting date set for May will be decided by using a Doodle Poll.

SJI Garden Meeting Minutes

June 12th 2014 @7pm

Township Office

1. Attendance: Maria Smith, Carly Breckenridge, and Sandie Leith

2. Old Business

May 10th 2014- Work Day

- Beds were mapped out, weed cloth was assembled, and beds marked for sand/soil levels

May 31st 2014- Bake Sale alongside Horticultural Plant Sale

- Many people baked goods for the event from both organizations. Thank you.
- Thanks goes to members, especially Sandie Leith, who helped assembled the table, coffee, & supplies.
- 4H Club assisted in volunteering their time to helping sell baked goods and coffee.
- We raised exactly \$100.00
- There was much discussion about the garden

3. New Business

1st thing on the agenda is to get the application finalized and sent out.

- Carly is to head up to the TWP office to inquire what information can be gathered about the applications and if and who are any potential applicants.
- Sandie will inquire to see if the 4H club is wanting to sponsor a bed.
- It has been agreed that if a bed be left, to use it as a Food Bank donation bed.
- The board has agreed to move the application deadline date to Monday the 23rd in the Evening.

A **Press release** will be written to be sent to the Island Clippings. This has to be done by Tuesday the 17th by 12 to be in this week's Clippings. Carly has volunteered to type it up.

Planting Day for June 25th 2014 We will create a day were members of the community can come out and plant their beds together, meet, discuss any rules or concerns, and build community.

Shade Structure

-Horticultural Society has confirmed they are donating the **entire cost** to build us the shade

structure on site. Maria Smith is in contact with the Horticultural Society about the status of this project.

Shed Building

- The Northern Credit Union is **donating in full** for the construction of a Shed by a local handyman. Cindy Glover has been in contact with the status of this project.

After a conversation about the **location** of where these building are to go the board met and discussed a new placement of the Shade and Shed structure than what was previously mapped out. After speaking with the Mayor and considering proximity to the TWP Building, the board is redrawing the ground plans.

Wood Mulch Chips

- Cindy Glover has found mulch and it is available for free. We need to make a decision shortly.


Garden Rules

- Would members **please send any suggestions** or recommendations for the Garden's Rules.

Rules (to be displayed on signage)

- Enjoy studying and experiencing all the growing things in our garden
- Respect the planted areas, wildlife, and each other
- Explore Quietly and Safely, remembering not to run climb or shout
- Take great care of the garden, plants, and equipment
- Please water only where it is dry
- Leave plants for others to share too
- Make use of our garbage bins and composter
- Check in with staff if you are a large group or need help

Electric Fence Rules (To be displayed on signage)

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- Be Careful! This garden may shock!
The electric Fence will be plugged at all times to keep the deer away.
Please TURN OFF to access the garden and reduce chances of being shocked.
Ask for assistance inside

For a more detailed "legal" application of rules please click the link below for a strong example:
<http://www.gardeningmatters.org/sites/default/files/garden-rules.pdf>

The Allard Street Community Garden also provided us with an example of their rules. I am just finding those now. If anyone has a copy of these rules from the evening with Suzanne please email Carly back.

Meeting Adjourned at 8:00pm

The next meeting was assigned for **June 23rd 2014 @ 7:00pm**



June 13, 2014

FONOM Looks to Build on Relationship with Wynne Government

The Federation of Northern Ontario Municipalities (FONOM) congratulates the Liberal Party on winning a majority and earning the opportunity to govern the Province of Ontario once again.

FONOM looks forward to ensuring that the promises made within the budget and during the campaign are realized. These commitments include implementing a permanent roads and bridges fund for municipalities, efforts toward four laning highways in northern Ontario, reviewing the Provincial Land Tax, exploration of opportunities to develop agriculture in the north, and address the rising costs of policing in Ontario.

“We will look to build on the relationship that we have made with the Wynne government. FONOM will continue to hold the governing party accountable to commitments that have been made to the north,” says Al Spacek, FONOM President.

For More Information:

Mayor Al Spacek
President of FONOM
705-335-0001