



**THE CORPORATION OF  
THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
MINUTES**

**WEDNESDAY, JANUARY 8, 2014 at 7:00 p.m.**

Present: Mayor Jody Wildman  
Councillor Joe Cardinal  
Councillor Bruce Ibbitson  
Councillor Lorraine Aelick  
Councillor Joe Wiederkehr

Staff: Carol Trainor, Clerk Administrator

**1. Call to Order**

Mayor Wildman called the Regular Council meeting to order at 7:05 pm.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

**4. New Business**

Councillor Wiederkehr noted two items.

**5. Adoption of the Previous Minutes**

Resolution No: 2014 – 01

Moved by: L. Aelick

Seconded by: J. Cardinal

Be it resolved that the minutes of the previous Council meeting held on Wednesday, December 18, 2013 be adopted as circulated.

Carried

**6. Business Arising / Activity Log**

Review of the Activity Log. Advertising for the Marina Manager position will be added.

**7. Presentations**

Robert Bressan, P. Eng., Conestoga-Rovers & Associates Ltd.

Re: Waste Management Site Survey and Operational Design Report

Mr. Bressan provided a progress report and updated schedule of work, and presented the draft hydrogeological characterization report. The survey is complete and the results of the well monitoring are positive, showing minimal groundwater impact due to the silt, soil, bedrock, and topography.

Recommendations and budgetary consideration should be given to additional monitoring wells, twice/year groundwater sampling, gas probe installation and methane monitoring. Groundwater sampling may be reduced to once per year once a baseline quality has been established. Preliminary volume calculations and capacity were discussed, as were a number of measures that could be taken to extend the life and health of the landfill site, such as clear bags, bag tags, composting, chipping and hazardous waste collection events.

A draft Design and Operations plan should be available before the end of January.

## **8. Accounts**

Resolution No: 2014 – 02

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the Cheque Register dated January 8, 2014 in the amount of \$124,554.29 be approved as presented.

Carried

## **9. Staff and Committee Reports**

### **a. Event Tent Rental**

Council discussed the variables involved in rentals such as transportation of tents, who will put them up, staff time involved, damage deposit, and fee schedules. These issues will be put to the Events Committee and the Works crew for feedback.

Resolution No: 2014 – 03

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that the report from the Clerk Administrator regarding rental of the event tents be received; and

That Council does support the development of a policy and fee schedule to allow the rental of event tents pending comment from the Events Committee and the Works crew.

Carried as amended

### **b. Financial Assistance Application Process**

This process will allow staff to allocate appropriate funds to the donations budget and reduce requests for funding received after budget approval, as well as providing

information such as other sources of funding, how the funds will be used and who will benefit. Applicants should understand there is no guarantee of approval. Submission deadline will be the end of March each year in order to prepare budget estimates.

Resolution No: 2014 – 04

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the report from the Clerk Administrator regarding the draft guidelines and application form for financial assistance be received; and

That the revised guidelines and application form for donations be approved for circulation.

Carried as amended

c. Year End Operating Surplus

Resolution No: 2014 – 05

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that any Departmental Operating Surplus remaining as of December 31, 2013 be transferred to the Township's Reserves and Reserve funds as follows:

|                            |                                    |       |
|----------------------------|------------------------------------|-------|
| Parks & Recreation Surplus | Recreation Reserve                 | 31271 |
| Administration Surplus     | Administration Bldg/Office Reserve | 31205 |
| Public Works Surplus       | Road Building/Equip Reserve        | 31215 |
| Water Surplus              | Water Services Reserve             | 31235 |
| Sewer Surplus              | Sewer Services Reserve             | 31225 |
| Fire Surplus               | Fire Equipment Reserve             | 31210 |
| Landfill Surplus           | Landfill New Site Reserve          | 31245 |
| 1812 Committee             | 1812 Reserve                       | 31300 |
| Balance of Surplus         | Working Reserve                    | 31010 |

Carried

**10. Consent Agenda**

- a. Letter from the Townships of Baldwin and Nairn and Hyman Attend  
Re: Meeting to discuss alternative OPP billing models
- b. Letter from the Township of Mulmur Support  
Re: MPAC property adjustments without building permits
- c. Letter from Huron North Physician Recruitment and Retention Receive  
Re: Cameco Corporation financial support

d. Alzheimer Society of Sault Ste. Marie & Algoma District  
Re: Proclamation that January is Alzheimer Awareness Month Proclaim

e. Central Algoma Freshwater Coalition  
Re: January 2014 newsletter Receive

Resolution No: 2014 – 06

Moved by: J. Cardinal

Seconded by: J. Wiederkehr

Be it resolved that items a through e listed on the Consent Agenda dated January 8, 2014 be received, and that the recommended action be taken as noted, with Bruce Ibbitson attending the OPP Billing Model meeting on January 20 in Sudbury.

Carried

#### 11. Addendum / Other Business

a. MicroFIT Revenue to the end of November 2013 Receive

b. Heads Up Alert from OGRA  
Re: Judge dismisses challenge to Minimum Maintenance Standards Receive

Resolution No: 2014 – 07

Moved by: J. Wiederkehr

Seconded by: J. Cardinal

Be it resolved that the Addendum Correspondence be received.

Carried

Councillor Wiederkehr enquired about scrap metal removal at the landfill. It is believed to be underway. The draft lease conditions for the restaurant are in process.

#### 12. By-laws

a. Borrowing By-law

Resolution No: 2014 – 08

Moved by: L. Aelick

Seconded by: J. Cardinal

Be it resolved that leave be granted to introduce By-law 2014-01 being a by-law authorizing the borrowing and pledging of securities for the Township; and

That said By-law be read a first, and taken as read a second and third time and finally passed.

Carried

b. Interim Tax Levy By-law

Resolution No: 2014 – 09

Moved by: J. Cardinal

Seconded by: J. Wiederkehr

Be it resolved that leave be granted to introduce By-law 2014-02 being a by-law to provide for an interim tax levy for the year 2014; and

That said By-law be read a first, and taken as read a second and third time and finally passed.

Carried

c. Tax Ratios By-law

Resolution No: 2014 – 10

Moved by: L. Aelick

Seconded by: J. Cardinal

Be it resolved that leave be granted to introduce By-law 2014-03 being a by-law to establish tax ratios for the year 2014; and

That said By-law be read a first, and taken as read a second and third time and finally passed.

Carried

d. Council Remuneration By-law

Resolution No: 2014 – 11

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that leave be granted to introduce By-law 2014-04 being a by-law to provide for the remuneration of Council members, and to repeal By-law 2013-04; and

That said By-law be read a first, and taken as read a second and third time and finally passed.

Carried

**13. Closed Session**

Not required.

**14. Confirmation By-law**

Resolution No: 2014 – 12

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that leave be granted to introduce By-law 2014-05 being a by-law to confirm the proceedings of the Council meeting held this Eighth day of January, 2014; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

**15. Adjournment**

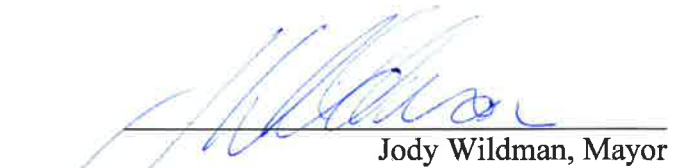
Resolution No: 2014 – 13

Moved by: J. Wiederkehr

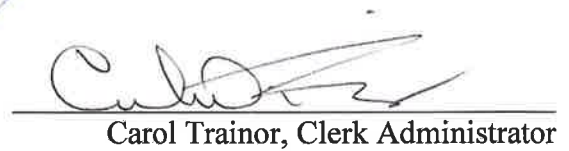
Seconded by: L. Aelick

Be it resolved that this meeting of the Council of The Township of St. Joseph adjourn at 9:05 pm, to meet again on Wednesday, January 22, 2014 at 7:00 p.m.

Carried



Jody Wildman, Mayor



Carol Trainor, Clerk Administrator