



**THE CORPORATION OF  
THE TOWNSHIP OF ST. JOSEPH  
COUNCIL MEETING  
MINUTES**

**WEDNESDAY, FEBRUARY 5, 2014 at 7:00 p.m.**

Present: Mayor Jody Wildman  
Councillor Joe Cardinal  
Councillor Bruce Ibbitson  
Councillor Lorraine Aelick  
Councillor Joe Wiederkehr

Staff: Carol Trainor, Clerk Administrator  
Erica Pollock, Treasurer

**1. Call to Order**

Mayor Wildman called the Regular Council meeting to order at 7:00 pm.

**2. Moment of Silent Reflection**

**3. Disclosure of Pecuniary Interest**

**4. New Business**

The Clerk noted one update item.

**5. Adoption of the Previous Minutes**

Resolution No: 2014 – 28

Moved by: L. Aelick

Seconded by: J. Cardinal

Be it resolved that the minutes of the previous Council meeting held on Wednesday, January 22, 2014 be adopted as circulated.

Carried

**6. Business Arising / Activity Log**

Review of the February 5 Activity Log. The RFQ for pest control has been added.

## 7. Presentations

### a. Neil DelBianco, 1084 B Line

Re: Updated information on the Consent Process for the B Line Property

In 2011 Mr. DelBianco applied for a consent to sever the subject property into three lots. While this Council did not support the severance, the Planning Board approved the application, with conditions. The Planning Board decision was appealed to the OMB, which allowed the appeal in part, and provided conditions including an environmental impact study (EIS) to be provided to the Township. Although the EIS was not a requirement of the Planning Board or the Township, it was costly and prevented development of the property. The conditions were not fulfilled after one year so the application is considered refused. The Environmental Impact Study has not been done.

Mr. DelBianco intends to infill the property in the spring. The MNR has advised that no work permit is necessary although siltation screening is required to ensure sediment and contaminants do not enter the shore land area. The Mayor enquired where drainage would be directed if not toward the lake. Mr. DelBianco will work with the MNR before installing the screening, and was advised that the Township Works Superintendent should be consulted before direction of the drainage is established.

### b. Neil Roberts, President, Infrastructure Solutions

Re: Presentation of the Capital Asset Management Plan

Mr. Roberts presented the Township's Asset Management Plan which assesses the condition of the Township's infrastructure and determines their expected life cycle and replacement costs over the next ten years. Asset Planning is intended to help Councils budget and prepare for future replacement or upgrades to infrastructure to accommodate these expenses. Mr. Roberts outlined the State of the Infrastructure report and has prepared a ten year replacement plan based on the value of linear assets. He suggested a 2% special infrastructure levy and recommended prioritizing requirements to maximize the impact of existing financial resources. With proper planning and prioritizing, life cycle costs can be reduced over time.

## 8. Accounts

Resolution No: 2014 – 29

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the Cheque Register dated February 5, 2014 in the amount of \$89,285.24 be approved as presented.

Carried

**9. Staff and Committee Reports**

- a. Donation to the Ernest Eddy Memorial Children's Fishing Derby

Resolution No: 2014 – 30

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that the request from the St. Joseph Island Hunters and Anglers Association for a donation to the annual children's fishing derby be received; and

That The Township of St. Joseph approves a donation in the amount of \$200 to the Ernest Eddy Memorial Children's Fishing Derby.

Carried

**10. Correspondence**

- a. MicroFIT Revenue to the end of December 2013 Receive
- b. Letter from the St. Joseph Township Public Library  
Re: Request for an advance on the 2014 Levy Approve
- c. Draft Letter to the Deputy Chief, Algoma EMS  
Re: Support for the proposed Community Paramedicine Program Approve
- d. Notification from Algoma Power Inc.  
Re: Line Clearing and Brush Control in Richards Landing Receive
- e. Letter from the North Channel Marine Tourism Council  
Re: North Channel DVD order form Order 40 copies  
Re: Board update and 2014 membership dues Approve
- f. Letter from Jerry J. Ouellette, MPP, Oshawa  
Re: Council's position on being excluded from the bear hunt pilot project

Resolution No: 2014 – 31

Moved by: J. Cardinal

Seconded by: B. Ibbitson

Be it resolved that items a through f listed on the Consent Agenda dated February 5, 2014 be received, and

That the Public Library advance in the amount of \$10,428.00 be approved pending approval of the 2014 budget; and

That the recommended action be taken as noted.

Carried

**11. Addendum**

a. Old Town Hall Scope of Work – Concrete Stairs

Resolution No: 2014 – 32

Moved by: B. Ibbitson

Seconded by: J. Wiederkehr

Be it resolved that the revised Scope of Work for the concrete stairs at the Old Town Hall be received; and

That Council does defer the decision to replace the existing stairs pending further discussion with the contractor.

Carried as amended

b. Horticultural Society Community Garden Grant

Resolution No: 2014 – 33

Moved by: J. Cardinal

Seconded by: L. Aelick

Be it resolved that the request from the St. Joseph Island Horticultural Society to support their application for a Community Garden Grant be received; and

That Council does support the St. Joseph Island Horticultural Society application to the Ontario Horticultural Association Community Garden Grant program for the establishment of a Community Garden on Township property; and

That a letter authorizing the use of municipal property for a Community Garden be provided.

Carried

c. 2014 Amalgamated Tender

Resolution No: 2014 – 34

Moved by: L. Aelick

Seconded by: B. Ibbitson

Be it resolved that Council supports the proposed materials and amounts provided by the Works Superintendent, to be submitted for the 2014 Amalgamated Tender through the East Algoma Roads Supers Association.

Carried

**Correspondence**

- d. AMO Communications Receive  
Re: Letter to OPP Policing Municipalities
- e. Letter from the Algoma Kinniwabi Travel Association Support  
Re: Letter regarding the cancellation of passenger rail service out of SSM

- f. Central Algoma Freshwater Coalition February 2014 Newsletter Receive

Resolution No: 2014 – 35

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the Addendum Correspondence listed herein be received; and  
That Council endorses the AKTA letter asking the Federal government to reinstate the  
subsidy to allow the CN rail service to continue.

Carried

## 12. By-laws

- a. Authorization to issue Marriage Licenses

Resolution No: 2014 – 36

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that leave be granted to introduce By-law 2014-08 being a by-law to  
appoint the Clerk as a person authorized to issue Marriage Licenses; and  
That said By-law be read a first, and taken as read a second and third time and finally  
passed.

Carried

- b. Authorization to perform Civil Ceremonies

Resolution No: 2014 – 37

Moved by: J. Cardinal

Seconded by: L. Aelick

Be it resolved that leave be granted to introduce By-law 2014-09 being a by-law to  
authorize the Civil Marriage Solemnization Service by the Clerk Administrator; and  
That said By-law be read a first, and taken as read a second and third time and finally  
passed.

Carried

## NEW/ADDITIONS

### LED Streetlights

The Clerk Administrator advised that a verbal quotation had been received for the  
installation of LED streetlight fixtures in Richards Landing of \$120 per light, but due to  
the total cost of this project a tender package would be prepared and distributed, seeking  
estimates for the supply and installation of LED streetlight fixtures.

**13. Closed Session**

Resolution No: 2014 – 38

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that Council proceed into Closed Session at 9:40 pm in accordance with Section 239 of the *Municipal Act* in order to discuss the security of the property of the municipality or local board; and also to discuss personal matters about an identifiable individual, including municipal or local board employees.

Carried

Resolution No: 2014 – 39

Moved by: L. Aelick

Seconded by: B. Ibbitson

Be it resolved that Council does rise from Closed Session at 10:25 p.m.

Carried

a. Restaurant Lease

Council reviewed the proposed lease agreement. After a few minor revisions the agreement will be returned to the proposed tenant's solicitor.

Resolution No: 2014 – 40

Moved by: J. Wiederkehr

Seconded by: B. Ibbitson

Be it resolved that the draft lease agreement for the Marina Restaurant be received; and That the Township solicitor be authorized to provide a copy to the proposed tenant for review and execution following a satisfactory reference check.

Carried

b. Job Description

Resolution No: 2014 – 41

Moved by: J. Cardinal

Seconded by: B. Ibbitson

Be it resolved that the information provided by the Water/Wastewater Superintendent be received; and

That staff be directed to investigate expanding the salary grid to accommodate long term employees.

Carried

**14. Confirmation By-law**

Resolution No: 2014 – 42

Moved by: J. Wiederkehr

Seconded by: L. Aelick

Be it resolved that leave be granted to introduce By-law 2014-10 being a by-law to confirm the proceedings of the Council meeting held this Fifth day of February, 2014; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Carried

**15. Adjournment**

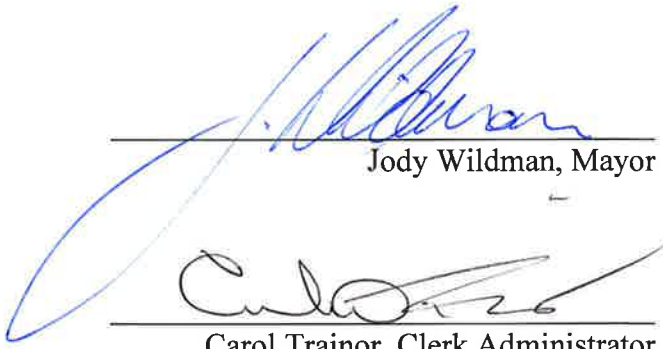
Resolution No: 2014 – 43

Moved by: J. Cardinal

Seconded by: B. Ibbitson

Be it resolved that this meeting of the Council of The Township of St. Joseph adjourn at 10:25 pm, to meet again on Wednesday, February 19, 2014 at 7:00 p.m.

Carried



---

Jody Wildman, Mayor

---

Carol Trainor, Clerk Administrator