

**THE TOWNSHIP OF ST. JOSEPH**  
**CONSENT AGENDA**

**WEDNESDAY, DECEMBER 17, 2014**

- |       |   |         |
|-------|---|---------|
| 1-6   | a. Minutes of the Seniors and Disabled Persons Advisory Committee<br>Re: Minutes of the November 18, 2014 meeting.  | Receive |
| 7     | b. Letter from Matthews Memorial Hospital Association<br>Re: Request for donation   | Budget  |
| 8     | c. Letter from the Royal Canadian Legion<br>Re: Marina Fuel System  | Respond |
| 9     | d. Resolution from Algoma Public Health<br>Re: Maintaining preventative dental services and urgent care programs  | Support |
| 10-11 | e. Letter from Algoma Public Health<br>Re: New Smoke Free Ontario initiatives   | Receive |
| 12    | f. AMO News Bulletin<br>Re: Ministry of Education proposing new process for school closures   | Receive |
| 13    | g. Letter from the Ministry of Citizenship, Immigration and International Trade<br>Re: Ontario Medal for Young Volunteers<br>Ontario Volunteer Service Awards |         |

Recommendation: Be it resolved that items a through g listed on the Consent Agenda dated December 17, 2014 be received.



**Seniors and Disabled Persons ADVISORY COMMITTEE Meeting Minutes**  
**Tuesday, November 18, 2014**

**IN ATTENDANCE:** Barb Jackson, Lorraine Aelick, Sally Wismer, Sandy Palandra, Nicolette Dingman, Janet Coutu, and John Hyndman

**From Staff:** Ruthie Stewart and Melinda Thomas

1. **CALL TO ORDER:** Barb Jackson called the meeting to order at 10:30 AM.

**REVIEW OF PAST MINUTES:**

Moved by Lorraine Aelick, seconded by Nicolette Dingman, "that the minutes of the meeting of the Seniors and Disabled Persons Advisory Committee held Tuesday, October 14, 2014 be accepted". All in favour. Carried.

2. **BUSINESS ARISING FROM LAST MEETING MINUTES**

- a. **Picture Hanging Done / Thank you to "Handyman" Nick Palandra / Harold Stewart:** Barb Jackson expressed many thanks to Nick Palandra for hanging the pictures in the hallway and Harold Stewart for repairing the cement at the front entrance.
- b. **Exercise Class Update:** The Program Coordinator reported that Girlie Collings had been marketing very hard to get more people to come out to the Laird exercise classes. She added that a few classes had to be cancelled due to poor weather.
- c. **Senior Santa Day Saturday, December 6, 2014:** The Program Coordinator reported that Lane Eddy would be playing Christmas music on the piano and the keyboard from noon until 3 PM on December 6 and asked that Santa be there as well for those wanting to have their picture taken with him. Barb Jackson reminded everyone to have their three dozen cookies at the Dr. Trefry Centre by 4 PM on Friday, December 5.

3. **REPORT FROM PROGRAM COORDINATOR**

- a. **Business Case One Update:** The Program Coordinator reported that she had been contacted by Bob Sloss, Provincial Financial Reporting analyst upon his review of the Q2 submission. He advised that the LHIN did not fund deficits and wanted to know if there was a plan in place to mitigate it.

The Program Coordinator felt it was now the time to approach the other Townships in our catchment area for funding support. She also read a draft letter that she had prepared to send to MPP Mike Mantha asking for his support and help in getting the additional funding from LHIN.

The Seniors and Disabled Persons Advisory Committee recommended that the Program Coordinator submit the draft letter to council for approval first. Once the letter has been given authorization, it should then be sent to MPP Mike Mantha and other relevant politicians, the Townships in our catchment area, CCAC and more.

- b. Invitation to Participate in Stand-Up Falls Prevention Training:** The Program Coordinator reported that they know we are willing to be a training site and it could take place in the summer.
- c. CSS Meeting in Sudbury Report:** The Program Coordinator reported that she was very glad she had attended the CSS meeting in Sudbury. She was able to speak up for rural services, placing a strong emphasis on more efficiency for existing programs rather than creating new ones. Her input was well received at the meeting which was important because the province was relying on this committee to provide recommendations and direction for community support services.
- d. Internship Update:** The Program Coordinator reported that there were four candidates for the Intern position. The interviews will be held tomorrow in the council chambers. The position is for one year.
- e. Respite Program Focus Group Update:** The Program Coordinator reported that she was keeping up to date on the Respite Program focus group, which was still working to gather information.
- f. Life Labs / Blood Draw Update:** At Jody Wildman's request, the Program Coordinator sent the draft commitment letter for Bridgelink Medical Clinic in an attempt to protect seniors without a local doctor from losing the one day per week Life Labs service. The letter basically stated that Bridgelink Medical Clinic promises to have the Life Labs service on a permanent basis and would be willing to guarantee the funding on an on-going basis.

The Program Coordinator added that she has not had any response to the letter.

- g. Senior Age:** The Program Coordinator reported that the Township By-law defines a senior as anyone sixty years of age and older and when reporting, the provincial criteria for a senior is sixty-five which means we are always tracking two different numbers.

Lorraine Aelick advised the Program Coordinator to prepare a recommendation for council approval to change the senior age to sixty-five with those under sixty-five to be classified as disabled, email the draft recommendation to all the Committee members for consideration, and put on the December meeting Agenda.

#### 4. FINANCIAL UPDATE

**Q2 Changes for Congregate Dining:** The Program Coordinator reported that she was unable to report as an Elderly Persons Centre on the Trail Balance which had been preapproved by Bob Sloss and was being reported there until this quarter.

In the meantime, Bob Sloss advised the Program Coordinator to report social and recreational statistics from Life Labs, exercise, and other special interest programs under Congregate Dining which has now grown to be very large.

The Program Coordinator reported that she had created a spreadsheet for volunteer hours and was pleased to report almost 5,000 hours for Q2 which is almost 10,000 hours annually.

**Statement of Revenue and Expenditures – April 1, 2014 to September 30, 2014:** The Program Coordinator reported that the Statement of Revenue and Expenditures as of October 31, 2014 showed a deficit balance of (\$13,116.35). Even if the extra funding from the LHIN was forthcoming we would still be forecasting a small deficit.

The Program Coordinator outlined that the Meals on Wheels advertising, CPP, and Other Building and Grounds expense categories were over budget and noted why. She also stated that there may be an adjustment for eaves troughing if it is indeed to be funded out of the reserves.

#### 5. COMMITTEE REPORTS

- a. **Day Out Program / Visit from the Kindergarten Class / Code for Key Pad Pricing:** Nicolette Dingman reported that the kindergarten class visit to the Day Out Program was fun for everyone young and old.

Nicolette added that the Coffee Connections was averaging around eight people and the exercise class with Jennifer Woods was around ten to twelve people each week.

Nicolette reported that a Day Out client laid the wreath at the Remembrance Day service with the guidance of John Hyndman.

Nicolette suggested purchasing an interior electric keypad door lock for \$89.99 plus tax for the back door because one Day Out client wanders.

The Program Coordinator reported that some of the volunteers that were staying for the Day Out lunch at no charge were starting to integrate into the program. Although they are a big help to Amanda, the lunch costs are increasing and placing a strain on her budget. Barb Jackson suggested having a lunch donation basket.

- b. **Congregate Dining / Diner's Club / Potluck:** Melinda Thomas reported that there were 138 reservations for the October 28, 2014 with 128 attending. Laura Stewart entertained the Diner's with her professional skills on the piano/keyboard and Joe Books spoke about the importance of

Emergency Preparedness and reviewed some of the steps seniors need to take. Cece Bagrow promoted our first annual Cookie Exchange Fundraiser that will be held on December 6, 2014.

There will not be a Diner's Club in November in order to prepare for the special Christmas Diner's which will be held on Thursday, December 11. All hands on deck because there will not be a seat left unfilled or dish left in the cupboard!

Melinda's reported that 8 people attended **Potluck** on Tuesday, November 4. The next Potluck will be held on Tuesday, December 2<sup>nd</sup> at noon.

- c. **Friendly Visiting:** The Program Coordinator had nothing new to report on Friendly Visiting.
- d. **Home Maintenance / Update Regarding Approved Scale and Mailing:** Melinda Thomas reported that the 2014/15 Client Snow Contracts were mailed at the end of October 2014 to twenty existing clients. Five clients were no longer eligible for snow subsidy after November 30, 2014 due to the new determination scale.

Melinda added that the impact of the new Subsidy Determination Scale on the 43 current Home Maintenance clients was as follows: nine are no longer eligible, twenty-seven are unchanged, four changed up to 75 per cent, and one came down to 30 per cent for 40 per cent. The majority of clients will need to submit a copy of their 2013 income tax assessment to update their file.

The next quarterly submission for Home Maintenance will be December 31, 2014.

- e. **Homemaking Development:** Janet Coutu had nothing new to report on Homemaking.  
  
The Program Coordinator added that the Intern would be hired soon and hoped that Janet would be available to provide counsel.
- f. **Meals on Wheels / Success Story:** Melinda Thomas reported that the number of meals had been fluctuating but that the numbers were averaging around 23 this month.
- g. **Personnel:** The Program Coordinator reported that cook Sally Kennedy's three year employment anniversary was approaching. Barb Jackson advised the Program Coordinator to complete Sally's annual Performance Evaluation and submit it to the Clerk Administrator for classification review.
- h. **Seniors / Walking / Nordic Pole 10 AM Wednesdays and Fridays at the Legion:** Sally Wismer reported that this Wednesday, Nordic pole walking will be held at the Town Hall due to renovations at the Legion. She advised that she was no longer picking up the Township poles for the Friday walking session because most participants had their own poles.

Sally added that the luncheon which was originally scheduled in May but postponed due to Jennifer Woods' illness was finally held on Wednesday, November 12. The Program Coordinator will need to know for reporting purposes the actual number of walkers who attended the luncheon.

- i. **Transportation:** Melinda Thomas reported that eighteen people, two who were brand new to the program, used the Transportation program in October. Eleven volunteer drivers were reimbursed a total of \$1,788.50 in October, which was broken down into trips to Sault Ste. Marie that included ten from Richards Landing, two from the foot of St. Joseph Island, four from Hilton Beach, and ten from Echo Bay. Trips to Richards Landing included one local, three from Hilton Beach, eight from Echo Bay, and five from Desbarats. The cost to the clients totaled \$750.53.
  - j. **Volunteer Appreciation:** Sandy Palandra submitted her catalogue volunteer gift recommendations to the Program Coordinator for her consideration.
6. **Committee Housekeeping / Forms / TOR (Terms of Reference):** The Program Coordinator explained that she had placed the Committee housekeeping item on the agenda in the event that it might need to be addressed. Barb Jackson advised her not to worry about the forms at this time and to put TOR on the January 2015 meeting agenda.
  7. **Christmas Diner's:** Sandy Palandra reminded everyone to be at the Legion at 9 AM to help set-up for Christmas Diners. She also reminded Committee members to bring a door prize valued at \$10 and indicate whether it was for a male or female if applicable.

Melinda Thomas reported that the tickets were printed and would be available for purchase by the public on Friday, November 28 and suggested Committee members could pick theirs up at the next meeting on December 9.

Joanne Jenney has agreed to play the piano for caroling and will select the songs ahead of time.

The Program Coordinator suggested having the Day Out Program make reindeer tree ornaments for the table centrepieces this year instead of purchasing poinsettia plants. The ornaments can be given away as door prizes.

## 8. **Correspondence / Communication**

### In-Coming

**June Callwood Outstanding Achievement Award for Voluntarism in Ontario:** Not to be confused with the Ontario Citizenship and Immigration Volunteer 5, 10 and 15 year Service Awards, the deadline for submission for the June Callwood Outstanding Achievement Award for Voluntarism in Ontario is December 5.

**Placement Interest from CASS student:** The Program Coordinator reported that she had received an email from a grade twelve CASS student who was looking for a placement from February until June 2015, three days a week, between Tuesday and Friday. The Program Coordinator would like to interview her first to assess her compatibility with the Dr. Trefry Centre's programs.

**New Horizons for Seniors Program:** The Program Coordinator reported that New Horizons had some money available for small purchases if needed.

Out-Going

**Christmas Diner's Advertising:** The Program Coordinator mentioned that she would like to increase the number of seniors and disabled persons attending Christmas Diner's and prompted everyone to take this years' poster to place around their community.

The Seniors and Disabled Persons Advisory Committee agreed to forego placing a Christmas message in the Island Clippings and North Shore Sentinel this December due to budget and program advertising restraints at this time.

**9. NEW BUSINESS**

**a. Inability to Purchase Gas on St. Joseph Island:** Barb Jackson voiced her very serious concern about the fact that seniors living on St. Joseph Island can no longer purchase gasoline for their vehicles and what this may mean for their safety. The Advisory Committee supported Barb's idea to draft a letter for their consideration to be submitted upon approval to the various agencies, institutions and parties concerned.

**b. Township Volunteer Appreciation Evening:** Lorraine Aelick reported that the annual Township of St. Joseph Volunteer Appreciation dinner will be held in January 2015.

**10. NEXT MEETING:** Tuesday, December 9, 2014 at 10:30 AM

**11. MEETING ADJOURNED:** 12:10 PM

I hereby certify that the foregoing is a true and correct copy of the minutes of the Seniors Advisory Committee meeting held on the 18<sup>th</sup> of November 2014.

\_\_\_\_\_  
Melinda Thomas, Recording Secretary

\_\_\_\_\_  
Dated:

\_\_\_\_\_  
Ruthie Stewart, Program Coordinator

\_\_\_\_\_  
Dated:

\_\_\_\_\_  
Barb Jackson, Chair

\_\_\_\_\_  
Dated:

Matthews Memorial

**MMHA**

Hospital Association

Box 171, Richards Landing ON P0R 1J0  
[mmha.sji@gmail.com](mailto:mmha.sji@gmail.com)



November 30, 2014

Dear Resident

It's that time of year again when we, on behalf of the Board Members of Matthews Memorial Hospital Association, write to you to request your continued support for our doctors and hospital.

Through generous donations from individuals and townships the Association was able to raise \$40,000.00 towards doctor recruitment and retention. This past year MMH doctors and staff were recognized by the Ontario Hospital Association as among the most well managed rural facilities in Ontario. Congratulations to all!

We thank the doctors for eliminating the waiting list of people needing a family physician. With financial support received from the community, the Association has been able to make upgrades at the Clinic to improve the quality of care for everyone. Work is also underway to secure blood draw services to all in the catchment area.

Through the considerable efforts of volunteers, some board members and some dedicated supporters, the Annual Golf Tournament was held again this year raising over \$11,000.00. This was accomplished with the support of many local and area businesses and individuals.

With community contributions MMHA is now financially stable and will continue to invest in improvements to BridgeLink Medical Centre as well as day-to-day operating expenses.

Going forward, we would like to begin a physician recruitment and retention fund as it will be needed in years to come.

Please mark your calendars with the date for the Annual General Meeting of the Association which will be held on Wednesday, January 28<sup>th</sup> at 7 pm at the Royal Canadian Legion Hall Branch 374 in Richards Landing.

We ask for your donation to MMHA as part of your Christmas giving.

Sincerely,

Sheila Campbell  
MMHA Board Chair

Albert Crowder  
MMHA Board Director

Established in 1925 "to carry out the work of a community hospital and provide health care services to the residents of St. Joseph Island and the surrounding North Shore".





# The Royal Canadian Legion



ST. JOSEPH ISLAND (ONT. NO. 374) BRANCH  
RR#2  
RICHARDS LANDING, ONTARIO  
P0R 1J0

December 8, 2014

Mr. Jody Wildman, Mayor, and Council  
Township of St. Joseph,  
1669 Arthur St.,  
P O Box 187,  
Richards Landing, ON  
P0R 1J0

Dear Mayor and Council

By a motion (carried) at the November 20 Executive Meeting of Branch 374 of the Royal Canadian Legion, I have been directed to write to the Mayor and Council of The Township of St. Joseph.

My purpose in writing is to suggest, "that if the [Township of St. Joseph] Marina Fuel System is replaced that a public fuelling system be added." – *a quote from the motion.*

I have no need to advise Council as to the fuel situation on St. Joseph Island.

Our motion comes from the possibility that the TSSA activities on the Island may negatively impact the marina fuelling facilities in Richards Landing. Should that happen, and the Township decide to upgrade these facilities to meet TSSA standards, it would be very beneficial to local residents to have fuel available within Richards Landing, replacing to loss of fuel at Ambeault's Confectionary.

Thank you very much for your attention to this matter. I would appreciate a reply by January 8, if possible, so that I may respond to the General Membership of Branch 374.

Respectfully,

Hugh Hamilton, President,  
Royal Canadian Legion Branch 374



*They served till death! Why not we?*



**DATE:** October 15, 2014

**MOVED:** *Tom Farquhar*

**SECONDED:** *Janet Blake*

**Re: Maintaining Preventive Dental Services and Urgent Care Programs  
 in the Ontario Public Health Standards**

WHEREAS in August 2015, the Ministry of Health and Long-Term Care will integrate six publicly funded dental programs into one common program. This new program will have a family financial means test to determine eligibility; it will no longer consider oral health needs; and

WHEREAS under the new program the Preventive Oral Health Services and the Children in Need of Treatment Standard will be removed from the Ontario Public Health Standards, 2008; and

WHEREAS the current programs Children In Need of Treatment (CINOT), CINOT Expansion and Preventive Services considers dental need and financial hardship; and

WHEREAS Children that do not meet the financial eligibility will no longer qualify to receive preventive services, resulting in the exclusion of approximately 843 children in the Algoma District; and

WHEREAS the impact may cause a financial hardship for low income families in our area who may no longer qualify for dental services and will have to pay out of pocket for these services. This will create barriers and health inequities for the children of Algoma; and

WHEREAS children with unmet dental needs will be at risk of falling into system gaps, which can lead to more extensive and costly dental treatment and put children's overall health at risk; and

THEREFORE BE IT RESOLVED THAT the current eligibility for preventive dental services under the Ontario Public Health Standards and access to one full course of treatment for children with urgent dental needs be maintained in order to ensure equitable access to preventive oral health services for all children;

FURTHERMORE THAT copies of this resolution be forwarded to the Minister of Health and Long Term Care, local municipalities and all Ontario Boards of Health.

**CARRIED: Chair's Signature**

*Marchy Bruni*

**Chair: Marchy Bruni**

**Vice-chair: Janet Blake**

**Robert Ambeault**

**Carmen Bondy**

**John Currie**

**Brenda Davies**

**Tom Farquhar**

**Debbie Kirby**

**Karen Marinich**

**Gordon Post**

**Ron Rody**



Dr. Kimberley Barker, MD CCFP MPH FRCPC  
 Medical Officer of Health  
 www.algonquinpublichealth.com

December 9, 2014

Dear Mayor and Members of Municipal Council

New steps towards a smoke-free Ontario initiative by the provincial government will begin starting January 1, 2015 when it will be illegal to:

- smoke on bar and restaurant patios;
- sell tobacco on college and university campuses;
- smoke near children’s playgrounds and public sports fields and surfaces.

Signage to support the new restrictions is being sent out to public health units this week. Our staff will be delivering the needed signage directly to local bars and restaurants in order to answer questions and address concerns. Staff will also be delivering signage for public parks and recreation fields to the municipalities and Township Boards of Works departments over the next few weeks.

It will be the responsibility of the municipality to post the signs.

In White River, Sault Ste. Marie, Blind River and Elliot Lake Smoke-Free parks and recreation field bylaws have been passed and signage is posted. There is however a discrepancy in that the provincial legislation states you must be 20 metres from playground equipment and recreation fields and viewing areas, while existing bylaws state 15 metres. The existing signs however are much larger and more effective for communicating the restrictions to the public.

We are therefore are requesting these 4 municipalities and townships amend their bylaws to increase the distance to 20 meters to avoid public confusion and support the added messaging. Algonquin Public Health is working with a sign company to design a weather resistant (20 metre) sticker that can be placed on the current signs to replace the 15 metre wording.

Regardless of any existing signage the SFOA is very prescriptive and requires that the 10x10cm international no-smoking signs be posted as soon as possible.

**Blind River**  
 P.O. Box 194  
 9B Lawton Street  
 Blind River, ON P0R 1B0  
 Tel: 705-356-2551  
 TF: 1 (888) 356-2551  
 Fax: 705-356-2494

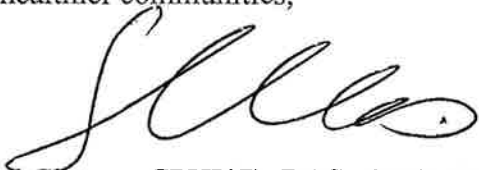
**Elliot Lake**  
 50 Roman Avenue  
 Elliot Lake, ON P5A 1R9  
 Tel: 705-848-2314  
 TF: 1 (877) 748-2314  
 Fax: 705-848-1911

**Sault Ste. Marie**  
 294 Willow Avenue  
 Sault Ste. Marie, ON P6B 0A9  
 Tel: 705-942-4646  
 TF: 1 (866) 892-0172  
 Fax: 705-759-1534

**Wawa**  
 18 Ganley Street  
 Wawa, ON P0S 1K0  
 Tel: 705-856-7208  
 TF: 1 (888) 211-8074  
 Fax: 705-856-1752

We appreciate the timelines and the need for cooperation from Mother Nature in order to support public awareness of the new restrictions with additional signage at these sites. If you have any questions and/or concerns please don't hesitate to call 705-759-5286.

For healthier communities,

A handwritten signature in black ink, appearing to read 'Sherril Cleaves', written in a cursive style.

Sherril Cleaves, CPHI(C), BAsc (EH), CIC  
Environmental Health, Program Manager

/ts

December 9, 2014

## Ministry of Education Proposing New Process for School Closures

The Ministry of Education is revising the Pupil Accommodation Review Guidelines (PARG) that governs the local school board process to consider school closures. There are a number of significant proposed changes including:

- a new role for municipal governments in the Accommodation Review Committee (ARC) process;
- a shift away from consideration of the impact of school closures to community well-being and the local economy toward a more exclusive focus on student achievement;
- reduction in the duration and number of public meetings required for the Accommodation Review Committee (ARC) process; and,
- provisions to consider school closings without an ARC.

Please see the Ministry of Education overview of the proposed changes at: [Pupil Accommodation Review Guideline \(PARG\) Consultations](#).

The Ministry will accept feedback up until December 18<sup>th</sup>, 2014. The new guidelines will be released in January 2015.

AMO is analyzing the proposed changes and will submit feedback on behalf of the municipal sector to the Minister of Education, the Honourable Liz Sandals, about the revised guidelines. To provide your input, please e-mail Michael Jacek at AMO by **Tuesday, December 16, 2014**.

**AMO Contact:** Michael Jacek, Senior Advisor, [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), 416.971.9856 ext. 329.

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Ministry of Citizenship,  
Immigration and International  
Trade

Ontario Honours and Awards  
Secretariat  
400 University Avenue, 4<sup>th</sup> Floor  
Toronto, Ontario M7A 2R9

Ministère des Affaires civiles, de  
l'immigration et du Commerce  
international

Secrétariat des distinctions et prix  
de l'Ontario  
400, avenue University, 4<sup>e</sup> étage  
Toronto (Ontario) M7A 2R9



November 2014



Dear friends:

I am pleased to invite you to participate in two of Ontario's volunteer recognition programs for 2015.

The Ontario government recognizes volunteers from all sectors through the following programs:

**The Ontario Medal for Young Volunteers** - presented to young volunteers between the ages of 15 and 24 for their actions and dedication to improve the quality of life in their communities and beyond.

Deadline for nominations is **January 15**

**The Ontario Volunteer Service Awards** - in recognition of continuous years of service to a single community organization.

Deadline for nominations is **January 25**

Nomination forms and additional information are available on the Ministry of Citizenship, Immigration and International Trade website at [www.ontario.ca/honoursandawards](http://www.ontario.ca/honoursandawards)

You may also contact the Ontario Honours and Awards Secretariat by phone at: 416-314-7526 or 1-877-832-8622; by TTY at 416-327-2391.

Please take this opportunity to nominate volunteers for the appropriate award program and feel free to share this letter with others that would be interested in participating in these worthwhile programs.

By submitting a nomination, you can help ensure that volunteers receive the recognition they deserve.

Additionally, please find a bookmark enclosed which invites you to visit the **ServiceOntario for Not-for-profits** site, a new government resource to help start and manage not-for-profits.

Thank you for participating.

Yours truly,

Michael Chan  
Minister